August 2022
Upgrade Newsletter

version

Ezy Systems

Staff Movements

Renee Ilott joined the support team
Thanuja (Tan) Perera joined the support team
Muriel Cajilig joined the programming team.

Courtesy Visits

Nick has resumed visiting clients to answer any questions and present the **Pro** version.

Payroll

Single Tough Payroll Phase 2 and Superannuation increases to 10.5%.

rezdy

Tasting bookings and orders made on your website can be auto imported as a POS docket.

Hide Menu Options

User Access, Disable Unused Menu Options

This new option allows you to hide menu options not accessed since a specified date, making it easier for users to find the options they do require.

Menu Option Search can also be utilised to load the options you use against your Favourites menu.

Cloud Hosting

EzyWine can be loaded on your local server hosted with your cloud provider or **we can provide cloud hosting**.

For more information and pricing contact our IT Manager Deepan *deepanb@ezysys.com.au*

Pro Migration

Live migration can occur within a few days of completing user-acceptance testing.

- Request **Pro** migration quote
- Pay deposit
- Decide whether to install **Pro** version on local server or cloud
- Ezy Systems can provide cloud hosting or assist your cloud provider
- Ezy Systems to migrate your Fox data to SQL and load Pro version
- Ezy Systems to provide overview training
- Users to do acceptance testing and learn the new version
- Ezy Systems to migrate your data again and users to *go live*
- Ezy Systems to provide overview training again

BENEFITS

User **friendly interface**

Processing transactions is much **quicker and easier**

Tabs allow data to be recorded in any order

Scroll Lists replaced with **radio buttons** with all options now visible

Pick Lists replaced with powerful **search tools** making it easier to select required data to be edited or reported

All cellar operations and reporting can be performed from within the *interactive* **Vessel Map**
Click here for more details

Multiple menu options can be opened with single login

Every menu option can be exported directly to MS Excel

Rebuild indexes no longer required!

Table of Contents

New System Parameters

On selecting a parameter press the button, top right of screen, or press the [F10] key to display helpful information.

New system parameters and default setting.

Stationery: Bottling Run QC Form	*0*
Sales Analysis Export: Add. D/Grp Nam 1..10	*No*
Cellar: Additive Report Decimal Places	*4*
Cellar: Upd., Recalc. HACCP Committed	*Yes*
W/Bridge: Entry, Gross/Tare Decimals	*3*

Australia Only

P/Orders: Receipt Update, Post WET CRs	*No*

When set to Yes, if purchase order is flagged with WET Exempt=No and stock item is flagged with WET Payable=Yes, WET will be calculated on cost being inclusive of WET and post debit to WET payable and credit to Stock.

Pay: Reg. Payer Working Holiday Maker	*Yes*
Sales Import: Rezdy, Cheese Non-Stock	*blank*
Sales Import: Rezdy, Hamper Non-Stock	*blank*
Sales Import: Rezdy, Transfer Non-Stock	*blank*
Sales Import: Rezdy, Debtor	*blank*
Sales Analysis Export: Add. D/Grp Nam 1..10	
Std Sales Analysis Reports: Include Exc.	*No*
Sales Report Writer: Cost Includes Exc.	*No*
Sales Report Writer: Value Includes Exc.	*No*
W/Bridge: Bookings, Check Contract Date	*No*

New Menu Options

On selecting a menu option press, the button, top right of screen, or press the [F10] key to access the relevant training manual.

New menu options.

User Access, Disable Unused Menu Options ⭐
**General Ledger Journals, Import General Journal**

Australia Only

Vintage Administration, Export Grower Payment Stats

General

System Parameter Menu Options Impacted

On selecting a system parameter, clicking on the help button top right of the screen, will now also display the menu options that are impacted.
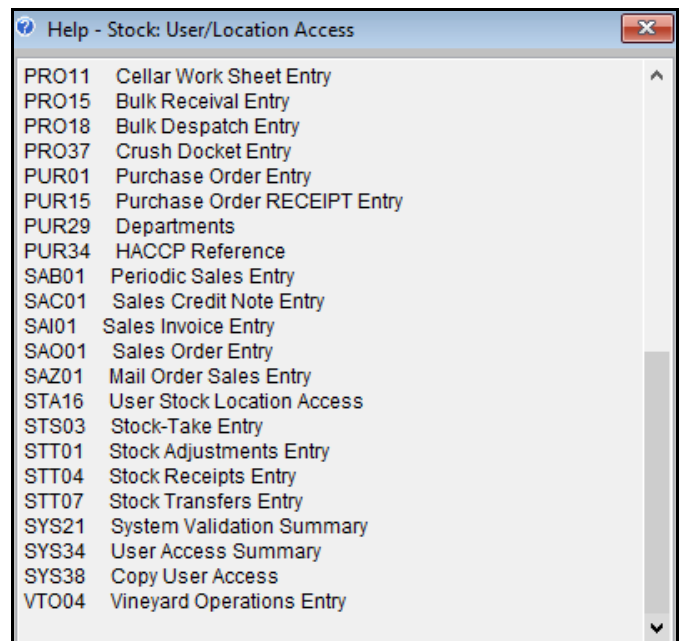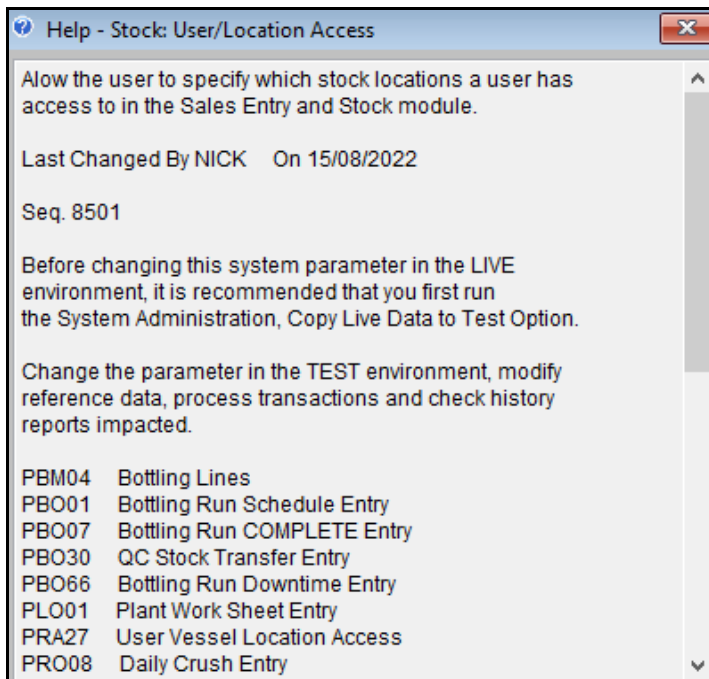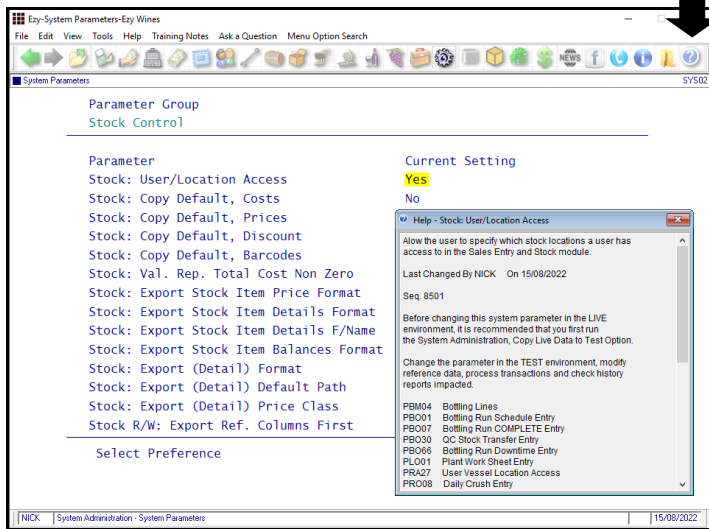
It is recommended that system parameter changes are first done in the TEST database.
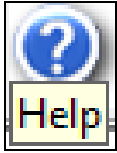
General (cont'd)

Hide Menu Options Not Used

New menu option allowing you to hide menu options that users have not accessed since a specified date.

Format
- Listing Only
- Listing & Update.

Disable Options Not Used Since
Specify how far back the checking occurs.

Exclude New Users Since
If a user has only recently started using the software, then it would be best to not remove any of their menu options yet!

Exclude Admin Users
Should be set to Yes so that System Administrators are not impacted.

Accounts Payable

Export Creditor Details Commencement Selection

Commencement date added to the selection criteria.

User Access
Disable Unused Menu Options
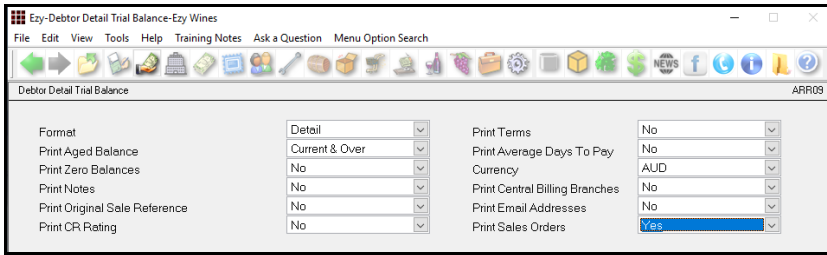
Accounts Payable Administration
Export Creditor Details

Accounts Receivable

Debtor Detail Trial Balance Include Sales Orders

'Print Sales Orders' prompt has been added to selection criteria.

Debtor Okay To Leave Default

'Okay To Leave' prompt has been added to Debtor Group and is the default used when inserting Debtors manually or importing from Wine Direct website.

General Ledger

GL Report Writer Row % Calculation

'Percentage' has been added to the Line Type options.

GL Report Writer
GL Report Maintenance
GL Report Listing
GL Report Generation

Payroll

Single Touch Payroll Phase 2

The STP phase 2 changes were provided in July via the System Administration, Load Latest Changes option.

Please ensure that the following was done.

Payroll Administration
   Single Touch Payroll Settings

Change the STP *Pay Submit No.* setting to 4

Employees terminated since 1st July 2022

Payroll Reference Maintenance
   Employees

On recording a termination date, you will also need to specify the termination type.
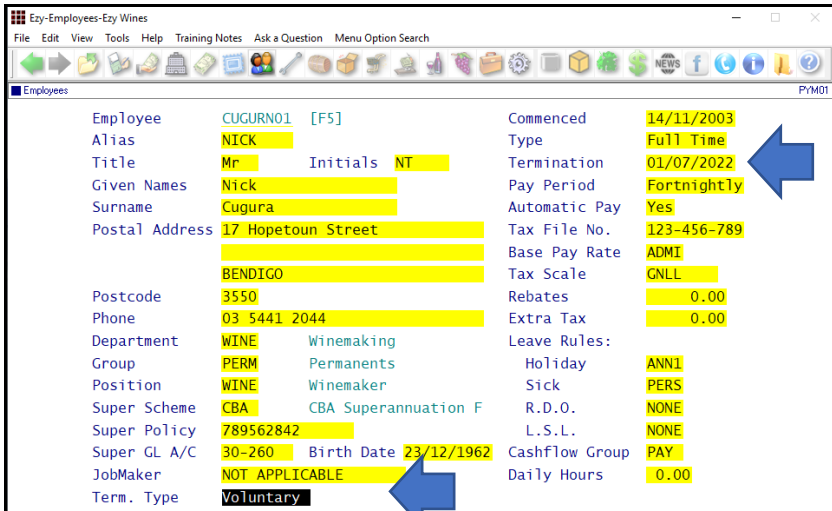
Term. Type
- Voluntary
- Ill-health
- Deceased
- Redundancy
- Dismissal
- Contract
- Transfer.

Payroll (cont'd)

Single Touch Payroll Phase 2 (cont'd)

Pay Types

Payroll Reference Maintenance
Pay Types

Lump Sum (new options)
- Non-Term Pay E
- Return To Work.

ATO Leave Type

Overtime
Set ATO Overtime to Yes.

Payroll (cont'd)

Single Touch Payroll Phase 2 (cont'd)

Pay Types (cont'd)

Annual Leave Cashed Out
Set ATO Leave Type to C.

```
Ezy-Pay Types-Ezy Wines                                                    —
File   Edit   View   Tools   Help   Training Notes   Ask a Question   Menu Option Search

Pay Types

        Pay Type      ANNC
        Name          Annual Leave - Cashed Out
        Factor         1.0000              GL A/C
        Increases:                         Calc Super     No
          Holidays    No                   Super Factor    1.0000
          Sick        No                   Lump Sum       No
          R.D.O.      No                   Ord. Hours     Yes
          L.S.L.      No                   Active         Yes
        Decreases:                         ATO
          Holidays    No                     Overtime      No
          Sick        No                     Leave Type    C    Cash out of leav
          R.D.O.      No                     Bonus/Comm    No
```

Additions & Deductions

Payroll Reference Maintenance
      Additions & Deductions

Meal Allowance

```
Ezy-Additions & Deductions-Ezy Wines
File   Edit   View   Tools   Help   Training Notes   Ask a Question   Menu Option Search

Additions & Deductions

        Add/Deduct    MEAL
        Name          Meal Allowance AT
        Type          Addition
        Apply         Aft Tax      $
        Calc. Super   No
        Group Cert.   Separate
        GL A/C
        GST Acq.      N/A
        Sacrifice     No
        Emp. Cont.    No
        ATO
          Type        MD    Overtime Meal Allowances
          Overtime    No
          Bonus/Comm  No
```

ATO Type

```
ATO Type
AD   Award Transport Payments
CD   Cents per Kilometre
KN   Task Allowances
LD   Laundry
MD   Overtime Meal Allowances
NA   NOT APPLICABLE
OD   Other Allowances
QN   Qualification Allowances
RD   Domestic or Overseas Travel Accommodation Allowances
TD   Tool Allowances
```

Payroll (cont'd)

Superannuation 10.5%

The Payroll End Of Year option will set the superanuation rate to 10.5% and the threshold will be removed.

> *Benefit*
>
> - Superannuation compliance.

Payroll Administration
Payroll End of Year

Zambion Payroll Import

'Zambion' Format has been added.

> *Benefit*
>
> - Payroll GL postings integration.

General Ledger Journal
Import General Journal

Sales

Import Rezdy Cellar Door Tasting Booking

Tasting bookings made via Rezdy on your website can be imported as a cellar door sales docket.

Program SAA45BAT can be *scheduled* to periodically check for tasting bookings to be imported.

Sales Import: Rezdy, Cheese Non-Stock
Sales Import: Rezdy, Hamper Non-Stock
Sales Import: Rezdy, Transfer Non-Stock
Sales Import: Rezdy, Debtor

The POS import also checks whether PayPal has been setup as an additional payment method.

When agent code is included in the file, an invoice will be created for the agent.

SAA45BAT
Sales Administration
Import Cellar Door Dockets

If agent
    debtor = agent code if on file.
    non-stock - voucher
    non-stock - commission
    non-stock - surcharge
    receipt = invoice
else
    c/door debtor
    non-stock - voucher
    non-stock - surcharge
    non-stock - rezdy clearing.

Sales (cont'd)

Import Website Orders Specify Rep & Type

The following two fields were appended to the import file.

Sales Rep
When blank, sales rep recorded against the Debtor will be used.

Order Type
When blank, order type recorded against system parameter "M/Order: WEB, Auto Import Order Type" will be used.

Import Paperless Sales Order Confirmation

Last upgrade allowed exporting of sales orders to Paperless.

- Order confimation from Paperless can now be imported with introduction of PAPERLESS format

- 'Paperless' added to Format, Stock Transfers Export option

- 'Paperless' added to Format option for Sales Invoices and Mail Orders.

Import POS Vouchers

[Import] button has been added to POS Vouchers entry option.

- Voucher
- Debtor
- Value
- Date
- Expiry
- Comment
- Gift Cert
- Recipient
- Type (Single or Multi).

Debtor Group has been added to POS Vouchers listing option selection criteria.

Sales (cont'd)

Woolworths B2BE Sales Orders Import

B2BE format now includes the following.

- Delivery Time
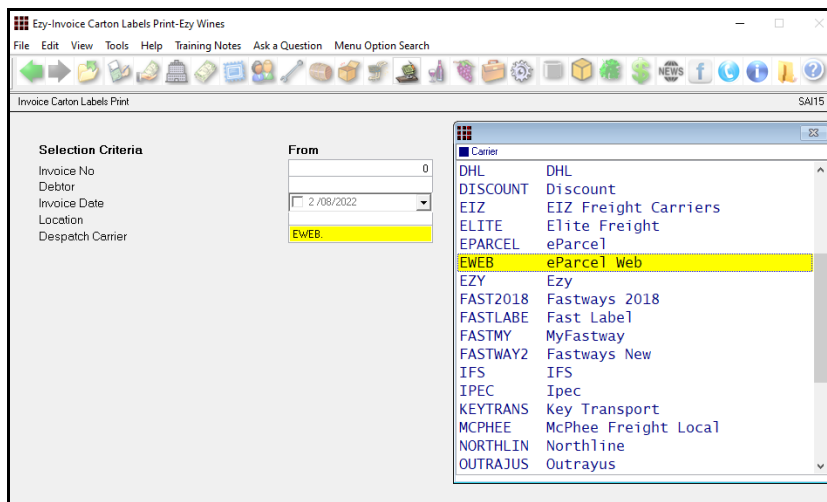- Despatch Date
- Freight Non-Stock based on units.

Sales Administration
Import Sales Dockets

Invoice Carton Labels Despatch Carrier Selection

Despatch Carrier has been added to the selection criteria.

Sales Invoices
Invoice Carton Labels Print

WADS Warehousing Interface

WADS has been added to the Con. Note Type options.

Sales Invoices
Invoice Consignment Note Print
Mail Order Sales
M/Order Con. Note Print

Sales (cont'd)

Sales Required Date

The Sales Orders Entry option has always recorded the required date.

On confirming a sales order, the required date will now also be recorded against the sales invoice.

The Stationery Designer has been changed to allow the required date to be specified.

The Sales Invoice Update option will store the required date so that printing historic dockets can also show the required date.

<table>
<tr><td>

Benefit

- Sales invoice docket can include required date.

</td></tr>
</table>

Sales Orders
Sales Order Confirmation
Sales Invoices
Sales Invoice Entry
Sales Invoice Print
Sales Invoices Update
Sales Invoices Print (History)
System Administration
Stationery Designer

Asset Register

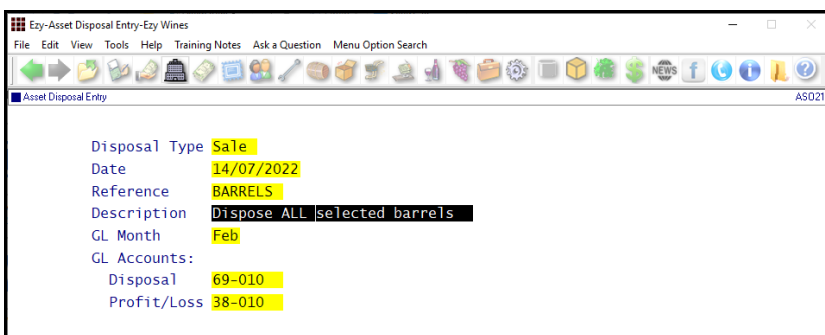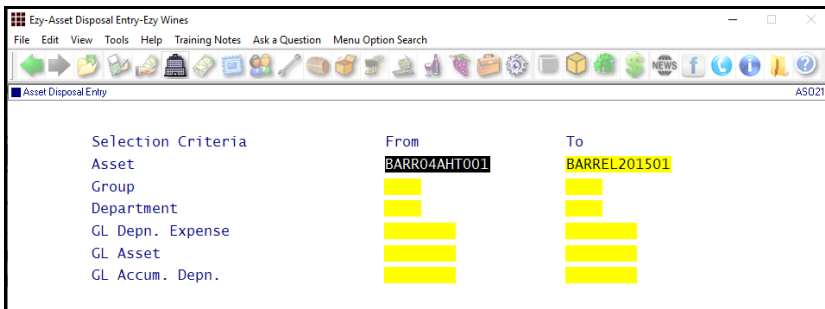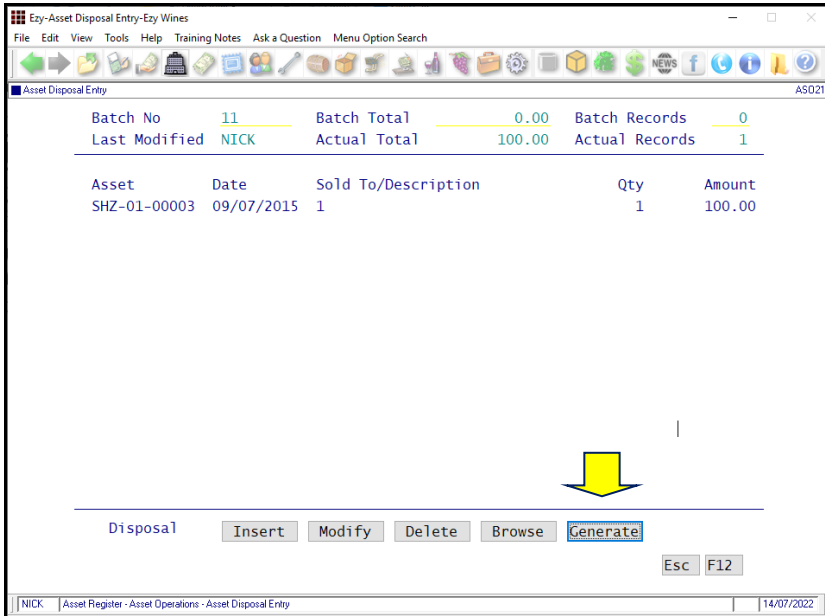## Asset Disposal Entry Generate Button

On selecting the new [Generate] button, you will then be prompted for the assets to be disposed.

Purchase Orders

New Export PO History Format

Format 2 has been added and stock group has been added to the selection criteria options.

- PONumber
- Creditor
- Itemcode
- Location
- QTY ordered
- QTY received
- Unit Cost/Unit
- Req date
- Received date
- DelReference
- InvReference
- GL Code
- Rec Cost/Unit
- GST Total
- Cost
- HACCPReference
- InvDate.

Benefit

- Review past stock item purchases
- Assist with costs budgeting for each department.

Purchase Orders Administration
Export Purchase Order (Hist)

Stock Control

Committed Stock Report Stock Item Page Break

"Page Break on Stock Item" prompt has been added to the selection criteria and will be applied when report is *sequenced by stock item.*

Benefit

- Report each stock item on a separate page
- Easier to read report
- Individual pages can be given to staff to reconcile.

Stock Operations Reports
Committed Stock

Cellar Operations

Grower Trucks Carrier & Mass Limit

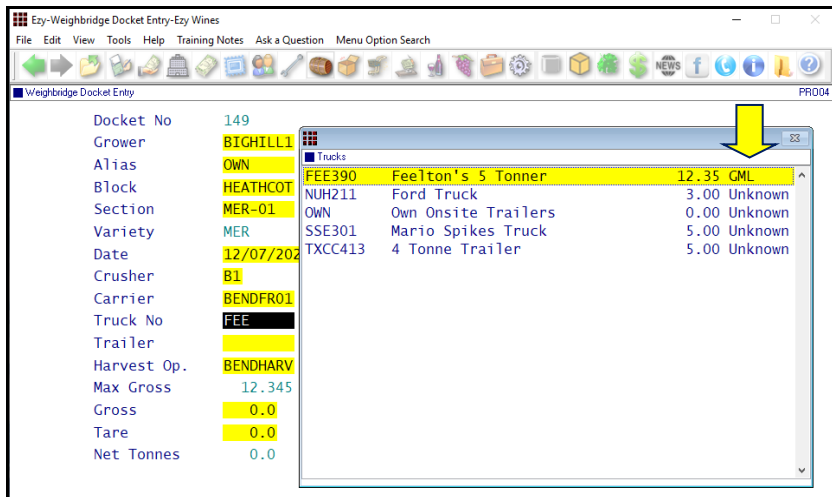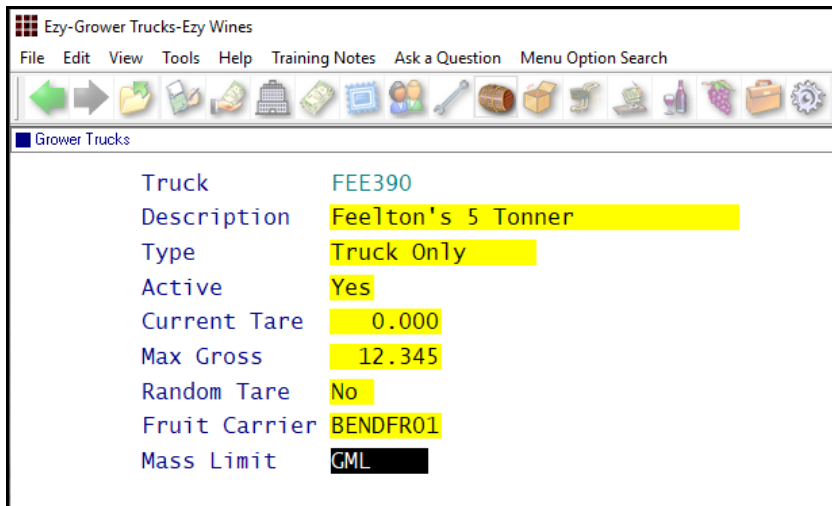Fruit carrier and mass limit can now be recorded against Grower trucks and is included in the Truck picklist.

Mass Limit
- CML (concessional mass limit)
- HML (high mass limit)
- GML (general mass limit)
- Unknown.

Weighbridge Reference
Grower Trucks
Weighbridge Operations
Weighbridge Docket Entry

Bulk Despatch Export Invoice No & Value Appended
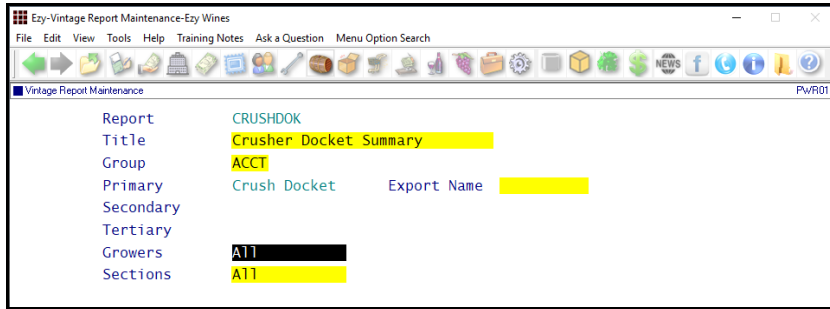
Invoice number and value has been appended to format 3.

Winemaking Administration
Export Bulk Despatch

Cellar Operations (cont'd)

Vintage R.W. Exclude Inactive Growers & Sections

Growers and Sections prompts have been added with the following scroll list options

- *All*
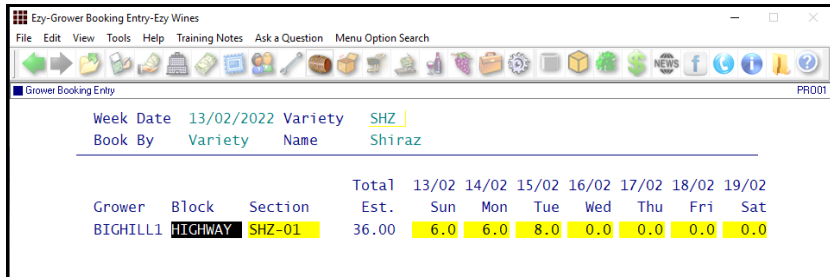- *Active Only*
- *Inactive Only.*

Vintage Report Writer
Vintage Report Maintenance
Vintage Report Listing

Grower Bookings Change Block & Section

When system parameter *W/Bridge: Entry, Use Booked Loads* is set to Yes, booking block and section can now be changed without having to delete and create new booking with new booking number.

Weighbridge Operations
Grower Booking Entry

W/Bridge: Bookings, Check Contract Date

When this new parameter is set to Yes, on recording Grower booking a warning message will be displayed when 'Notified Date' recorded against Grower is blank or older than 6 months.

Weighbridge Operations
Grower Booking Entry

W/Bridge: Entry, Gross/Tare Decimals

New system parameter defaulting gross and tare tonnage to 3 decimals places, can be changed as required.

Weighbridge Operations
Weighbridge Docket Entry

Cellar Operations (cont'd)

LIP Declaration Includes Sustainability

'Print Sustainability' prompt has been added for format 6.

Benefit

- Sustainability compliance.

Winemaking Statutory Reports
LIP Declaration Form
Cellar Operations
Cellar Pre-Update/Trial Blend

'Sustainability' has also been added to the Cellar Pre-Update/Trial Blend option.

Cellar Operations (cont'd)

Cellar Report Writer Specify Decimal Places

When producing customised cellar reports, specify the number of decimal places to be displayed for Dips and sub-allocation prices.

Dip decimal places can be set to 0 (zero) when decimal places are not required.

Cellar Report Writer
Cellar Report Maintenance
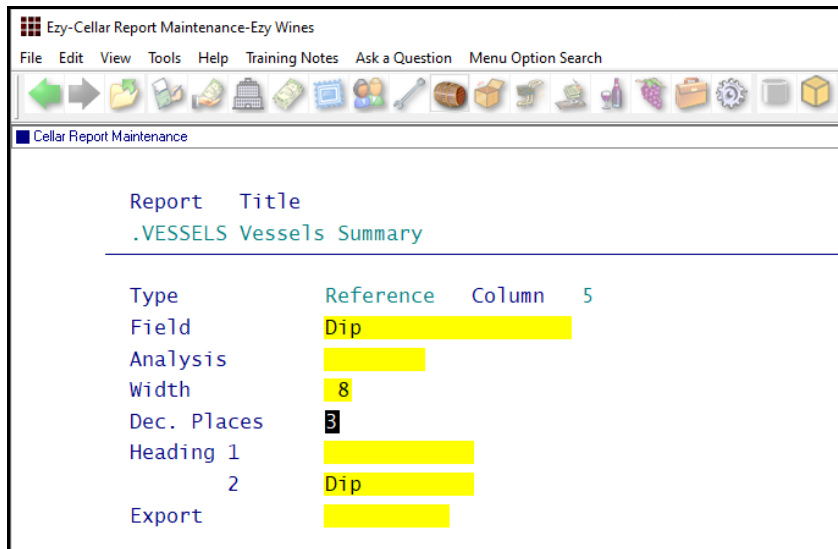
The following columns were also added.

- Volume (Crush, Vint)
- Volume (Crush, Year).

Cellar: Additive Report Decimal Places

This new system parameter determines how many decimal places are displayed for additive quantities.

The default is 4 but many wineries would prefer to only report 2 decimal places.

Traces of additves less than 0.005 can be excluded.

If you have used the stationery designer to produce customised cellar worksheets, the required decimal places will also need to be recorded against the System Administration, Stationery Designer option.

Dip Calculator [F2]
Cellar Operations Reports
Vessel Composition Report
Vessel Composition Summary
Winemaking Statutory Reports
LIP Declaration
Cellar Operations History
Wine History Comp. Report
Bulk Receival/Desp. Operations
Bulk Receival History Listing
Bulk Despatch History Listing
Cellar Operations
Blend Calculator

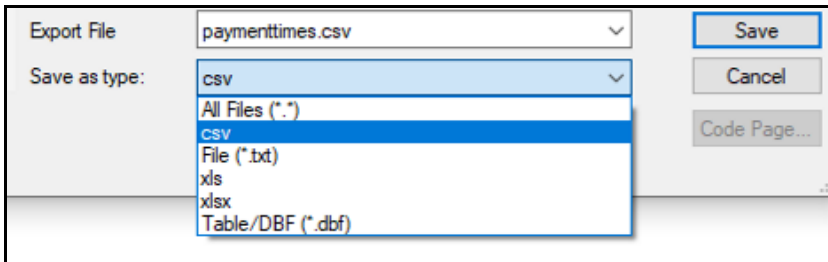# Cellar Operations (cont'd)

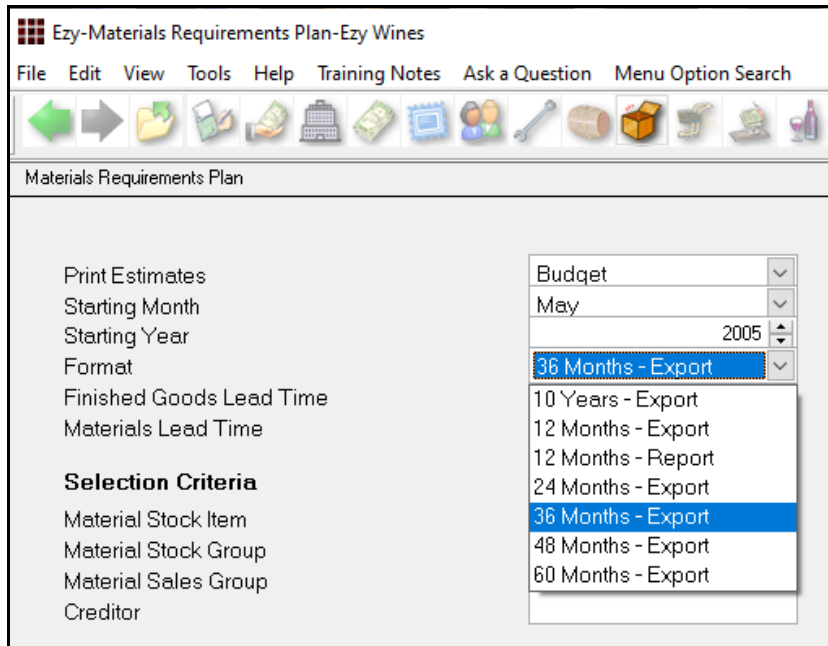## Export Grower Payment Statistics

New menu option.
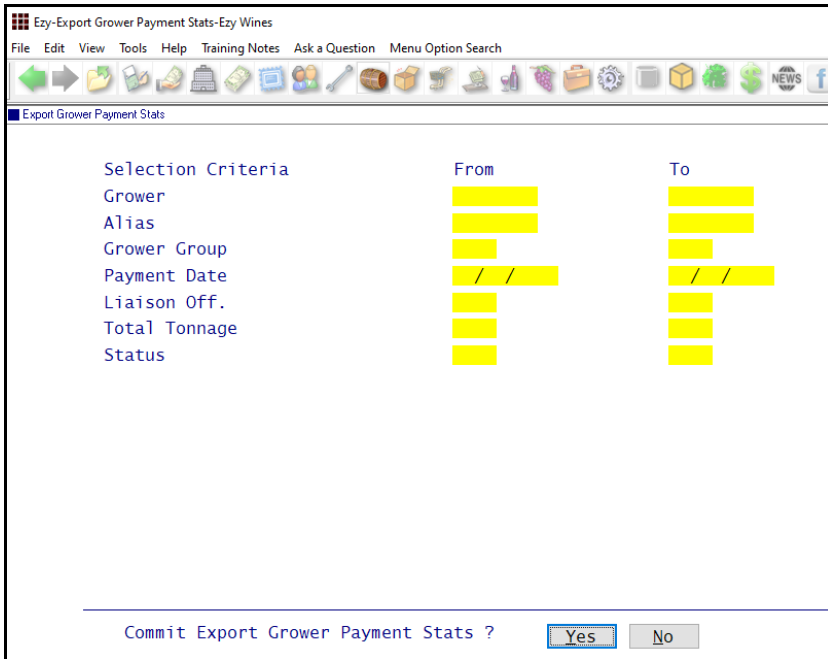
Bottling

Bottling Forecast & Material Requirements Export

The following have been added to the Format options.

- 36 Months - Export
- 48 Months - Export
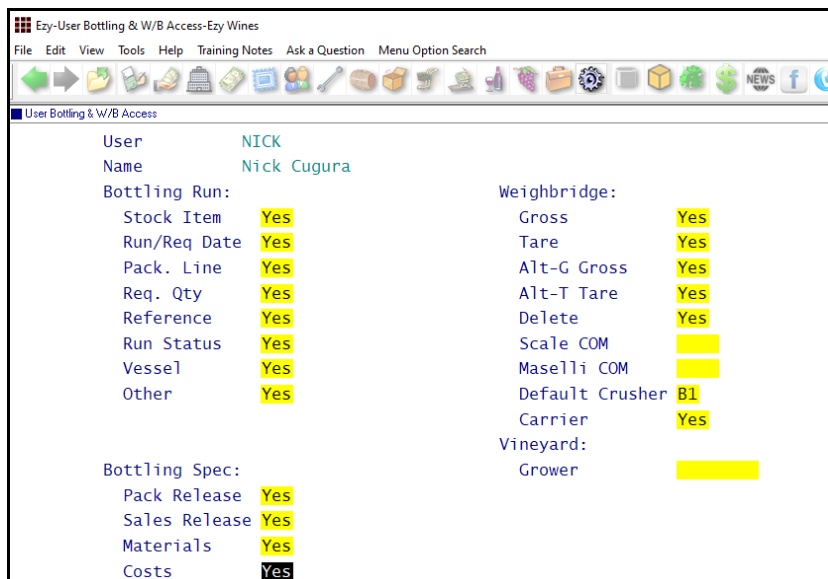- 60 Months – Export
- 10 Years - Export.

Restrict Bottling Specification Reporting Costs

'Costs' prompt added to user bottling access.

Vineyard Management

Sustainable Winegrowing Australia

SWA member number can now be recorded against sections.

Vineyard Reference Maintenance
Grower Vineyard Sections
Vineyard Reference Reports
Grower Vineyard Sections
Grower Sections Statutory
Weighbridge Operations
Weighbridge Docket Update
Vineyard Administration
Export Vineyard Sections
W/Bridge Analysis Maint. (Hist)
Bulk Receival/Desp. Operations
Bulk Receival Entry
Bulk Receival Listing
Bulk Receival Update
Bulk Receival History
Cellar Operation Reports
Vessel Composition Summary
Cellar Operation
Blend Calculator
Bottling Operations Reports
Bottling History Composition

The SWA can be recorded against historic weighbridge dockets.

Vineyard Management (cont'd)

Sustainable Winegrowing Australia (cont'd)
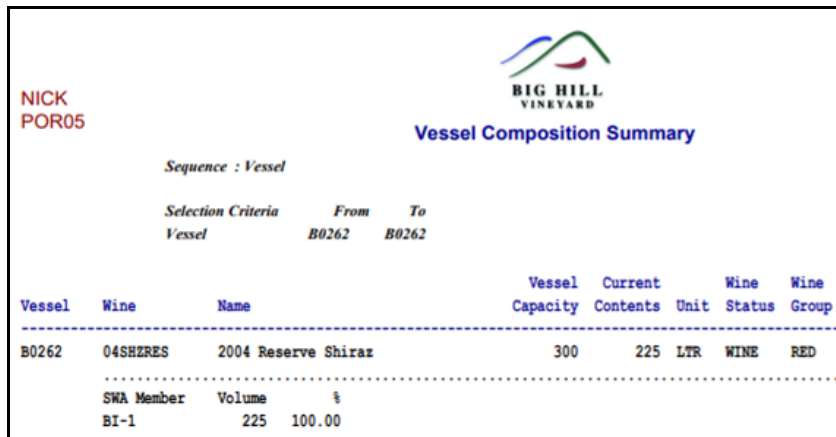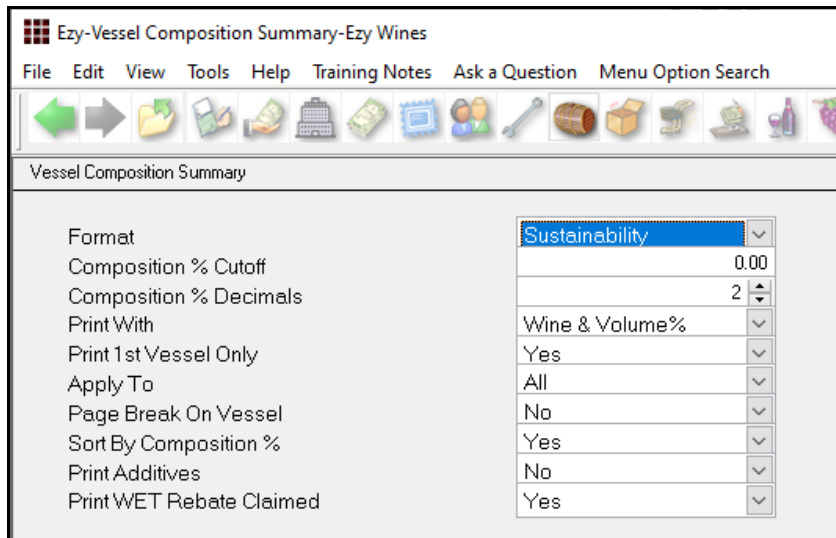
Export Sections Grower Alias Selection

'Grower Alias' has been added to the selection criteria.

<table>
<tr><td>Benefit</td></tr>
<tr><td>• Alias may be utilised to identify different Growers, such as own and contract.</td></tr>
</table>

Vineyard Administration
Export Vineyard Sections