

New Clients 2015

Australia

Ral Ral Wines
1847 Wines
Calais Estate
Tim Adams
Divas Beverages
Gooree Park

DB Wines
The Wine Company
Usher Tinkler Wines
Chain of Ponds
Schild Estate
Casey Auctions

New Zealand

Hassall Auctions

Cloud

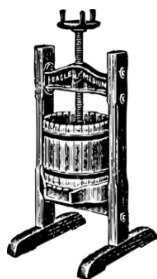
EzyAuction Hosting

When utilising Ezy Systems cloud service, your data will be available when and where you need it.

You will no longer need to

- purchase a server for **EzyAuction**
- upgrade your operating system
- load **EzyAuction** upgrades
- upgrade antivirus software
- worry about daily backups.

For more information, including pricing, please phone our IT Manager, Adrian Lock on +61 (0)3 5441 2044 or email adrian@ezysys.com.au.



Stop Press

It is recommended that you book onsite training at least once a year to ensure that you are aware of the latest enhancements that will help streamline your business.

Customise Favourites Menu

Favourites Menu Entry option has been added to the Favourites menu so that you can easily customise your Favourites menu to only show the menu options that you actually require.

Merge Regular Buyers

A regular buyer can now be merged with another regular buyer.

Copy Vehicle

On inserting a vehicle you can now copy details from another existing vehicle.



The office will close *midday* Wednesday 23rd December and reopen Monday 4th January.

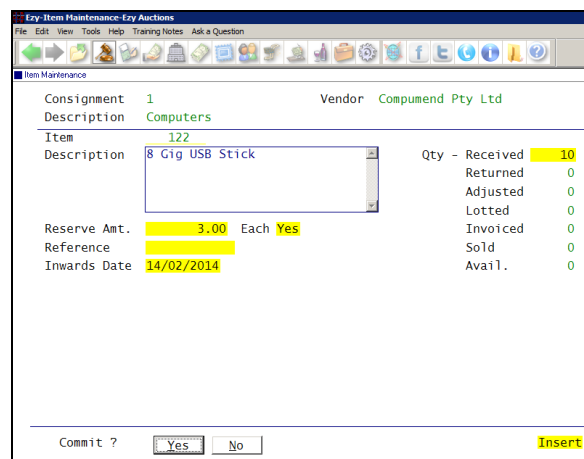
If you require assistance during this period please contact Nick Cugura on 0417 334 206 or Lorraine Hanley on 0428 432 682.

Move Lot To Another Sale

Unsold lots can now be moved from one sale to another without having to de-lot.

Simplified Data Capture

You can now be prompted for the absolute minimal item information.



Ezy Item Maintenance - Ezy Auctions	
Consignment	1
Description	Computers
Item	122
Description	8 Gig USB Stick
Qty - Received	10
Returned	0
Adjusted	0
Lotted	0
Invoiced	0
Sold	0
Avail.	0
Reserve Amt.	3.00 Each Yes
Reference	
Inwards Date	14/02/2014
Commit ? <input type="button" value="Yes"/> <input type="button" value="No"/> <input type="button" value="Insert"/>	

Vendor Buyers Offer Advice

The Stationery Designer can now be utilised to produce a Buyers offer advice that can be sent to the Vendor for consideration.

Provide Vendor Access

You can easily provide a Vendor with remote access to their data. On creating Vendor as a User, the Vendor will be restricted to the Favourites menu with options preloaded.

Display User Locking Consignment

When a consignment, item, vendor or buyer is already locked by another user, the user id will be displayed.

Record Locked by User NICKC , Retry ?

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9 *Sales Entry Promotion Mandatory*

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10

10

Auction

Auto Email Vendor After Sale Advice To Sales Rep

EzyPDA Enhancements

11 *Email Staff Of Changes To Sales*

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New Menu Options

Auction

Auction Vehicles, Vehicle Copy
Auction Sales, Pre-Sale Export
Auction Post Sale, Vendor Buyers Offer Advice
Auction Post Sale, Sale Summary Export
Auction Administration, Merge Regular Buyers

Accounting

General Ledger Reports, Export Balance Sheet
GL Report Writer, GL Report Export Batch
GL Report Writer, GL Report Export Batch (Style)
General Ledger Admin, Import Projects
General Ledger Admin, Import Cash Receipt Journal
General Ledger Admin, Export Balance Sheet
Sales Statutory Reports, Export WA Liquor Report
Sales Admin, Import Sales Orders (*auto batch*)

New System Parameters

Auction: Stationery: Vendor Buyer Offer
Auction: WEB Import Format
Auction: WEB Import Ignore Reserves
Auction: Import Barcode File Format
Auction: Sales Changes, Email User Id 1, 2 & 3
Auction: Export Buyer, GST On Premium
Auction: Buyer, GST On Credit Card Fee
Auction: Regular Buyer Entry, Simplified
Auction: Buyer Entry, Accept VISA
Auction: Buyer Entry, Accept AMEX
Auction: Buyer Entry, Accept CHEQUE
Auction: Buyer Entry, Accept DEBIT
Auction: Buyer Entry, Accept DIRECT
Auction: Buyer Entry, Accept EFT
Auction: Buyer Entry, Accept M'CARD
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Auction: Item Entry, Prompt Buyer Prem.
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Auction: Item Entry, Default Cat. Index
Auction: Item Entry, Default Department
Auction: Item Entry, Default Item Group
Auction: Item Entry, Default GST Supply
Auction: Item Entry, Default Location
Auction: Item Entry, Def. Reserve Type
Auction: Item Entry, Default Valuer
Auction: Invoice Entry, Retain Buyer
Auction: Invoice Entry, Referrals

Acc/Rec: Dec. Imp. Foodstuffs SI Debtor
Acc/Pay: Export Creditor Ledger Format
C/Door: POS, Kitchen/Bar Printer 4, 5 & 6
GL: Cash Rec Jnl Imp, Drive\Dir.\File
Sales Export Dockets: JSON API Token 1 & 2
Sales Export Dockets: JSON Post
Marketing: Maintain Inactive Prospects
P/Orders: Entry, Use Creditor Contact
Sales Analysis Export: Other Type
Sales Export Dockets: WWS Prefix
Sales Orders: Auto Import File Path
Sales Orders: Auto Import Notify User Id
Stock: Adjustment, Access GL Stock
M/Order: Entry, Mandatory Promotion
M/Order: WEB, VIN65 Default Debtor
M/Order: WEB, VIN65 Debtor Group



On selecting a system parameter press the [F10] key or select the Help button, top right of screen, to display helpful information.

Support Options

Ezy Systems - CRM software - wine club software - POS software - winery software - accounting s - Windows Internet Explorer pro

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DO MORE WITH YOUR SOFTWARE

We pride ourselves in providing clients with a high level of service and support.
Ezy Systems Pty Ltd was founded and based on the directors desires to provide clients with genuine service.

Google Custom Search

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Support

» Downloads

» System Requirements

» Phone Support

» Training & Seminars

» Course Descriptions

» Cancellation Policy

» Technical FAQ

Tools

» Download seminar registration form

» Download course content

SUPPORT INFORMATION

Phone: +61 (3) 5441 2044
Fax: +61 (3) 5442 3132
E-Mail: support@ezysys.com.au
Phone support is available to all Ezy Systems customers Monday - Friday between 8:30am and 5:30pm EST.
A/H Phone: +61 (0) 417 334 206
Nick Cugura
Director

Training And Seminars

Ezy Systems provides two user training choices:

On-Site

Qualified trainers are available to visit you on site and conduct training of staff in all facets of the Ezy Systems software.
For on-site training pricing and availability please contact our office.

In-house

Training sessions are available at our head office. These training sessions are limited so you should book well ahead.
» ½ day session \$300
» Full day session \$600
For availability please contact our office.

Accommodation

We recommend:
City Centre Motel
Located 150 metres from the heart of Bendigo, the 4 star accredited City Centre Motel offers 33 spacious and affordable units including 2 and 3 bedroom family units, spa suites and disabled units. In easy walking distance to Restaurants, Theatre, Art Gallery, Shopping and Sporting venues.
» Download seminar registration form
» Download course content

Seminars

Region	Date	Time	Topic	Price	Venue
Bendigo	18-03-2013	1pm - 5pm	Asset Register	150	Ezy Systems
Bendigo	19-03-2013	9am - 5pm	Stock Control & Stock Report Writer	250 (inc. lunch)	Ezy Systems
Bendigo	20-03-2013	9am - 5pm	Accounts Receivable, Sales and Sales Report Writer	250 (inc. lunch)	Ezy Systems
Bendigo	21-03-2013	9am - 5pm	Marketing, CRM & Wine Club	250 (inc. lunch)	Ezy Systems
Bendigo	22-03-2013	9am - 12pm	POS & Sales Report Writer	150	Ezy Systems

Help

Training Notes

Ask a Question

Ezy Option Help

F10

Ezy on the Web

Ctrl+F10

Ezy Customer Care on the Web

Shift+F10

Ask a Question

Submit a SCR

Training Seminars

System Parameter Information

Ezy Systems - CRM software - wine club software - POS software - winery software - accounting s - Windows Internet Explorer pro

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Nick Cugura
Director

Product Support Request

Our automated support request system allows us to respond to your support issues quickly and efficiently.
All issues will be addressed as soon as possible within normal business hours.

Personal Details

Name: *
Nicholas Shorland
Email: *
nick@ezysys.com.au

PHONE

+61 (0)3 5441 2044
Monday to Friday
8:30am to 5:30pm AEST

+61 (0)417 334 206
After hours

EMAIL

support@ezysys.com.au

INHOUSE

Inhouse Training at Ezy Systems using your data

ONSITE

Onsite Training using your data

SEMINARS

Refer to the schedule on the website

TRAINING NOTES

Training Notes

- Overview
- General Tips
- .NET Overview
- .NET A/P & Purchasing
- .NET A/R & Sales
- Advanced Reporting with Excel
- A/P & Purchasing
- A/R & Sales
- Asset
- Asset Report Writer
- Bottling
- Bottling Report Writer
- Cellar Door Sales
- Cellar Report Writer
- Contract Bottling
- Contract Winemaking
- Distillery
- EOM & EOY Procedures
- General Ledger
- GL Report Writer
- Marketing & CRM
- Payroll
- Plant Servicing
- Pre Vintage Preparation
- Sales Report Writer
- Stationery Designer
- Stock Control
- Stock Costing & Reconciliation
- Stock Costing Simulator
- Stock Report Writer
- Vineyard Management
- Vineyard Report Writer
- Vintage Report Writer
- Warehouse Management (Lot Tracking)
- Wine Club
- Winemaking

EzyAuction Newsletter

October 2015

4 of 40

EzyWineCLOUD Hosting

EzyWine hosting is now available!

A full featured version of EzyWine can be installed on your own virtual server hosted at **Bendigo Community Telco**, who have the full support and backing of Community Telco Australia and the **Bendigo and Adelaide Bank Group**.

Pricing for this service is as follows:

\$200 per user setup fee. This is a once off setup cost.
\$50 per user/per month ongoing monthly fee.

For more details, contact our IT Manager, Adrian at Ezy Systems on 03 5441 2044.

- FREE UP EXPENSIVE OFFICE SPACE
- WHY CHOOSE A VIRTUAL SERVER?
- WORLD CLASS INFRASTRUCTURE
- BACKUPS MADE EASY
- INFRASTRUCTURE FLEXIBILITY
- DON'T WORRY ABOUT FIRE OR FLOODS
- SECURITY IS CRITICAL
- IT'S BETTER FOR THE ENVIRONMENT
- PREMIUM CONNECTIVITY

In order to deliver the best user experience when moving to a virtual environment, having secure, reliable, high speed and high performance connectivity to your cloud infrastructure is essential. Bendigo Community Telco.

EzyAuction.CLOUD

If you are planning to upgrade your server, you may want to consider cloud.

Your copy of **EzyAuction** will be installed on a virtual server hosted at **Bendigo Telco**, who have the full support and backing of Community Telco Australia and the **Bendigo and Adelaide Bank Group**.

Peace of Mind

You will no longer need to

- purchase a server for **EzyAuction**
- have to upgrade your operating system
- load **EzyAuction** upgrades
- wonder whether the backup has been done or whether the data was really backed-up.

Pricing

Setup Cost

\$200 per user.

Monthly Fee

\$50 per user.

For more details please contact our IT Manager, Adrian Lock on +61 (0)3 5441 2044 or email your questions to adrian@ezysys.com.au.

FREE UP EXPENSIVE OFFICE SPACE

Servers are sensitive equipment, for maximum life and performance they should be maintained in an environment with a constant temperature that is free of dust and shielded from power fluctuations. This, compounded by the fact that they are usually very noisy, means that a server often requires its own dedicated room, and thousands of dollars of ancillary equipment (e.g. Air conditioner, Uninterruptable Power Supply, Tape backup drives).

Bendigo Community Telco Virtual Servers eliminate this requirement. Your data is housed at our purpose-built, state of the art data centre. Our data centre has the highest standards of environmental controls to ensure a controlled and consistent environment for our virtual servers. Bendigo Community Telco has invested in redundant air-conditioners and uninterruptable power supplies supported by diesel generators to protect from power outages, so you don't have to.

FREE UP EXPENSIVE OFFICE SPACE

WHY CHOOSE A VIRTUAL SERVER?

WORLD CLASS INFRASTRUCTURE

BACKUPS MADE EASY

Businesses do not just rely on backups for disaster recovery. Accidental file deletions, software issues or failed updates can necessitate the restoration of files. Tape-based backup solutions used to make this a painstaking process, but with Bendigo Community Telco's Virtual Servers these can be restored quickly and easily with a phone call to the TAC. Individual files can be restored, or your entire server can be reverted to a point in time over the past 28 days. Our recovery times are measured in minutes, not days or weeks. BCT are able to offer two types of Backup:

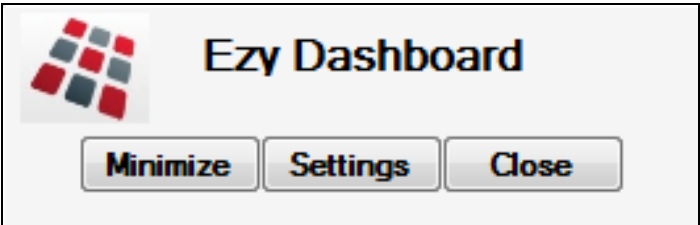
- » **Backup Method #1 – Nightly Snapshot**
All BCT Virtual Servers are backed up once a night. There is no file level restoration and the backups are only held for 28 days. The Nightly Snapshot is used for complete server restoration in the event of a complete server disaster.
- » **Backup Method #2 – Gold and Silver Backup**
An additional backup service can be purchased giving customers file level backup and retention of backups for 1 month.
 - » **Gold**
Hourly Incremental Backup with a Daily Full Backup
Hourly Recovery Points available for 7 days. Daily Recovery Points available for 28 days.
 - » **Silver**
Daily Incremental Backup with a Weekly Full Backup
Daily Recovery Points available for 28 days.

General

Dashboard

This new tool provides easy access to What’s New on the Ezy Systems website, exchange rates and some *EzyAuction* financial data (dependent on you user menu access).

Please refer to the Overview training notes for installation instructions.



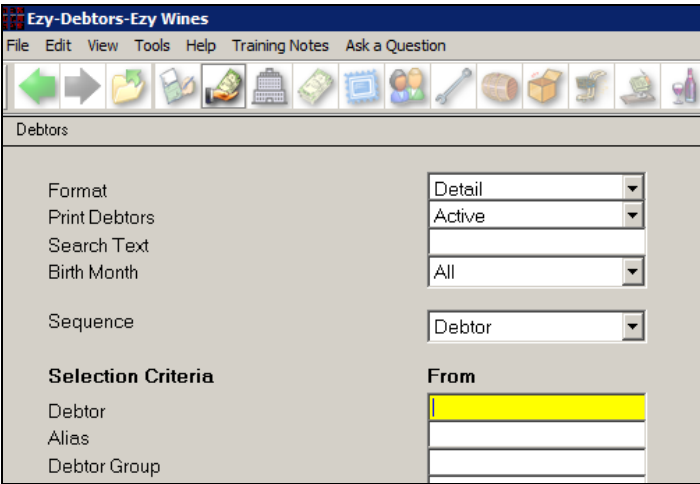
Bank Summary					
What's New					
Exchange Rates					
Debtor Trial Balance					
Creditor Trial Balance					
Opening Balance			254703.47		
1.Invoices	79	105.00			
2.Credits/Adj.	42	0.00			
3.Payments	64	1563.85			
Closing Balance			256372.32		

Benefit

- Easily access important data.

Selection Criteria Highlighted

Current selection criteria option is highlighted.



Benefit

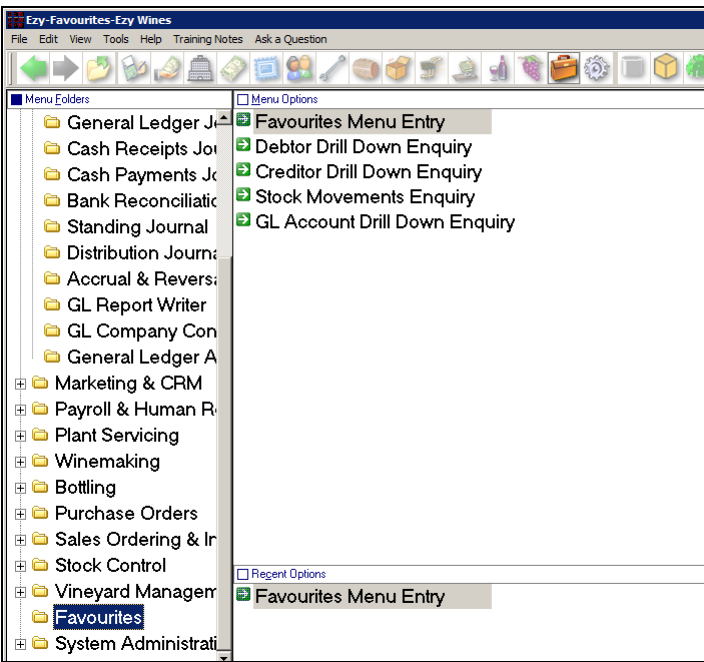
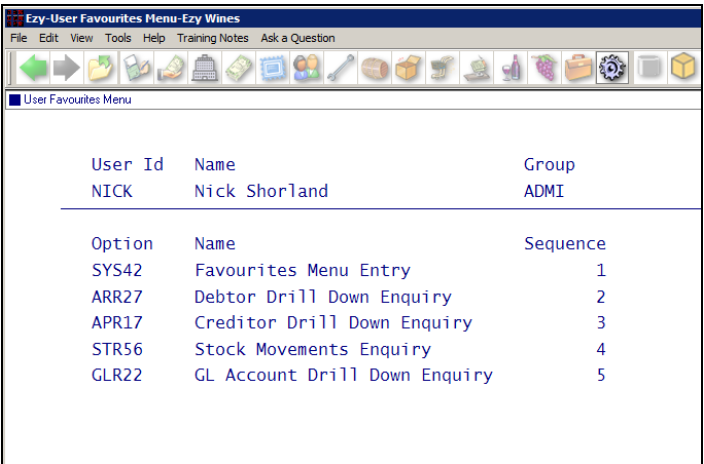
- Easier to identify cursor position.

General (cont'd)

User Can Customise Their Favourites Menu

This new menu option allows you to customise your Favourites menu. The user can only select menu options that they have access to.

Note: On customising your Favourites Menu you will need to logout and then login again to apply the changes.



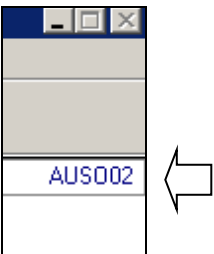
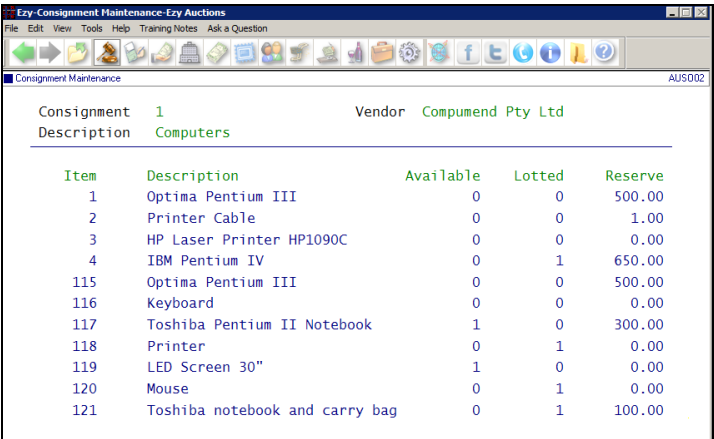
Benefit

- User can easily setup their own favourites menu
- Save time.

Favourites Favourites Menu Entry

Note: When you have selected a menu option, the option code is displayed top right of the screen.

In the example below, the option code is AUSO02.



Accounts Payable

A/P Invoice Entry Displays Email Address

On entering an invoice the email address is displayed.

Ezy-A/P Invoice & Adjust. Entry-Ezy Wines

Batch No 40 Batch Total 0.00 Batch Records 0
Last Modified NICK Actual Total 23.45 Actual Records 1

Creditor BENDCH01 Bendigo Chemical Supplies
Alias [F5] 203 High Street
Trans. Type Invoice Bendigo
Date 07/08/2015 Victoria 3550
Reference BC#112 Project
Description Freight correction
Amount 23.45 Exchange 0.0000
Aging Period Current GST 2.13
GL Month Apr
GL Expense 30-110 Freight
Due Date 12/05/2015 GST Status Registered
Discount Amt 0.00 GST Inclusive Yes
Discount Date 12/05/2015 GST Acq. Other - 10.00%
Payment By EFT BSB/Account 633-000/123123123
Email susan_jones@bcs.com.au

Enter Creditor [PICK LIST] Modify

Benefit

- Check whether email address not recorded against Creditor profile.

A/P Invoice & Adjustments
A/P Invoice & Adjust. Entry

Creditor Payment Terms Up To 8 Payments

Up to 8 payment terms can now be recorded.

On updating a purchase order to create the Creditor invoice, the required payment entries are created.

Note: The A/P Invoice & Adjustments module does not check for multiple payment terms.

Benefit

- Pay Creditor in instalments.

Accounts Payable
Creditor Terms
Purchase Orders
Purchase Orders Receipt Update

Ezy-Creditor Terms-Ezy Wines

Terms 8PAY
Name 8 Monthly Payments

Days	Plus EOM	%
30	Yes	10.00
60	Yes	10.00
90	Yes	10.00
120	Yes	10.00
150	Yes	10.00
180	Yes	10.00
210	Yes	10.00
240	Yes	30.00

Ezy-Creditor Payment Maintenance-Ezy Wines

Creditor EZSYS01 Payment Method EFT Bank Balance 843914.58 DR
Name Ezy Systems Payment Total 1150.00

Date	Typ	Ref	Age	Description	Amount	Payment	Discount
20/10/15	Inv	SEMINAR	Cur	Wine Club Seminar	350.00	350.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	800.00	800.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	800.00	0.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	800.00	0.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	800.00	0.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	800.00	0.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	800.00	0.00	0.00
20/10/15	Inv	INV#112	Cur	P/Order 153 Re	2400.00	0.00	0.00

Creditor Manual Payment Entry Shows Balance

On selecting a Creditor, the balance is displayed.

Ezy-Creditor Manual Payment Entry-Ezy Wines

Batch No 13 Batch Total 0.00 Batch Records 0
Last Modified NICK Actual Total 0.00 Actual Records 0

Creditor BENDCH01 Bendigo Chemical Supplies
Alias [F5]
Date 15/11/2015
Reference

Balance 600.00

A/P Payments
Creditor Manual Payment Entry

Accounts Receivable

EzyPDA Debtor Enquiry

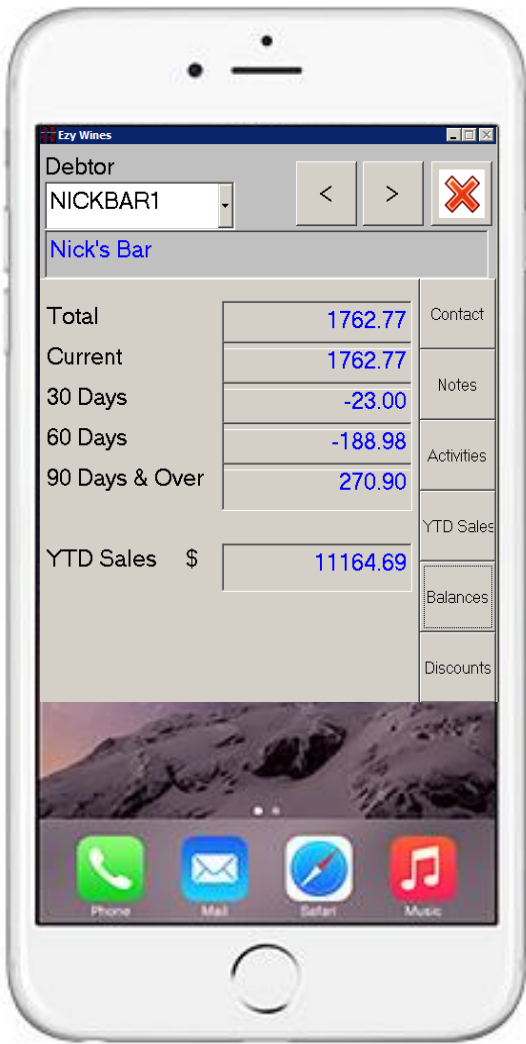
This new option includes the following Debtor information;

- Contact details
- [F5] notes includes attachments
- CRM activities
- YTD sales
- Current balance
- Discount structures.

Benefit

- Provide sales reps with more information on their mobile phone.

EzyPDA



Debtor		
NICKBAR1		
Nick's Bar		
111 Kings Street	Contact	
Melbourne	Notes	
VIC	Activities	
3001	YTD Sales	
03 9876 1111	Balances	
George Ellis	Discounts	
nick@ezysys.com.au		
		Up Down

Debtor		
NICKBAR1		
Nick's Bar		
	Ins	Mod Del Att Contact
25/02/14	ATT	D:\DOCCOMPANY\STAFF\IMAG03
10/02/14	MEET	Met with Dave and wines for 2014 h
30/01/14	PHON	Rang Dave to organise meeting ear
18/01/14	PHON	Rang Dave to get images for new w
10/01/14	COMP	2 of the 2008 Reserve Shiraz were c
10/01/14	MEET	Meeting with Dave and Joanne to d
01/01/14	STAF	Dave has requested to be main com
		Left Up Down Right



Debtor		
NICKBAR1		
Nick's Bar		
	Ins	Mod Del Contact
13/05/12	PHON	Return his call
24/04/12	WINL	Check wine list vintages
24/04/12	VISI	Annual visit
20/04/12	VISI	Annual Visit
23/02/12	PHON	Courtesy Call
01/01/12	TABT	Needs 14 need table talkers
23/08/08	VISI	Wine tasting Sarunday 7.30pm
		Left Up Down Right

Debtor		
NICKBAR1		
Nick's Bar		
2001 Chardonnay Reserve	C750	0.00
2002 Chard Reserve	C750	3.00
2002 Muscat Reserve 750ml	C750	6.00
2003 Chardonnay Reserve 750ml	C750	5.00
2004 Reserve Shiraz 6x750	6750	0.00
2005 Shiraz E Minor 750ml	6750	2.00
2004 Reserve Shiraz 6x750	6750	0.00
2004 Reserve Shiraz	C750	19.00
McFee - Local		24.00
		Up Down

Accounts Receivable (cont'd)

Debtor Dates Summary Including 1st Sale

First sale date is now recorded against the Debtor profile. The date is populated on processing the first sale in any of the sales modules.

‘Summary (Dates)’ format option has been added to the Debtor listing report.

NICK ARR01		Ezy Wines Debtors							07
Sequence : Debtor									
Selection Criteria Debtor				From NICKBAR1		To NICKBAR1			
Debtor	Name	Alias	Group	Commenced	Birth	Cancel	1st Sale	Last Sale	
NICKBAR1	Nick's Bar	BAR	RBST	16/09/03	23/02/61	18/10/15	06/10/03	20/10/14	
End of Report									

The first sale date is also available in the Sales R.W.

JSON Identity

JSON stands for JavaScript Object Notation.

The following system parameters have been introduced and need to be populated if you want to export sales using this format.

- Sales Export Dockets: JSON API Token 1
- Sales Export Dockets: JSON API Token 2
- Sales Export Dockets: JSON Post

The JSON identity can be recorded against the Debtor.

The JSON format has been added to every Format in the Export Sales Dockets option.

Ezy-Export Sales Dockets-Ezy Wines

File Edit View Tools Help Training Notes Ask a Question

Export Sales Dockets

Export Type

Sales Invoices

Format

JSON

Only Dockets Not Exported

Yes

Debtor Statement Preload Email Address

When emailing statement for only *one* Debtor, the Debtor’s email address will be preloaded.

Benefit

- Easily report first sale date.

- Accounts Receivable Reports
- Debtors
- Sales
- Cellar Door Update
- Sales Invoice Update
- Mail Order Update
- Service Invoice Update
- Sales Report Writer
- Sales Report Maintenance
- Customise Sales Reports

Benefit

- JSON compliance.

- Accounts Receivable Maintenance
- Debtors
- Debtor Additional Details
- Sales Administration
- Export Sales Dockets

Benefit

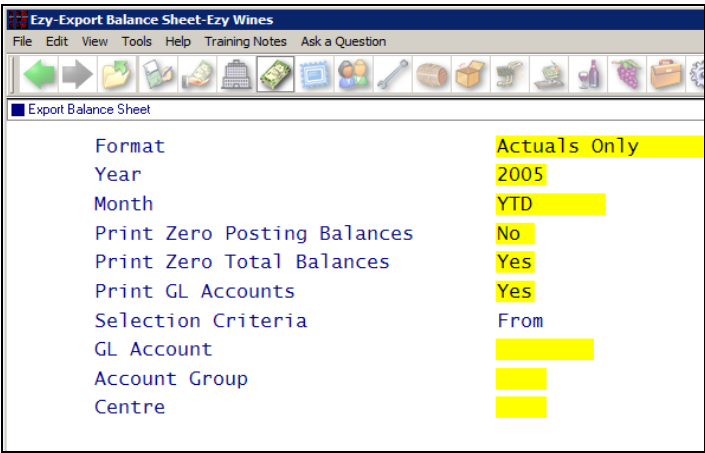
- Save time and reduce errors.

- Accounts Receivable Reports
- Debtor Statement Print

General Ledger

Export Balance Sheet

New menu option.



Benefit

- Save GL Balance Sheet as a CSV or XLS file for further reporting using MS Excel.

General Ledger Reports
Export Balance Sheet
General Ledger Administration
Export Balance Sheet

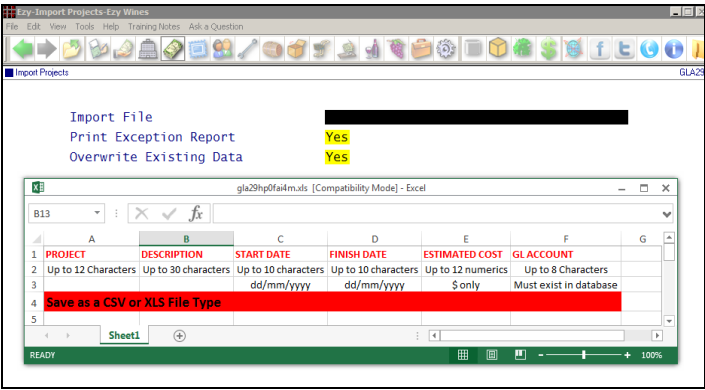
Export GST Register ABN Appended

ABN has been appended to the export file.

General Ledger Administration
GST Register Export

Import Projects

New menu option.



Benefit

- Save time.

General Ledger Administration
Import Projects

Export Range Of Customised GL Reports

New menu options.

Benefit

- Export multiple reports
- Save a lot of time.

General Ledger Report Writer
GL Report Export Batch
GL Report Export Batch (Style)

Marketing & CRM

Hide Inactive Prospects

New system parameter determines whether inactive Prospects can be maintained.

Note: Prospects can be deleted at any time.

Benefit

- Hide inactive prospects.

Marketing Reference Maint.
Prospects

Copy Prospects To Debtors

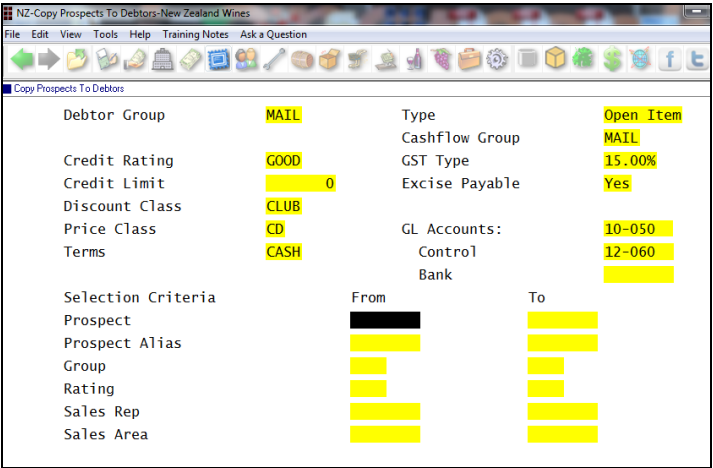
This menu option is now available for NZ.

To be used when a prospect (mailing list member or potential wholesale customer) is now purchasing wine and is to be setup as a Debtor.

Benefit

- Save a lot of time and reduce errors.

Marketing Administration
Copy Prospects To Debtors



The selection criteria screen will prompt you for information that isn't recorded against Prospects but is required to be recorded against a Debtor. These prompts default to the default settings recorded against the Debtor Group specified.

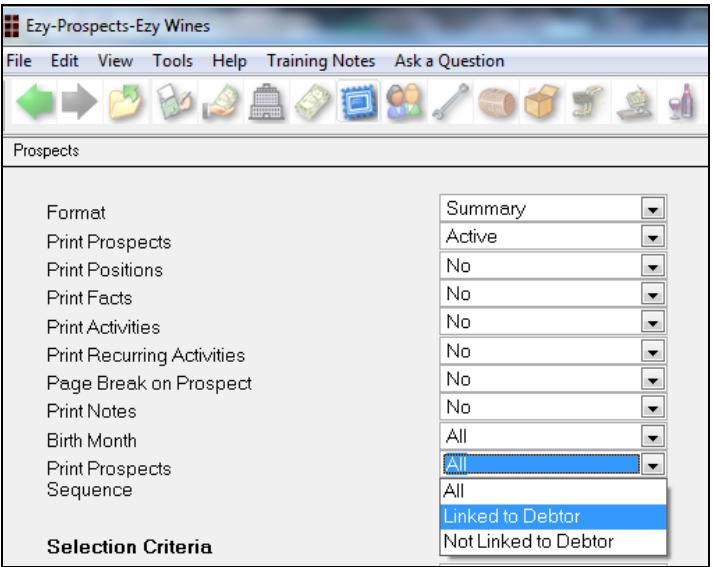
Highlight Prospects Not Linked To Debtors

Print Prospects prompt added to selection criteria with scroll list options 'All', 'Linked to Debtor' and 'Not Linked to Debtor'.

Benefit

- Highlight Prospects not linked to a Debtor.

Marketing Reference Reports
Prospects



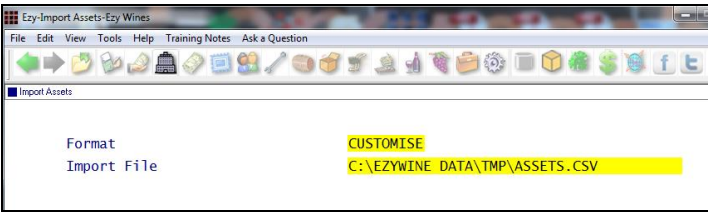
Asset Register

Specify Data To Be Updated On Import

Format prompt introduced with following scroll list options;

- Ezy
- Customise
(specify the required columns to be changed).

Utilise the Asset Export option to produce a CSV file, remove the irrelevant columns, change the required columns and then import the file.



Benefit

- Quick and easy method for changing only required information such as GL accounts, useful life and description recorded against assets.

Asset Administration
Import Assets

Purchase Orders

Purchase Order Entry Preload Contact

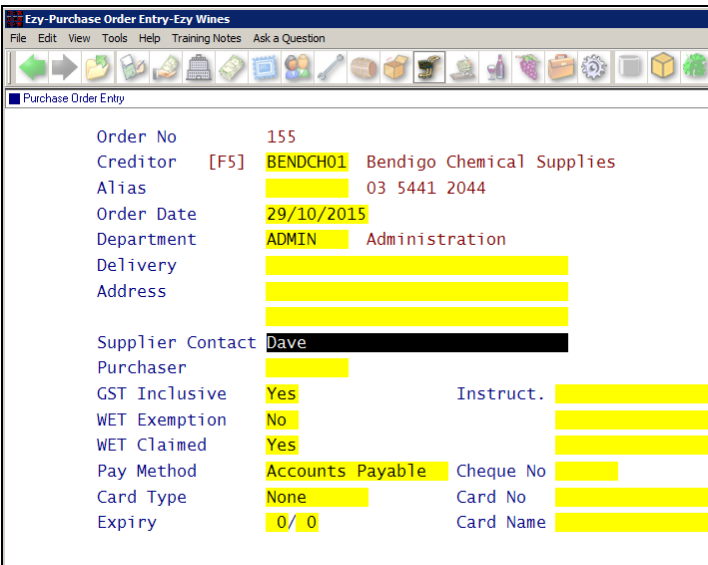
New system parameter “P/Orders: Entry, Use Creditor Contact” defaults to No.

When set to Yes, on entering a purchase order, the Supplier Contact defaults to the contact recorded against Creditor. However, if contact against Creditor is blank, the contact recorded against the last purchase order will be used.

Benefit

- Ensure that contact recorded against Creditor is always used.

Purchase Orders
Purchase Order Entry



Payroll

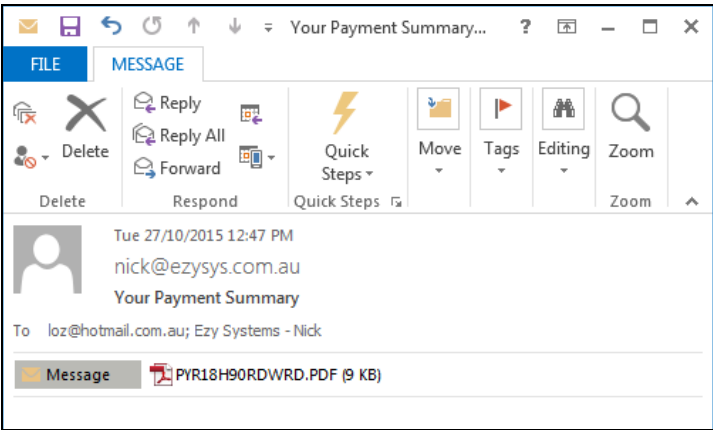
Bulk Email Payment Summary

‘Select Employee’ prompt was added to the selection criteria with the following scroll list options;

- All Employees
- Print Only
- e-Payslip Only.

On selecting e-Payslip Only, only those employees flagged for e-Payslip will be sent their payment summary.

This feature only works when the Stationery Designer was utilised to produce a customised format and system parameter “Stationery: Payslip” is set to 0.



More Superannuation Export Formats

The following superannuation formats have been added to the Format options;

- Statewide
- AUST Super
- QuickSuper and
- SAFF.

Benefit

- Streamline distribution of payment summary to employees.

Payroll Operations Reports
Payment Summary Print

Benefit

- Provide Superannuation companies with electronic version
- Save time and reduce errors.

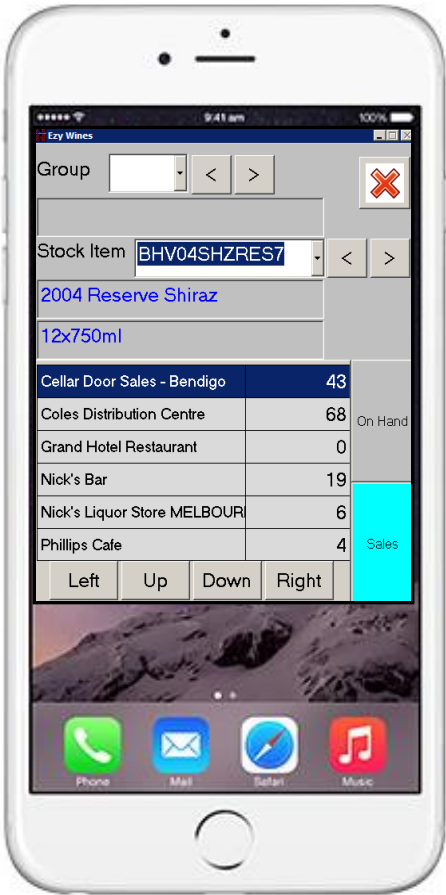
Payroll Administration
Export Superannuation

Stock Control

EzyPDA Stock On Hand Enquiry

This new option includes the following stock item information;

- Stock on hand
- Available STO
- Sales history.



Benefit

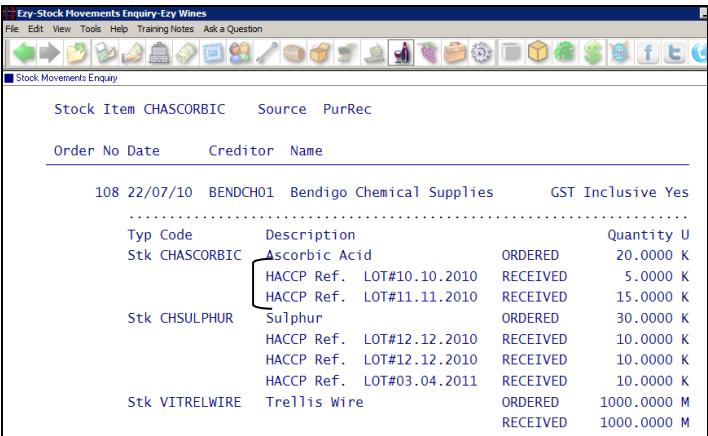
- Provide staff with more information on their android mobile phone or iPhone.

EzyPDA



Stock Movements Enquiry Includes HACCP Ref

HACCP details is now displayed for purchase orders.



Benefit

- Easily check/report HACCP reference recorded against additive purchase orders.

Stock Operations Reports
Stock Movements Enquiry

Stock Control (cont'd)

Stock Adjustment Updates Specify GL Month

The following prompt has been added to user access;

Access Month Stock Adj. Update

It defaults to **No** and determines whether the GL Month can be changed on the Update selection criteria.

Ezy-User P/Order & Stock Access-Ezy Wines

User: NICK
Name: Nick Shorland

Purchase Order Entry:

Apply User Group Restriction	Yes	P/O Listing to Show Cost:	Yes
Access Unit Cost	Yes	By Stock Item	Yes
Access GST Inc.	Yes	By Non-Stock	Yes
Access GST Amount	Yes		
Allow Modify	Yes	Purchase Order Receipt Entry:	
Allow Delete	Yes	Access Invoice Number	Yes
Default Department		Access Delivery Ref.	Yes
		Access Unit Cost	Yes

Stock Updates:

Access Month Stock Adj. Update	Yes	Access Stock Group	Yes
Access Month Stock-Take Update	Yes	Access Re-Order Level	Yes
Access Month Stock Transfer Update	Yes	Access Re-Order Qty	Yes
Access To Clear Snapshot	Yes	Access Stock Adj Cost	Yes
		Access Standard Cost	Yes
		Restrict Copy Stk Access	No

Select Whether User Has Access to Stock Month [SCROLL LIST]

Benefit

- Specify stock-take, adjustments and movements GL month
- Ability to roll stock but still record adjustments against previous month.

Stock Movements
Stock Adjustments Update
User Access
User P/Order & Stock Access

Ezy-Stock Adjustments Update-Ezy Wines

Stock Adjustments Update

GL Month: March
GL Year Ending: 2005
Print Stock Description: No

Stock Adjustment Restrict Stock GL Access

System parameter “Stock: Adjustments, Access GL Stock” determines whether the account preloaded against the Stock GL can be changed.

Benefit

- Ensure that default STOH balance sheet account is not changed.

Stock Movements
Stock Adjustment Entry

Enter Stock Item Creditors By Creditor

‘Entry By’ prompt has been introduced with scroll list options ‘Stock Item’ and ‘Creditor’.

Ezy-Stock Item Creditors-Ezy Wines

Creditor: BENDCH01
Alias: Bendigo Chemical Supplies

Stock Item	Creditor Reference	Unit	Last Price	Date	-- Allocation --	Quantity	Unit
CHASCORBIC	ASC/12Z	KG	18.5000	22/07/2010	80	KG	
Ascorbic Acid							
CHBENTONITE		KG	55.0000	07/09/2005	0		
CHMSMULPORG	Chemical - Bentonite	KG	45.0000	25/08/2013	0		
CHSULPHUR	MSM Powder Organic Sulphur	KG	22.0000	17/08/2010	0	GRAM	
CHTARTARIC	Sulphur	KG	23.0000	14/02/2009	0		
CHYEAST	Tartaric Acid	KG	64.4100	16/02/2009	0		
	Yeast						

Benefit

- Quicker and easier to record and maintain creditor stock items.

Stock Reference Maintenance
Stock Item Creditors

EzyPDA Debtor Enquiry

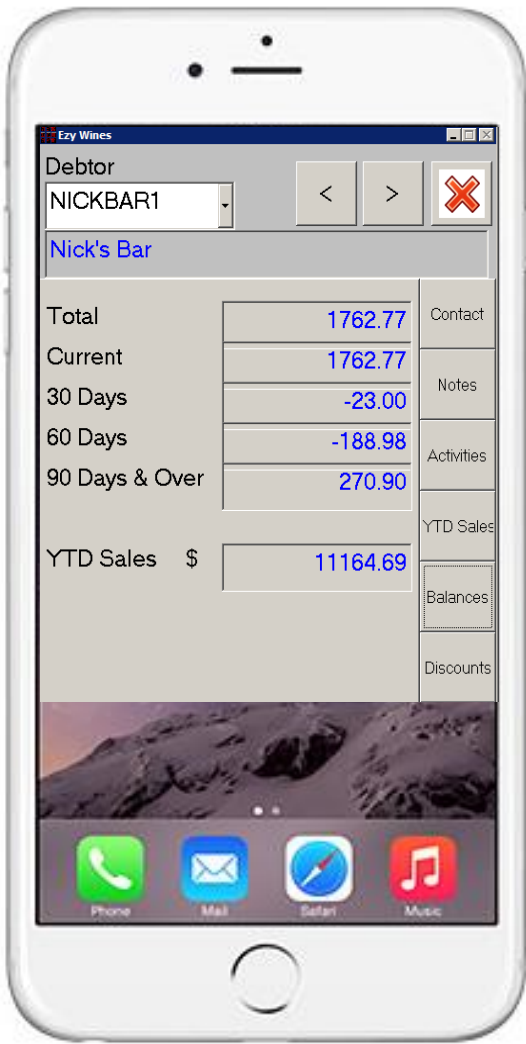
This new option includes the following Debtor information;

- Contact details
- [F5] notes includes attachments
- CRM activities
- YTD sales
- Current balance
- Discount structures.

Benefit

- Provide sales reps with more information on their android mobile phone or iPhone.

EzyPDA



Debtor			
NICKBAR1			
Nick's Bar			
111 Kings Street	Contact		
Melbourne	Notes		
VIC	Activities		
3001	YTD Sales		
03 9876 1111	Balances		
George Ellis	Discounts		
nick@ezysys.com.au			
		Up	Down

Debtor			
NICKBAR1			
Nick's Bar			
	Ins	Mod	Del
25/02/14	ATT	D:\DOO\COMPANY\STAFF\IMAG03	Notes
10/02/14	MEET	Met with Dave and wines for 2014 h	
30/01/14	PHON	Rang Dave to organise meeting ear	Activities
18/01/14	PHON	Rang Dave to get images for new w	
10/01/14	COMP	2 of the 2008 Reserve Shiraz were c	YTD Sales
10/01/14	MEET	Meeting with Dave and Joanne to di	
01/01/14	STAF	Dave has requested to be main com	Balances
		Left	Right



Debtor			
NICKBAR1			
Nick's Bar			
	Ins	Mod	Del
13/05/12	PHON	Return his call	Notes
24/04/12	WINL	Check wine list vintages	
24/04/12	VISI	Annual visit	Activities
20/04/12	VISI	Annual Visit	
23/02/12	PHON	Courtesy Call	YTD Sales
01/01/12	TABT	Needs 14 need table talkers	
23/08/08	VISI	Wine tasting Saturday 7:30pm	Balances
		Left	Right

Debtor			
NICKBAR1			
Nick's Bar			
2001 Chardonnay Reserve	C750	0.00	Contact
2002 Chard Reserve	C750	3.00	
2002 Muscat Reserve 750ml	C750	6.00	Notes
2003 Chardonnay Reserve 750ml	C750	5.00	
2004 Reserve Shiraz 6x750	6750	0.00	Activities
2005 Shiraz E Minor 750ml	6750	2.00	
2004 Reserve Shiraz 6x750	6750	0.00	YTD Sales
2004 Reserve Shiraz	C750	19.00	
McFee - Local		24.00	Balances
		Up	Down

Export Sales Dockets Translogix Format

Sales Export Dockets: Distributor
Set parameter to the required filename (eg. ezy_trlx).

Sales Administration
Export Sales Dockets

Sales (cont'd)



The following new system parameters need to be set;

M/Order: WEB, VIN65 Default Debtor

Used to record 'guest' or 'cash' sales.

M/Order: WEB, VIN65 Debtor Group

Used to identify wine club debtor group so that defaults recorded against the group can be used when creating new Debtors.

M/Order: WEB, Auto Debtor Import Format

Set to VIN65.

The Import Web/Debtor/Order Pack option can be run manually or scheduled to import periodically using the MS Windows Scheduler.

Debtor Stock Discounts By \$ &/or UOM

On selecting a Debtor Group, a \$ discount rate can now be recorded against each Discount By option.

On selecting a Debtor, a \$ discount rate can now be recorded against each Discount By option. You can also record a unit of measure against stock items.

The screenshot shows a software window titled 'Ezy-Debtor Stock Discounts-Ezy Wines'. It has a menu bar (File, Edit, View, Tools, Help, Training Notes, Ask a Question) and a toolbar with various icons. The main area displays a table with columns: Debtor, PHILLB01, Phillips Cafe, Group, REST. Below this, there's a table for discounts with columns: Discount By, Item/Group, Ref., Desc., Unit, Rate, From, To. The data row shows: Stock Item 1, 13SHZRES7, XMAS, 2013 Reserve Shiraz, C750, 5.00, 01/12/2015, 31/01/2016. The window title bar includes 'STM08'.

Note: When UOM is specified, the discount will only be applied when the same UOM has been recorded in the Sales Entry option.

Wine Club & POS Excise Duty Calculation

Excise duty calculated when stock item has been setup as a beer or spirit. Refer to the Stock Control training notes for more details.

Benefit

- Auto interface with website in regards to cash sales, processing mail order sales and maintaining wine club members
- Ensure wine club in *EzyAuction* is automatically kept up-to-date!

Sales Administration
Import Web/Debtor/Order Pack

Benefit

- More flexible discounting
- Specify \$ discount
- Specify discount for specific UOM.

Stock Reference
Debtor Stock Discounts
Stock Administration
Import Debtor/Stock Discounts
Export Debtor/Stock Discounts
Sales Administration
Import Sales Dockets
Import Cellar Door Dockets
Import Sales Credit Notes
Sales Entry
Sales Credit Note
Cellar Door Sales
Sales Invoice
Mail Order Sales
Sales Orders

Sales
Cellar Door Sales Update
Mail Order Sales Update
Sales Administration
Excise Duty Register Listing
Excise Duty Register History

Sales (cont'd)

Elite Interface

On creating a despatch carrier for Elite with ‘Email Export File’ set to Yes and all the FTP details recorded, the Sales Entry options will prompt as to whether to notify Elite.

‘Email CC’ can now also be recorded against carriers.

Ezy-Despatch Carriers-Ezy Wines

File Edit View Tools Help Training Notes Ask a Question

Despatch Carriers

Carrier

ELITE

Name

Elite Freight

Con Note Type

Elite

Prefix

Next No

0

Active

Yes

Account

Service

Email Invoice Print

No

Email Delivery Note

No

Email Export File

Yes

Email Address

Email CC

FTP Export File

No

FTP Server

FTP Username

FTP Password

Ezy-Sales Order Entry-Ezy Wines

File Edit View Tools Help Training Notes Ask a Question

Sales Order Entry

Order No

109.00

Order Date

01/09/2010

Gross

\$

561.00

Debtor

NICKBAR1 [F5]

Price Type

Wholesale

WET

\$

162.69

Nick's Bar

WET

Yes

GST

\$

72.37

Reference

ASAP

Cartons

3

Net

\$

796.06

Type Code

Quantity

Unit

Locn

Price

Disc 1

Disc 2

GL/Net

Stk BHV04SHZRES7

3

C750

D-ME

240.00

20.00 %

5.00

\$

370

2004

Reserve Shiraz

144.00

15.00

796.06

Email Order To Elite Freight ?

Yes

No

Benefit

- Streamline freight processing
- Auto email delivery docket to Elite.

Sales Reference Maintenance
Despatch Carriers
Sales
Sales Order Entry
Sales Invoice Entry
Mail Order Sales Entry
Export Sales Dockets (History)

Email Order To Elite Freight ?

Yes

No

FTP Docket To Elite Freight ?

Yes

No

Note: sale can be emailed as a PDF and FTP as an export file (CSV) to Elite.

Sales R.W. Tertiary Budgets & Forecasts

‘Tertiary’ has been added to the Sequence options.

‘Format’ was also added to the Sales Report Listing to only show the Sequence options.

NICK
SAW02

Ezy Wines
Sales Report Listing

13:22 11
Pa

Report	Title	Style	Sequence/Totalling			Export 1	Export 2	Export 3
			Primary	Secondary	Tertiary			
.BYSOURC	Sales By Source	Special	Stock Item					
.COUNT	Count of sales transactions	Date Range	Debtor					
.ORDTYP	Sales By Order Type	Date Range	Order Type	Stock Item				
.STON	Stock On Hand	Special	Location Grp	Location	Stock Item			
AADRETOR	Debtor Last Sale	Special	Debtor					
AASALES	Sales Summary By Area	Special	Sales Area	Debtor	Stock Item			
ALLOCA	Allocations	Date Range	S/Area Group	Sales Group	Stock Item			
ALLSALES	Updated & Unupdated Sales	Date Range	Stock Item					
ALLUNUPD	All Unupdate (Open) Sales	Date Range	Stock Item					
ASALES	Sales Group Summary	Spreadsheet	Sales Group	Stock Item		Brand	Product	
AVSALLOC	Actual Vs Allocation	Date Range	Debtor	Stock Item				

Benefit

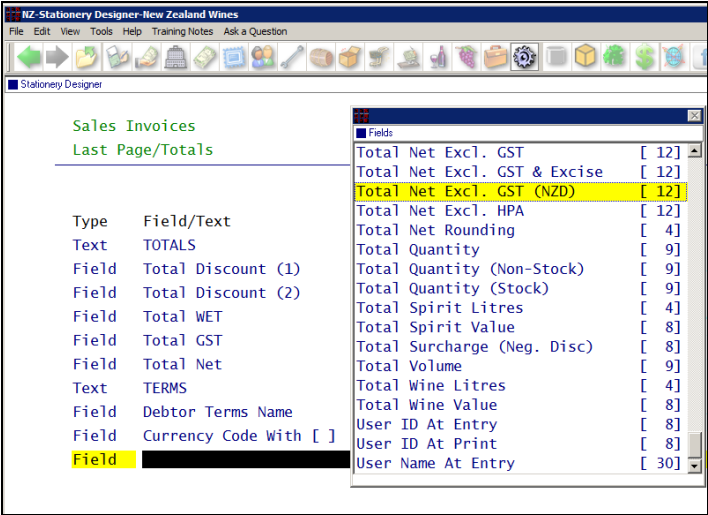
- Record tertiary budgets and forecasts
- Easier to check the primary, secondary and tertiary options when browsing reports created.

Sales Report Writer
Sales R.W. Budgets Maintenance
Sales R.W. Forecasts Maint.
Sales Report Listing

Sales (cont'd)

Foreign Currency Sales Invoice Shows NZ\$

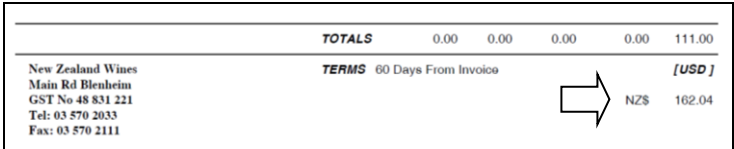
‘Total Net Excl. GST (NZD)’ has been added to the Stationery Designer, Last Page/Totals tab for Sales Invoices, for New Zealand only.



Benefit

- Comply with requirement for foreign currency invoices to also show NZ\$.

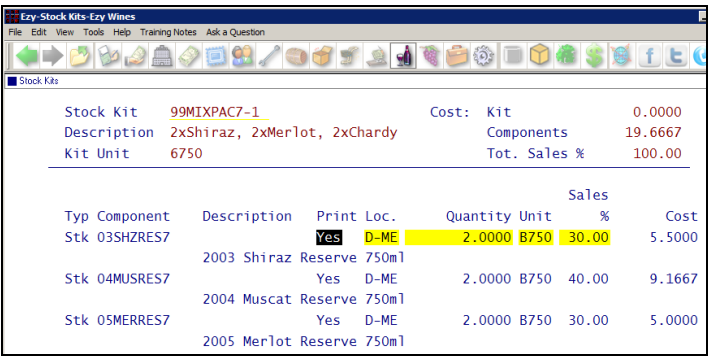
Sales Invoices
Sales Invoice Print
Sales Invoices Print (History)



Despatch Date has also been added to selection criteria.

Stock Kit Components Appearing On Sales Dockets

‘Print’ prompt has been introduced allowing you to specify whether any of the component are not to be displayed on sales dockets.



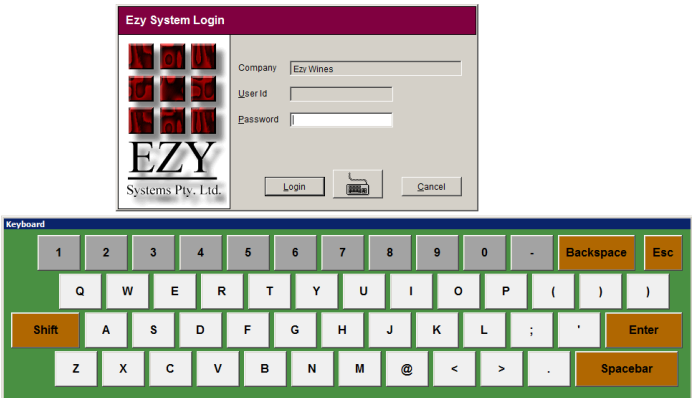
Benefit

- Specify which kit components are to appear on sales dockets.

Sales Reference
Stock Kits
Sales
Sales Orders Print
Sales Credit Note Print
Sales Invoice Print
Cellar Door Sales Print
Mail Order Sales Print

POS Login Keypad

POS



Sales (cont'd)

More POS Buttons

A 5th products column has been added increasing the number of buttons on each menu from 20 to 25.

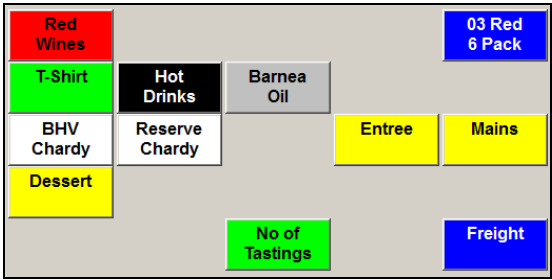
The buttons will now also appear in the position matching the actual button number specified against the POS Buttons option.



Benefit

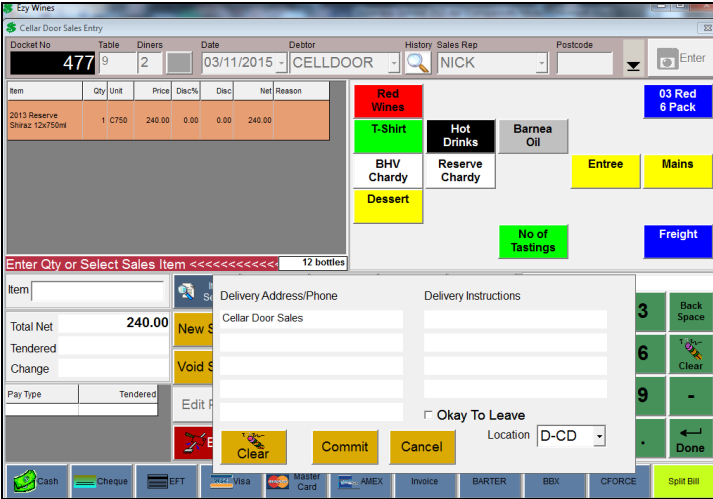
- Additional 120 buttons can be specified
- Ability to group/separate buttons.

POS
Sales Reference
POS Buttons



POS Prompts Location When Freighting

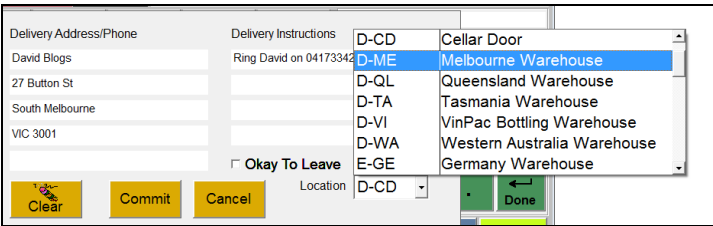
‘Location’ has been added to the Freight dialogue box defaulting to the cellar door location.



Benefit

- Ability to specify a different stock location when freighting wine.

POS
Cellar Door Sales
Cellar Door Sales Update



Sales (cont'd)

Sales Order Confirmation Printed Prompt

On confirming a sales order and creation of sales invoice, new 'Printed' prompt has been added.

When set to Yes, the Sales Invoice module will not prompt or insist that the invoice be printed before it can be updated.

Invoice No 404
Debtor GRANDH01 Grand Hotel Resta
Alias HOTEL 12 Elisabeth St
Invoice Date 28/10/2015 Bendigo
Order No 140.00 VIC 3550
Order Date 17/03/2015 Delivery Address:
Reference Grand Hotel
Despatch Type MCPHEE 12 Elisabeth St
Despatch Ref. Bendigo
Despatch Date 17/03/2015 VIC 3550
Terms/Due 60D 27/12/2015
Sales Rep NICK Type MAIL Cartons 2
A.B.N. 222222222 Printed No
WET Payable Yes
Bill To GRANDH01

Benefit

- Save time.

Sales Orders
Sales Order Confirmation

If customer has already received Sales Order Docket & Sales Invoice Docket is not to be sent, flag the Sales Invoice as if it were printed, so that it can be updated.

Export WA Liquor Control Report

New option to export sales made to Western Australian liquor merchants (ie. Debtors with a liquor licence number recorded against them).

Benefit

- Required for new electronic financial return in WA

Sales Statutory Reports
Export WA Liquor Report

	A	B	C	D	E	F	G	H	I	J	K
1	H		Wholesaler	2015 Annual							
2	D	lic#11233			3612					18343	
3	D	lic#22100			100					2000	
4	D	lic#44412			306					10994	
5	D	lic#22311			195					3617	
6	D	lic#12345			450					3300	
7	D	lic#33444			165					708	
8	D	lic#99011			936					20735	
9	D	lic#33444			162					3349	
10	F		8		5847					60403	
11											

Column

- B Licence numbers are recorded against Debtor.
- E Total quantity.
- J Total value.

Sales (cont'd)

Credit Note Entry Default Reason

The first screen of the Sales Credit Note Entry option now prompts for a default reason.

The default reason, if specified, will be defaulted against the items on the next screen.

Benefit

- Save time & minimise errors.

Sales Credit Note
Sales Credit Note Entry

Credit Note	72	Sales Docket
Debtor	NICKBAR1 [F5]	Nick's Bar
Alias	BAR	111 Kings Street
Date	28/10/2015	Melbourne
Sales Rep	BRUCE	VIC 3001
A.B.N.	123-123-123	Delivery Address:
WET Payable	Yes	Nick's Bar
Order No		Not Open Until 5:30pm
Order Date	03/12/2014	111 Kings Street
Reference		Melbourne, VIC 3000
Despatch By		No of Cartons 1
Despatch Date	28/10/2015	
Period	Current	
Disc. Class	REST	
Price Type	Wholesale	
Bill To	NICKBAR1	
Type	MAIL	
Default Reason	INCO	

Credit Note	72	Date	28/10/2015	Gross	\$
Debtor	NICKBAR1 [F5]	Price Type	Wholesale	WET	\$
Nick's Bar		WET	Yes	GST	\$
Reference		Cartons	1	Net	\$

Typ Code	Quantity	Unit	Locn	Price/Reason	Disc 1	Disc 2
Stk BHV04SHZRES7	1.0000	C750	D-ME	240.00	25.00 %	0.00
10	2004	Reserve Shiraz		INCO	60.00	0.00
Non ZFREIGHT-LOC	1.0000	CASE		10.00	0.00 %	0.00
9999	McFee - Local			INCO	0.00	0.00

WWS Sales Export

WWS was added to the Format options.

Sales Administration
Export Sales Dockets

Free Reason & Instructions Added To Sales Import

Free reason and 4 lines of instructions can be appended to the import file.

Sales Administration
Import Sales Dockets

Auto Import Sales Orders

Importing of sales orders can be scheduled to run periodically with introduction of system parameters “Sales Orders: Auto Import File Path” and “Sales Orders: Auto Import Notify User Id”.

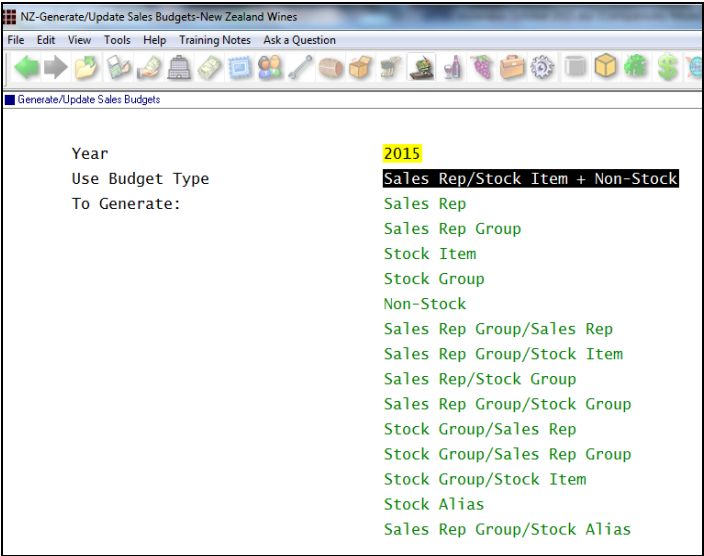
Sales Administration
Import Sales Dockets
SAA89BAT

Sales (cont'd)

More Generate Sales Budgets Options

The following options have been added to the Sales Rep/Stock Item + Non-Stock Type;

- Sale Rep + Stock Alias
- Sales Rep Group + Stock Alias



Benefit

- Generate more budgets.

Sales Reference Maintenance
Generate/Update Sales Budgets

Sequence Stock Allocations By Debtor Group

Debtor Group has been added to the Sequence options.

More Sales Analysis Reports
Debtor Group/Stock Allocations

NICK SAR28		Ezy Wines Debtor Group/Stock Allocations				11:22	11/11/2015 Page 1 of 2		
Sequence : Budget Type									
Debtor Group	Stock Item	Description/Name	Unit	----- Allocation ----- Original Current		Sales To Date	Unupdated Sales	Remaining Balance	Months
MAIL Mail Orders									
	02CHARRS7	2002 Chard Reserve 12x750ml	C750	100.00	100.00	15.00	0.00	85.00	57
	02MRRS7	2002 Merlot Reserve 12x750ml (Printed Carton)	C750	200.00	200.00	10.17	3.00	186.83	340
	03CHRRS7	2003 Chardonnay Reserve 750ml	C750	44.00	44.00	2.00	3.00	39.00	8
	BHV04SHZRS7	2004 Reserve Shiraz 12x750ml	C750	30.00	50.00	31.75	52.67	-34.42	0
Debtor Group MAIL Totals				374.00	394.00	58.92	58.67	276.42	

Sales Entry Promotion Mandatory

System parameters “M/Order: Entry, Mandatory Promotion” and “Sales Invoices: Entry, Mandatory Promo” have been introduced to determine whether Promotion must be recorded against sales.

Sales Invoice
Sales Invoice Entry
Mail Order Sales
Mail Order Sales Entry

TOLL Added for Sales Orders & Invoices

‘TOLL’ has been added to the consignment note type options.

Benefit

- Streamline interface with TOLL.

Sales Invoices
Invoice Consignment Note Print
Sales Orders
Sales Order Con. Note Print

Auction

Auto Email Vendor After Sale Advice To Sales Rep

Email address can now be recorded against a sales rep.

On emailing Vendor After Sale Advices to the Vendor, the Sales Rep will also receive an email when;

- Vendor has been flagged for e-Advice
- Sales Rep has been recorded against the Vendor
- Email address has been recorded against Sales Rep.

Benefit

- Sales Rep to receive copy of Sales Advice sent to Vendor.

Auction Reference
Vendor Sales Reps
Auction Post Sales Reports
Vendor After Sale Advices

Ezy-Vendor Sales Reps-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Vendor Sales Reps

Sales Rep. **NICK**

Name **Nick Cugura**

Address **17 Hopetoun St**
Bendigo
Victoria

Postcode **3550**

Commission

Apply As **Flat**

Rate 1 **5.00 %**

Break **1000.00**

Rate 2 **3.00 %**

Email **nick@ezysys.com.au**

Active **Yes**

Stationery Designer-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Vendor After-Sale Advices (DEFAULT)

Document Options

Page Setup:

Paper Feed **Single Sheet**

Copies **1**

Paper Size **A4**

Orientation **Portrait**

Paper Tray **Auto Selection**

Email Text

If you would like to consign equipment for our next sale, please contact sales rep %rep name%

If you have customised your Vendor After Sale Advice using the Stationery Designer, you can also specify text to appear in the body of the email and the sales rep name can be loaded by simply including the following string in the text;

%rep name%

Ezy Auctions - Vendor After Sale Advices - Compumend Pty Ltd

Mon 16/11/2015 1:49 PM

Ezy Systems - Nick

Ezy Auctions - Vendor After Sale Advices - Compumend Pty Ltd

To 'roland.muller@compumend.com'; Ezy Systems - Nick

Message **AUSR05HT0TL50G.PDF (10 KB)**

The attached document is encoded in Adobe Portable Document Format and requires the Adobe Acrobat Reader software to view.

This software is freely available from <http://www.adobe.com>

Ezy Auctions - Vendor After Sale Advices - Compumend Pty Ltd - Mes...

Message Adobe PDF

From: Ezy Systems - Nick

To: 'roland.muller@compumend.com'; Ezy Systems - Nick

Cc:

Subject: Ezy Auctions - Vendor After Sale Advices - Compumend Pty Ltd

Sent: Fri 18/12/2015 2:19 PM

Message **AUSR05HT0TL50G.PDF (11 KB)**

If you would like to consign equipment for our next sale, please contact sales rep **Nick Cugura**

The attached document is encoded in Adobe Portable Document Format and requires the Adobe Acrobat Reader software to view.

This software is freely available from <http://www.adobe.com>

Note: email was sent to both Roland and Nick.

Auction (cont'd)

EzyPDA Enhanced

Resolution increased from 240 to 480.

The options have been enhanced to appear better on PDAs as well as android mobile phones and iPhones.

The System Administration, User Access Maintenance option allows you to specify which PDA options each user can access.

Ezy-User Access Maintenance-Ezy Auctions			
File Edit View Tools Help Training Notes Ask a Question			
User Access Maintenance			
User Id	NICKC	Name	Nick
Group	STAF	Printer	VIEW
Date No			
Ezy Systems PDA Option Your PDA Menu Option Access			
<input checked="" type="checkbox"/> Debtor Enquiry	Debtor Enquiry	Yes	
<input type="checkbox"/> Buyer Invoice Entry	Buyer Invoice Entry	Yes	
<input type="checkbox"/> Lotting (Single Lot)	Lotting (Single Lot)	Yes	
<input type="checkbox"/> De-Lotting (Single Lot)	De-Lotting (Single Lot)	Yes	
<input type="checkbox"/> Item Sales History Enquiry	Item Sales History Enquiry	Yes	
<input type="checkbox"/> Set Default Sale	Set Default Sale	Yes	
<input type="checkbox"/> Vehicle Enquiry	Vehicle Enquiry	Yes	
<input type="checkbox"/> Debtor Facts	Debtor Facts	Yes	
<input type="checkbox"/> Debtor Activities	Debtor Activities	Yes	
<input type="checkbox"/> Sales Order Entry	Sales Order Entry	Yes	
<input type="checkbox"/> Sales Order Enquiry	Sales Order Enquiry	Yes	
<input type="checkbox"/> Stock On Hand Enquiry	Stock On Hand Enquiry	Yes	
<input type="checkbox"/> Debtor [F5] Notes	Debtor [F5] Notes	No	

Ezy Auctions

Lotting (Single Lot)

De-Lotting (Single Lot)

Buyer Invoice Entry

Item Sales History Enquiry

Vehicle Enquiry

Set Default Sale

Debtor Enquiry

Debtor Facts

Debtor Activities

Sales Order Entry

Sales Order Enquiry

Stock On Hand Enquiry

Exit

Benefit

- Easier to use.

EzyPDA



Auction (cont'd)

Email Staff Of Changes To Sale

When sale details are changed, users recorded against the following new system parameters will be emailed;

- Auction: Sales Changes, Email User Id 1
- Auction: Sales Changes, Email User Id 2
- Auction: Sales Changes, Email User Id 3.

Ezy-Sale Maintenance-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

10JUN15

Sale Status OPEN

Description In house wine sale 10/06/2015

Address

Postcode

Date 12/06/2015 Time 2pm

Contact Nick

Comments Wines from all over Australia

GST On Sale Yes Hammer Price Exclusive

Commission Calc. On GST Inclusive Yes

Premium Calc. On GST Inclusive Yes

Commission Inclusive Of GST No

Premium Inclusive Of GST No

Sale Modified - Message...

FILE MESSAGE

Delete Reply Reply All Forward Quick Steps Move Tags Editing Zoom

Tue 17/11/2015 8:48 AM

Ezy Systems - Nick

Sale Modified

To Ezy Systems - Nick

Sales 10JUN15 has been modified by User NICKC

Benefit

- Ensure staff are aware of changes to upcoming auctions.

Auction Pre Sale Sale Maintenance

Composing Email

AUS001

Ezy-System Log Listing-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

System Log Listing

Date	Time	User	Sale	Action
17/11/15	08:47:38	NICKC	10JUN15	Modified

A notification is also recorded against the system log.

Export Vendors By Sale

Sale has been added to the selection criteria and appended to the file.

Auctions Administration Export Vendors

Item Drill Down Enquiry Includes Engine No

On selecting the [Vehicle] tab, the engine number now appears on the report.

Auction Enquiry Item Drill Down Enquiry

Invoice Entry Retain Buyer Code

New system parameter “Auction: invoice Entry, Retain Buyer” determines whether Buyer code retained when recording multiple entries.

Auction Sales Buyer Invoice Entry

Auction (cont'd)

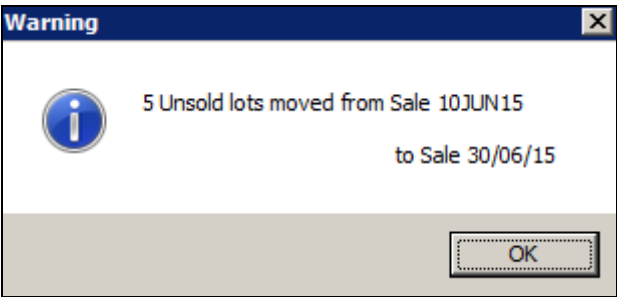
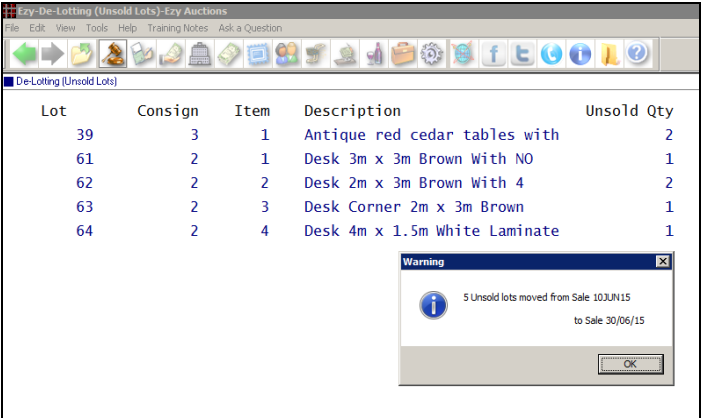
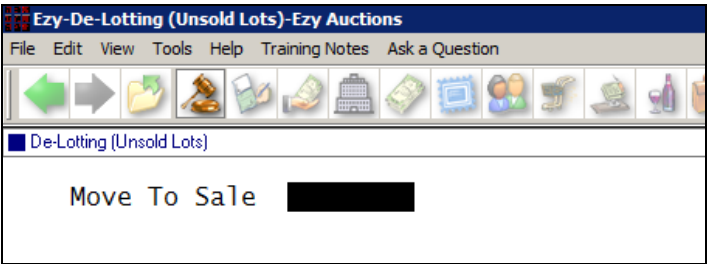
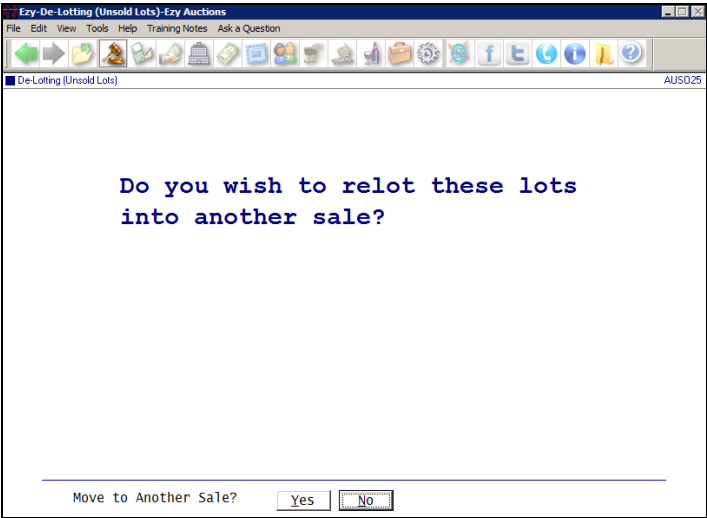
Move Lot To Another Sale

When de-lotting, you can now specify whether the lot is to be lotted against another sale.

Benefit

- Save a lot of time and reduce errors.

Auction Sales De-Lotting (Unsold Lots)



Auction (cont'd)

Export Buyer Premium To Exclude GST

New system parameter “Auction: Export Buyer, GST On Premium” has been introduced defaulting to No.

Ezy-Sale Buyers Entry-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Sale Buyers Entry

Buyer	101	Delivery Address	
Alias		Sally Smith	
Name	Sally Smith	123 Queen St	
Address	123 Queen St	London	
	London	UK	
	UK		
Postcode		ABN	
Phone	0418 223 222	C/Card Fee	Yes
Fax		Pay By Cheque	No
Contact	Sally	Buyer Premium	Yes
		Buyer Type	Export
		Marketing	Yes
Comment		Deposit	0.0000
		Drivers Lic.	
		Dealers Lic.	
Email Address	sally.smith@hotmail.com		
e-Invoice	Yes		
Regular Buyer			

Select Buyer Type [SCROLL LIST] Insert

Benefit

- Ensure overseas Buyers are not charged GST on the buyer premium.

Auction Sales Buyer Receipt Entry

List Open Sales That Can Be Closed

Open sales that can be closed are reported with note ‘Can Be Closed’.

Ezy-Sale Listing-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Sale Listing

Format	Status
Sale Type	All
Sale Status	Open
Print Costs	No
Print Notes	No
Sequence	Sale

Benefit

- Identify open sales that should be closed.

Auction Pre Sale Sale Listing

HUW AUSR12	Huw's Auction House Sale Listing	11:54	17/11/2015 Page 1 of 1
Sequence : Sale			
Selection Criteria		From	To
Sale		18092009	1BOOKSAL
Sale	Description	Date	Time Status
18092009	Auction Description	08/09/09	Open
	Number Of Invoices in Sale	1	927.93
	Number of Outstanding Invoices	0	0.00 Can Be Closed
	Number of Unsold Lots	5	
1ARTSALE	Art Sale	18/03/08	Open
	Number Of Invoices in Sale	3	69.20
	Number of Outstanding Invoices	1	41.70
	Number of Unsold Lots	13	

Auction (cont'd)

Streamline Remote Vendor Access

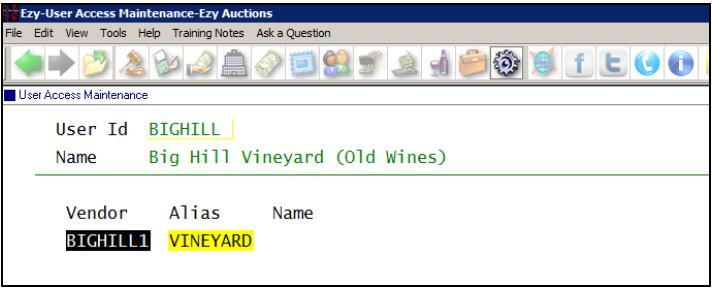
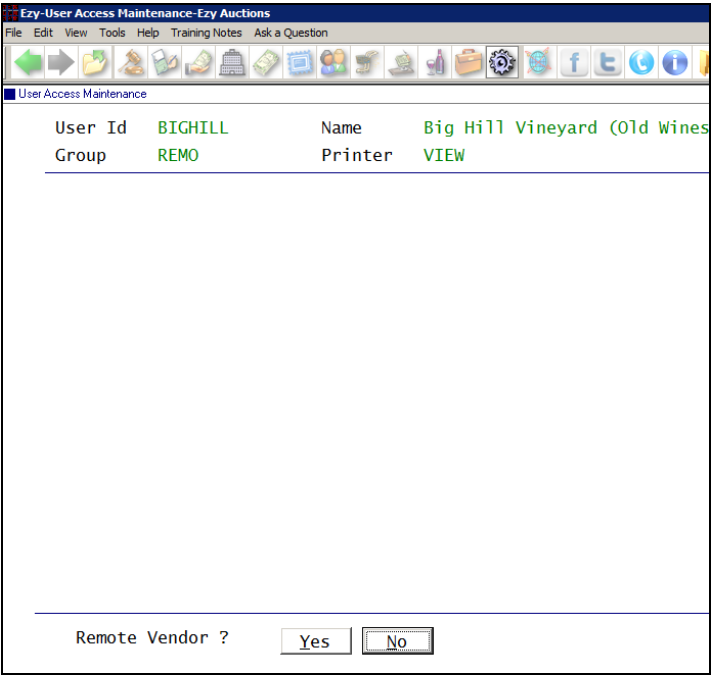
When inserting a user, you will be prompted as to whether the user is a remote Vendor.

Benefit

- Provide Vendor's with access to their information.

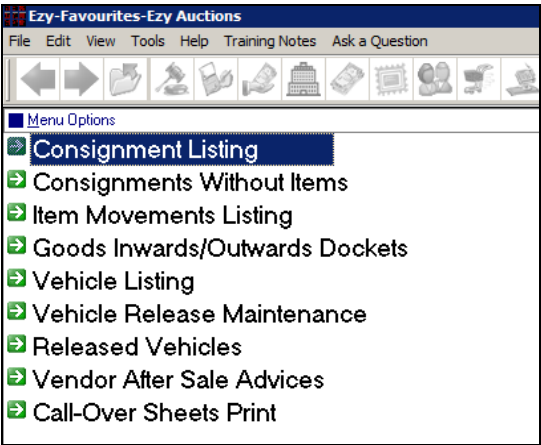
User Access Menu
User Access Maintenance
User Vendor Access

The User Vendor Access option can be utilised to add and remove Vendors against the User.



The following occurs;

- User will only have access to the Favourites menu
- User will not have access to any of the [F5] notes
- User will not be able to access the EzyPDA app
- Only those menu options that will restrict the user to the appropriate Vendor(s) will be available.



Auction (cont'd)

Export Item Catalogue Specify 20 Attachments

The number of attachment file names that can be specified in the export file has increased from 5 to 20.

Benefit

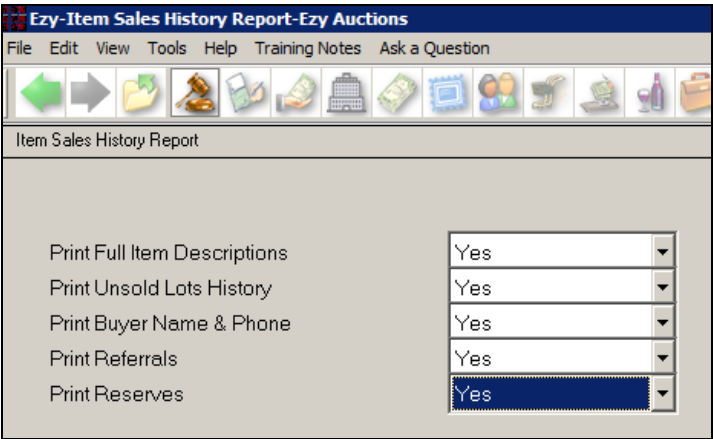
- Specify more attachments for catalogue to be uploaded to website.

Auction Administration
Export Item Catalogue
Import Items (& Lots)

Item Sales History Report Includes Reserves

‘Print Reserves’ prompt has been added to the selection criteria.

Auction Pre Sales
Item Sales History Report



NICKC AUSO61		Ezy Auctions Item Sales History Report			
Sequence : Consignment					
Selection Criteria		Prom	To		
Consignment		2	2		
Consign	Vendor	Description			
<div></div>					
2	SMITHD01	Household of desks			
<div></div>					
Item	Description	Balance	Sold	Lotted	Reserve
1	Desk 3m x 3m Brown With NO Draws Serial No: SERIAL#221	0	0	1	80.00

Additional Columns Vendor After Sales Export

The following fields have been appended to the file;

- Consignment
- Valuation
- Reserve
- Unsold
- Referral
- Bid
- Sales Rep.

Auction Post Sales Report
Vendor After Sale Export

Sale Summary Export

New menu option that exports the information that appears on the Sale Summary Report.

Auction Post Sales Reports
Sale Summary Export

- Lot No
- Consignment
- Item
- Buyer
- Amount
- Description
- Hammer Price.

Auction (cont'd)

Vendor Buyers Offer Advice

“Vendor Buyers Offer Advice” has been added to the Stationery Designer.

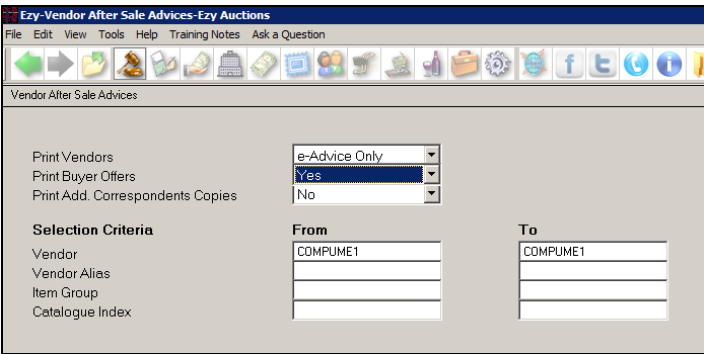
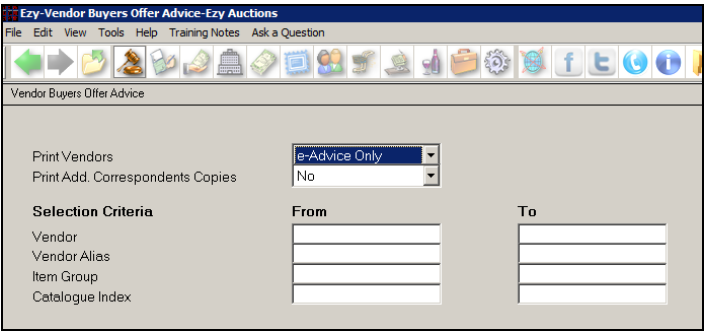
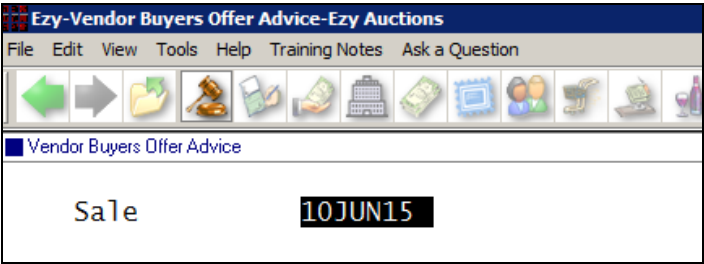
Vendor Buyers Offer Advice option has been added and can be bulk emailed to Vendors.

Referrals recorded against the Referral Acceptance Entry option are no longer deleted.

Benefit

- Produce a Buyers offer advice that can be sent to the Vendor for consideration.

Auction Post Sales Reports
Vendor Buyers Offer Advice
Auction Sales
Referral Acceptance Entry



Buyers Offer Advice can also be emailed together with the Vendor After Sale Advice.

Auction (cont'd)

Specify Whether Reserve Type Guaranteed

‘Guaranteed’ prompt has been introduced.

Reserve Type	Description	Guaranteed
10%	Within 10% Of Reserve	Yes
ADIS	Auctioneers Discretion	No
MUST	Reserve Must Be Met	No
NIL	No Reserve	No
NONE	None	No

Line Type	Field/"Text"	Dec.	Places	Style	Align.	Column
<input type="checkbox"/> Guar Price	"Guaranteed \$"	0	AN2	Left	36.0	
<input type="checkbox"/> Guar Price	Guaranteed Price	2	AN2	Left	50.0	

Note: The quotes signifies that it's text to appear on the advice.

Lot	4	Qty - Lot	1
Vendor	COMPUME1	Sold	1
Consignment	1	Referred	0
Item	4		
Description	IBM Pentium IV 300 Gig Hard Disk 21" Flat Screen 6 USB Ports IBM Keyboard		
Reserve Amt	150.00	Each Yes	0.00
Comm. Type	12%	Prem. Type	
Reserve Type	10%	Location	BEND
Department	COMP	Hazard Report	No
Cat. Index	COMW	Valuer	N/A

Benefit


- Provide Vendors with a guaranteed amount.

Auction Reference
Reserve Types
Auction Post Sales Reports
Vendor After Sales Advices

UNSOLD QTY	DESCRIPTION	COST INCL GST
0	IBM Pentium IV 300 Gig Hard Disk 21" Flat Screen 6 USB Ports IBM Keyboard Guaranteed \$ Advertising	150.00 (220.00)

Note: The Guaranteed message only appears on Advice when guaranteed amount not met.

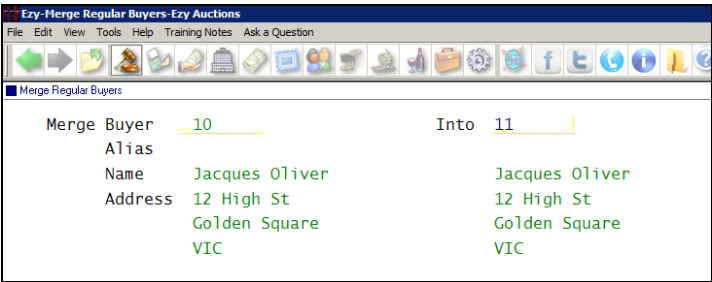
A manual vendor adjustment will then need to be recorded to ensure the Vendor is paid the correct amount.

 <p>VENDOR AFTER-SALE ADVICE</p> <p>Ezy Auctions 17 Hopetoun St Bendigo Victoria A.B.N. 60-123-123-123 Tel: 03 5441 2044 Fax: 03 5442 3132</p> <p>Compumend Pty Ltd 12 Abel St Golden Square VIC Roland Muller roland.muller@compumend.com</p> <p>Vendor Code COMPUME1 Sale Date 12/06/15 Sale Code 10JUN15</p> <p>Page 1 of 1</p>									
LOT NUMBER	CONSIGN NUMBER	ITEM NUMBER	SOLD QTY	UNSOLD QTY	DESCRIPTION	COST INCL GST	AMOUNT EXCL GST	GST	AMOUNT INCL GST
4	1	4	1	0	IBM Pentium IV 300 Gig Hard Disk 21" Flat Screen 6 USB Ports IBM Keyboard Guaranteed \$ Advertising	150.00 (220.00)	145.00	0.00	145.00

Auction (cont'd)

Merge Regular Buyers

New menu option allowing a regular buyer to be merged with another regular buyer.



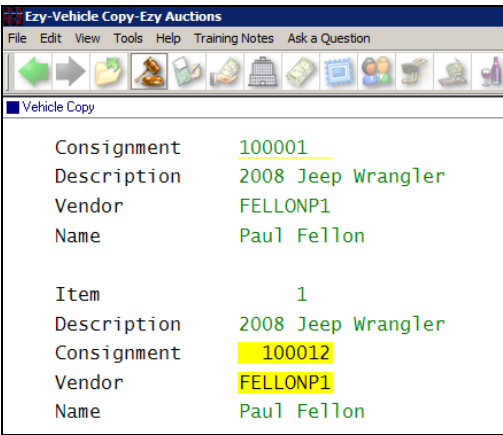
Benefit

- Consolidate codes and history where a Regular Buyer has been created more than once.

Auction Administration
Merge Regular Buyers
 System Administration
System Log Listing

Vehicle Copy

This new option allows you to create a vehicle by copying from another vehicle.



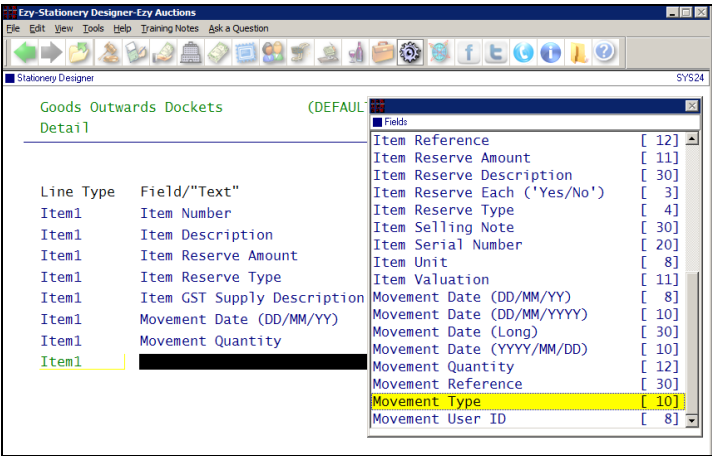
Benefit

- When vehicles are similar this will save a lot of time and reduce errors.

Auction Vehicles
Vehicle Copy

Goods Outwards Docket Includes Movement Type

Movement Type has been added to the Stationery Designer.



Benefit

- Identify reason for return.

System Administration
Stationery Designer
 Auction Pre Sales
Goods Inwards/Outwards Dockets

GOODS OUTWARDS DOCKET

Ezy Auctions
 17 Hopetoun St
 Bendigo
 Victoria
 A.B.N. 60-123-123-123
 Ph. 03 5441 2044
 Fax. 03 5442 3132

Compumend Pty Ltd
 12 Abel St
 Golden Square
 VIC 3650

VENDOR	COMPUME1
COMM. RATE	12%
ABN	123-111-222
GST STATUS	Registered

CONSIGNMENT 1

ITEM NO	DESCRIPTION	RESERVE	Movement Type	DATE	QTY
2	Printer Cable	1.00 NIL	Return	15/02/07	1
2	Printer Cable	1.00 NIL	Return	01/03/07	1

Auction (cont'd)

Link Sale Buyer To Regular Buyer

A sale buyer can be linked to a regular buyer.

A regular buyer may in fact have had a different sale buyer number for every sale that they have attended.

Ezy-Sale Buyers Entry-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Sale Buyers Entry

Buyer1

Alias

NameJacques Oliver

Address12 High St

Golden Square

VIC

Postcode3556

ABN

Phone5443 2212

Fax

Contact

Comment

Email Addressjoliver@bigpond.com

e-InvoiceNo

Regular Buyer11

Benefit

- Buyer History Enquiry will allow you to browse a specific regular Buyer across all his sales
- Consolidate Buyer’s history.

Auction Sales
Sale Buyer Entry
Sale Buyer Listing
Auction Enquiry
Buyer History Enquiry

Buyer Invoice Listing Summary Format

Format has been added to the selection criteria screen with scroll list options ‘Summary’ and ‘Detail’.

The ‘Summary’ format is new.

NICKC AUSO36		Ezy Auctions Buyer Invoice Listing				09:08	
Sequence : Sale							
Selection Criteria				From	To		
Sale				10JUN15	10JUN15		
Sale 10JUN15 (Enc)							
Buyer	Invoice Name			Amount		Balance	

1	2 Jacques Oliver			136.85		0.01	

Grand Totals	Buyer Premium	Buyer Costs/Fees	GST	Invoice Total	Receipts & Refunds	Refunds	Net Receipts Outstanding
	4.40	80.00	12.44	40.01	136.85	136.84	0.01

End of Report							

Benefit

- Easily check balance for each Buyer.

Auction Sales
Buyer Invoice Listing

Vendor After Sale Listing Total Lots

‘Total Lots’ for each Vendor now reported.

Vendor COMPUME1 Summary	Sales	40.00
Total Lots 1	GST	4.00
Vendor COMPUME1 Total Sales		44.00
LESS: Vendor Costs		
Advertising		\$ 200.00
GST		20.00
LESS: Commission		
12%		5.28
GST		0.53

Auction Post Sales Reports
Vendor After Sale Listing

Auction (cont'd)

Barcode Lotting Using Wireless Scanner

1. Set system parameter *Auction: Import Barcode File Format* to 3.
2. As goods arrive, a barcode is applied to each item and the barcode number is recorded on the inward goods docket.
3. On inserting the items into *EzyAuction*, the barcode must be recorded as reference.

Benefit

- Streamline lotting.

Auction Administration Import Barcode Lotting

Ezy-Consignment Maintenance-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Consignment Maintenance

Consignment 1 Vendor Compumen

Description Computers

Item 117

Description Toshiba Pentium II Notebook Qt

Valuation 300.00

Reserve Amt. 300.00 Each Yes Net 0.00

Reserve Type 10% Within 10% Of Reserve

Location BEND Department COMP

GST Supply Taxable - 10.00%

Comm. Type 12% 12%

Comm. Amount 0.00 Reference 123456789011

4. To lot items against a sale, use the Auction Administration, Import Barcode Lotting option.

Ezy-Import Barcode Lotting-Ezy Auctions

File Edit View Tools Help Training Notes Ask a Question

Import Barcode Lotting

Starting Lot 1

Print Exception Report Yes

Enter Lot [PICK LIST]

Commit Esc F12

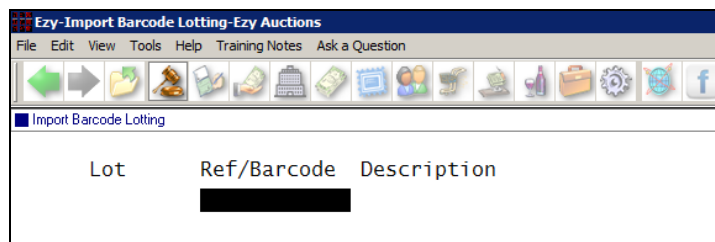
NICKC Auctions - Auction Administration - Import Barcode Lotting 12/01/16 (Exc) 14/12/2015

Check which sale has been selected

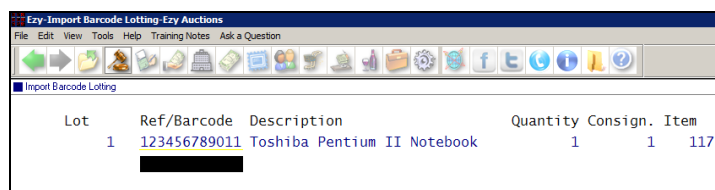
12/01/16 (Exc)

Auction (cont'd)

Barcode Lotting Using Wireless Scanner (cont'd)

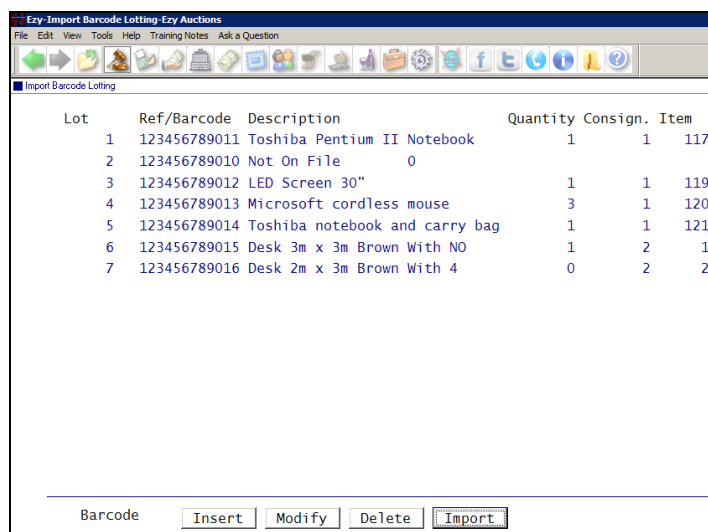


Utilise the wireless scanner to scan each item that is having a lot number label applied to it.

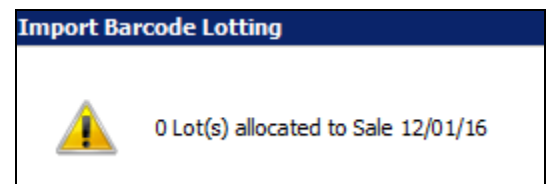
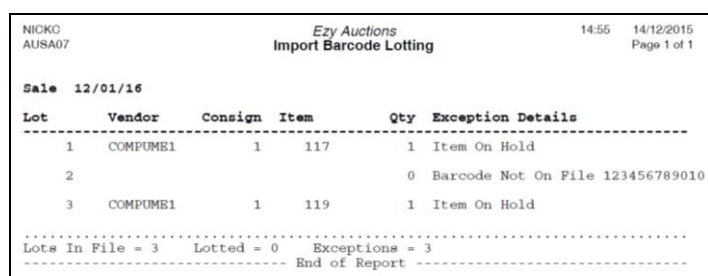


The barcode and quantity can be altered if required.

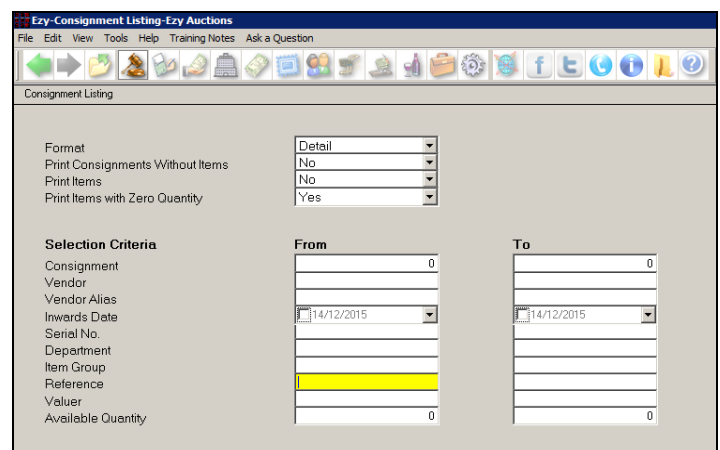
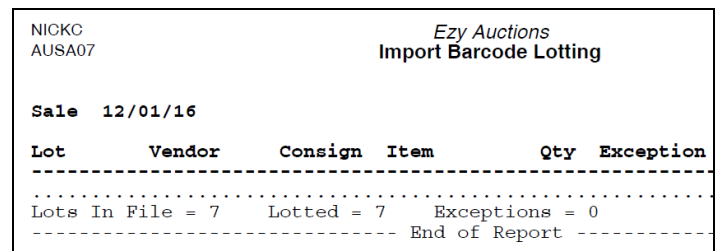
Tip: 2 staff should do the actual lotting; one scanning the item and placing the lot number sticker on the item and the other checking the item details are correct.



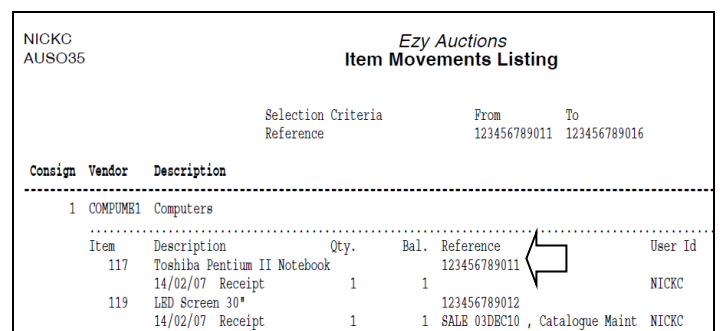
When all of the items have been scanned, select the [Import] button.



Note: If there are any exceptions, none of the items will be lotted. Once all issues have been addressed, the items will be lotted.



Note: Where reference appears as a selection criteria option, it can be utilised to report on a specific item.



Item Reference is now displayed on the Auction, Pre Sales, Item Movements Listing option.

Auction (cont'd)

Item Maintenance Simplified

New system parameters allow you to specify what information is to be recorded when entering items.

The screenshot shows the 'Ezy-System Parameters-Ezy Auctions' window. The 'Parameter Group' is set to 'Auction'. A list of parameters is shown with their current settings. The 'Auction: Item Entry, Simplified Version' parameter is highlighted in yellow and set to 'Yes'.

Parameter	Current Setting
<input type="checkbox"/> Auction: Item Entry, Default Unit	EACH
<input type="checkbox"/> Auction: Item Entry, Record Vendor Comm.	Yes
<input type="checkbox"/> Auction: Item Entry, Record Vendor Cost	No
<input type="checkbox"/> Auction: Item Entry, Record Main Image	No
<input type="checkbox"/> Auction: Item Entry, Default Sell Note	
<input type="checkbox"/> Auction: Item Entry, Prompt WEB Details	No
<input checked="" type="checkbox"/> Auction: Item Entry, Simplified Version	Yes
<input type="checkbox"/> Auction: Item Entry, Default Location	BEND
<input type="checkbox"/> Auction: Item Entry, Def. Reserve Type	10%
<input type="checkbox"/> Auction: Item Entry, Default Department	GENE
<input type="checkbox"/> Auction: Item Entry, Default Valuer	AL01
<input type="checkbox"/> Auction: Item Entry, Default GST Supply	1 - Taxable - 10.00%
<input type="checkbox"/> Auction: Item Entry, Default Cat. Index	MISC
<input type="checkbox"/> Auction: Item Entry, Default Item Group	GENE

Benefit

- Save a lot of time
- Only capture what is absolutely required
- Hide obsolete information.

Auction Pre Sales
Consignment Maintenance
Item Maintenance
Auction Sales
Catalogue Maintenance

The screenshot shows the 'Ezy-Item Maintenance-Ezy Auctions' window. The 'Consignment' is 1, 'Vendor' is Compumend Pty Ltd, and 'Description' is Computers. The 'Item' is 122, 'Description' is 8 Gig USB Stick, and 'Qty - Received' is 10. The 'Reserve Amt.' is 3.00, 'Each' is Yes, and 'Inwards Date' is 14/02/2014. The 'Commit ?' buttons are Yes and No, and the 'Insert' button is highlighted in yellow.

Item	Description	Qty - Received
122	8 Gig USB Stick	10

The Item Maintenance option prompts for very little information.

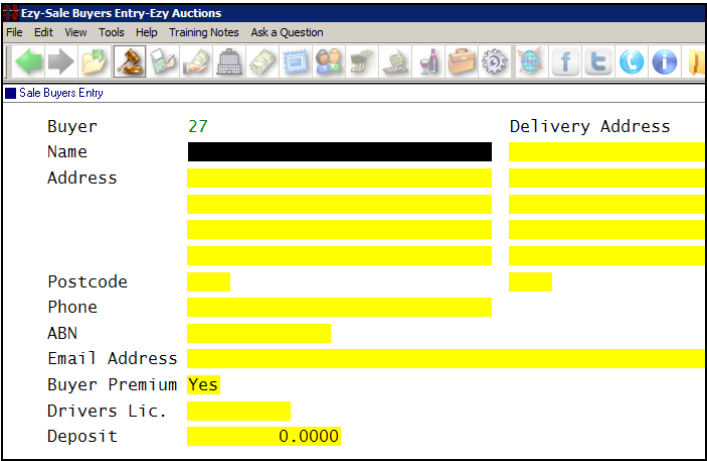
The screenshot shows the 'Ezy-Catalogue Maintenance-Ezy Auctions' window. The 'Lot' is 8, 'Vendor' is COMPUME1, 'Consignment' is 1, and 'Description' is Computers. The 'Item' is 122, 'Description' is 8 Gig USB Stick, and 'Qty - Lot' is 10. The 'Reserve Amt.' is 3.00, 'Each' is Yes, and 'Reference' is 123456789010.

Lot	Description	Qty - Lot
8	8 Gig USB Stick	10

Auction (cont'd)

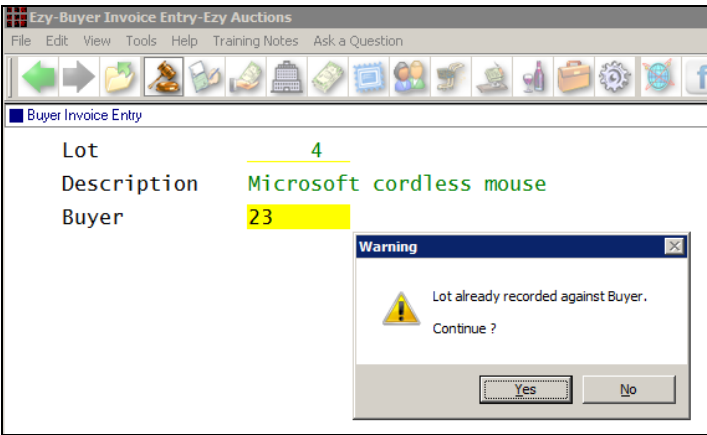
Sale Buyer Maintenance Simplified

On setting system parameter “Auction: Buyer Entry Simplified Version” to Yes, you will be prompted for less information.



Check Buyer Duplicate Lots

A warning message is displayed when lot number has already been recorded for the Buyer.



Auction: Invoice Entry, Referrals

This new system parameter determines whether you will be prompted for referral.

Specify Whether To Prompt For Buyer Premium

New system parameter “Auction: Item Entry, Prompt Buyer Prem.” determines whether the buyer premium can be recorded against an item or lot.

Benefit

- Save time.

Auction Sales
Sale Buyer Maintenance
Invoice Entry
Referral Entry
Sale Buyers Comm. Bids Entry

Benefit

- Reduce the chance of accidentally recording the same lot against the same Buyer more than once, when the lot has more than 1 quantity.

Auction Sales
Buyer Invoice Entry

Benefit

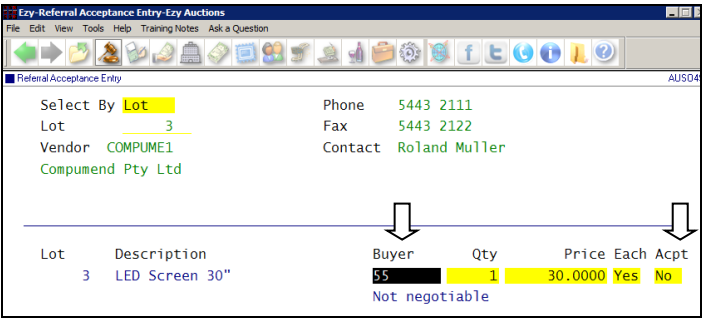
- Save time.

Auction Pre Sales
Consignment Maintenance
Item Maintenance
Auction Sales
Catalogue Maintenance

Auction (cont'd)

Referral Acceptance Change Buyer

Buyer can be changed until referral is accepted.



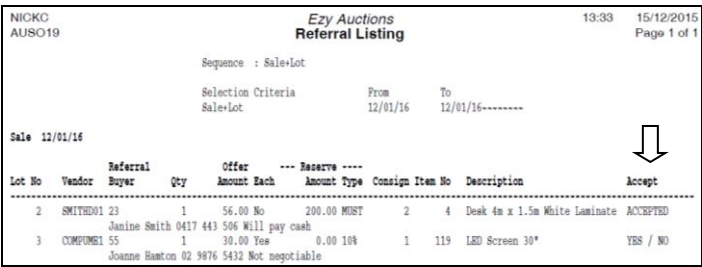
The screenshot shows the 'Ezy-Referral Acceptance Entry' window. It contains fields for 'Select By Lot', 'Lot 3', 'Vendor COMPUME1', and 'Compumend Pty Ltd'. Contact information for 'Roland Muller' is also displayed. Below this is a table with columns: Lot, Description, Buyer, Qty, Price, Each, Acpt. The table has one row: Lot 3, Description 'LED Screen 30"', Buyer '55', Qty '1', Price '30.0000', Each 'Yes', Acpt 'No'. A note 'Not negotiable' is at the bottom.

Lot	Description	Buyer	Qty	Price	Each	Acpt
3	LED Screen 30"	55	1	30.0000	Yes	No

Benefit

- Allow Buyer recorded against a lot referred to be changed.

Auction Sales
Referral Listing
Referral Acceptance Entry



The screenshot shows the 'Ezy Auctions Referral Listing' window. It displays a table of referrals with columns: Lot No, Vendor, Referral, Buyer, Qty, Offer Amount, Reserve, Consign Item No, Description, and Accept. Two rows are visible: one for 'Desk 4m x 1.5m White Laminate' and another for 'LED Screen 30"'. A note 'Not negotiable' is at the bottom.

Lot No	Vendor	Referral	Buyer	Qty	Offer Amount	Reserve	Consign Item No	Description	Accept		
2	SMITHED01	23	1	56.00	No	200.00	MUST	2	4	Desk 4m x 1.5m White Laminate	ACCEPTED
3	COMPUME1	55	1	30.00	Yes	0.00	10%	1	119	LED Screen 30"	YES / NO

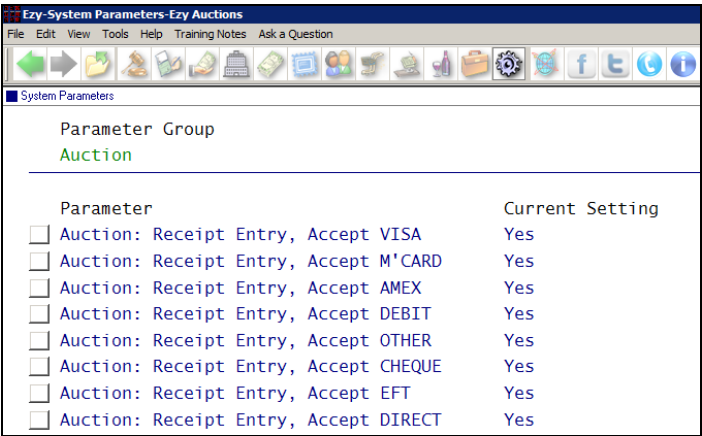
Specify Acceptable Payment Methods

System parameter has been introduced for every payment method allowing you to specify which ones are accepted.

Benefit

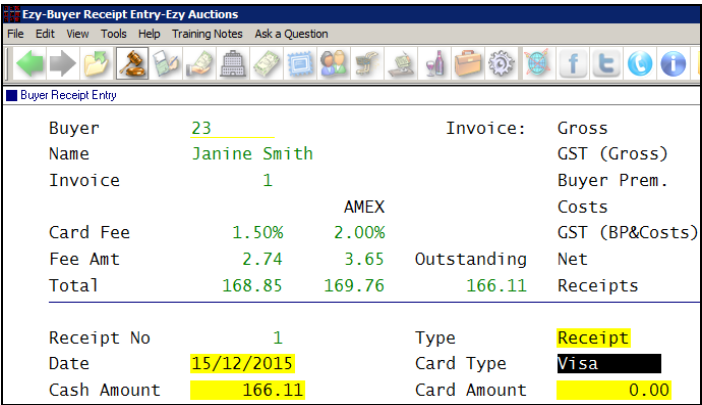
- Restrict payment methods.

Auction Sales
Buyer Receipt Entry



The screenshot shows the 'Ezy-System Parameters' window. It displays a list of parameters for 'Auction' with checkboxes and 'Current Setting' values. All settings are currently 'Yes'.

Parameter	Current Setting
<input type="checkbox"/> Auction: Receipt Entry, Accept VISA	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept M'CARD	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept AMEX	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept DEBIT	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept OTHER	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept CHEQUE	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept EFT	Yes
<input type="checkbox"/> Auction: Receipt Entry, Accept DIRECT	Yes



The screenshot shows the 'Ezy-Buyer Receipt Entry' window. It displays fields for 'Buyer', 'Name', 'Invoice', 'Card Fee', 'Fee Amt', 'Total', 'Receipt No', 'Date', 'Cash Amount', 'Invoice', 'Gross', 'GST (Gross)', 'Buyer Prem.', 'Costs', 'GST (BP&Costs)', 'Outstanding', 'Net', 'Receipts', 'Type', 'Card Type', 'Card Amount'. The 'Receipt' type is highlighted.

Buyer	Name	Invoice	Card Fee	Fee Amt	Total	Receipt No	Date	Cash Amount	Invoice	Gross	GST (Gross)	Buyer Prem.	Costs	GST (BP&Costs)	Outstanding	Net	Receipts	Type	Card Type	Card Amount
23	Janine Smith	1	1.50%	2.74	168.85	1	15/12/2015	166.11										Receipt	Visa	0.00