EzyAccounts.NEWS October 2016

New Clients 2016

Australia

Schild Estate
Pacific Vintners
Murray Street
Bimbadgen Wines
Morris of Rutherglen
Thomas Chin
Gooree Park
Rusden Wines
Sidewood Estate
Brand's Laira
Casey Auctions

EU

Casella UK
Pacific Vintners

South Africa

Cloof Wine Estate
Barnard Boyes Wines
De Grendel Wines

Import EFT Rejections

Banks provide file of sales that were rejected due to invalid number, expired or insufficient funds. On importing file, the rejected sales are flagged as *on hold*.

New Training Option Success

We can access your data via TeamViewer & provide up to 3 hours training for $450.

Debtor Trial Balance

'Print Average Days To Pay' prompt has been added to the selection criteria.

NICK
ARR08

Ezy Wines
Debtor Trial Balance

Sequence : Debtor

Debtor	Ave Days	Name	Total	Current April	30 Days March
CDS	171	Cellar Door Sales - Bendigo	-65.07	-65.07	0.00
CDS-DIRE	0	Director Sales at CDS	11.00	0.00	0.00
COLES001	0	Coles Distribution Centre	18343.41	0.00	-3452.43
GRANDH01	320	Grand Hotel Restaurant	2422.75	0.00	46.75
KYNETON1	0	Kyneton Olive Grove	91638.66	0.00	25187.66
MIRAND01	0	Miranda Wines Griffith	1800.00	0.00	300.00
NICKBAR1	1279	Nick's Bar	2558.51	1800.75	266.42
NICKSL02	0	Nick's Liquor Store BENDIGO	120.00	0.00	120.00
NICKSLHO	0	Nick's Liquor HO SYDNEY 987654	6982.95	0.00	4158.87
PHILLB01	381	Phillips Cafe	1412.40	0.00	0.00

'Debtor Group' has been added to the sequence options.

NICK
ARR08

Ezy Wines
Debtor Trial Balance

Sequence : Debtor Group

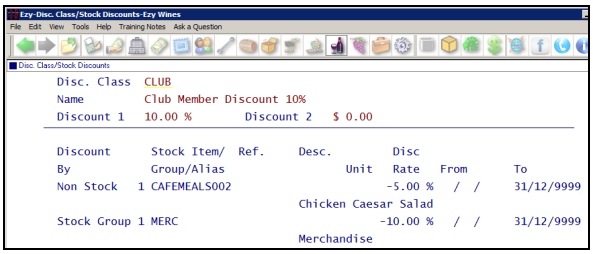
Group	Name	Total	Current April	30 Days March
CD	Cellar Door & Cafe - Bendigo	-69.07	-65.07	0.00
CP	Contract Processing Customers	1800.00	0.00	300.00
DIST	Distributors	1125.24	0.00	0.00
EXPO	Export Distributors	46053.79	325.00	3461.54
LIQU	Liquor Stores	43925.80	0.00	-536.90
MAIL	Mail Orders	1458.58	0.00	198.73
MISC	Miscellaneous	23.00	0.00	0.00
OLIV	Olive Growers	91638.66	0.00	25187.66
PROM	Promo Debtors	11.00	0.00	0.00
REST	Restaurants	9526.24	1800.75	313.17
STAF	Staff	174.00	0.00	0.00
Grand Totals (24 Debtors)		195667.24	2060.68	28924.20
			1.05%	14.78%

EzyAccounts.NET

The new version is being installed at Thomas Chin and Shelmerdine Wines. For more information please refer to the website.

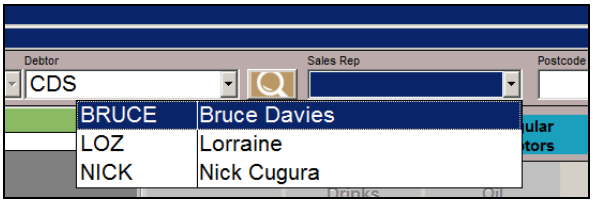
Negative Discount

In the example shown, the discount for wine club members is 10%. But if a member purchases a Caesar Salad, the discount will be 5% and if they purchase any merchandise there will not be any discount.



User POS Access

System parameter '*C/Door: POS, Multiple User/Sales Reps*' determines whether you can specify which sales reps are relevant at cellar door and in the restaurant so as to ensure that incorrect staff are not selected.



The office will close *midday* Friday 23rd of December and reopen Tuesday 3rd of January. If urgent, please do not hesitate to contact Peter Ellis on 0438 366 044.

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New Menu Options

General Ledger
General Ledger Reports, Export Project Ledger

Stock Control
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Cellar Door Sales, Club Member Dates Summary
Mail Order & Wine Club, Import Con. Note Tracking No
Mail Order & Wine Club, Import EFT Rejections File

New System Parameters

C/Door: POS, Voucher Payment Method
Specify which 'Sales: Payment Method Other' parameter is being used for vouchers or leave as 0 [zero] if not required.

General: Password, Allow Reuse Of Last 5

General: Default SMTP Server Address 2

M/Order: Langton's Order

Sales Orders: Export File

Sales: Maintain Inactive Sales Reps
This parameter determines whether Inactive Sales Reps are visible when using the Sales Reps option.

Sales Orders: Confirm., Check On Hand

C/Door: POS, Multiple User/Sales Reps
When set to Yes, the User POS Access option needs to be used to specify which sales reps are applicable to each POS Debtor (eg. café, restaurant, etc).

General: Default VAT Type
This applies to the UK & EU version.

M/Order: WEB, VIN65 Import File
This parameter stores the file name and location of file provided by Vin65.

Sales: Website Add. Stock Group (1-14)
Specify the additional stock group that will be used to determine which stock items are to appear on your website.

Sales: Website Add Stock Group Val.
Indicates which stock items to include in the export of stock details and balances for upload to your website.

Sales: Website Stock Location
Allows the user to nominate which location balances will be exported from for website import purposes. If left blank all locations will be exported.

On selecting a system parameter press the [F10] key or select the Help button, top right of screen, to display helpful information.

DEBTORS

SYSTEM PARAMETERS

Acc/Rec: Access Debtor Alias On Modify : Yes
Acc/Rec: Access Debtor Bank GL A/C : Yes
Acc/Rec: Access Debtor COGS GL A/C : Yes
Acc/Rec: Access Debtor Category On Mod. : Yes
Acc/Rec: Access Debtor Control GL A/C : No
Acc/Rec: Access Debtor GST GL A/C : No
Acc/Rec: Access Debtor Sales GL A/C : Yes
Acc/Rec: Access Debtor Sales Tax GL A/C : No
Acc/Rec: Access Debtor Sett. Disc GL A/C : No
Acc/Rec: Access Debtor Trade Disc GL A/C : Yes
Acc/Rec: Access Debtor WET Exp. GL A/C : No
Acc/Rec: Additional Debtor Grouping (1) : On Premise
Acc/Rec: Additional Debtor Grouping (10) :
Acc/Rec: Additional Debtor Grouping (2) : Table Talkers
Acc/Rec: Additional Debtor Grouping (3) : Newsletter
Acc/Rec: Additional Debtor Grouping (4) :
Acc/Rec: Additional Debtor Grouping (5) :
Acc/Rec: Additional Debtor Grouping (6) :
Acc/Rec: Additional Debtor Grouping (7) :
Acc/Rec: Additional Debtor Grouping (8) :
Acc/Rec: Additional Debtor Grouping (9) :
Acc/Rec: Auto Next Debtor : Yes
Acc/Rec: BPAY Biller Code : 222222
Acc/Rec: BPAY Next Reference Number : 123495
Acc/Rec: BPAY Reference Prefix : 99
Acc/Rec: Change Group, Use Group GL Def. : Yes
Acc/Rec: Debtor Maintenance Audit Log : Yes
Acc/Rec: Debtor, Additional Details : Yes
Acc/Rec: Debtor, Debtor Enquiry Button : Yes
Acc/Rec: Debtor, Maintain Debtor Packs : No
Acc/Rec: Debtor, Maintain Stock Grp/Rep : No
Acc/Rec: Debtor, Record Payment Details : Yes
Acc/Rec: Debtor, Record Priority : No
Acc/Rec: Debtor, Sales Messages : Yes
Acc/Rec: Debtor, Show Full Credit Card : Yes
Acc/Rec: Maintain Inactive Debtors : Yes
Acc/Rec: Mandatory Debtor Bank GL A/C : No
Acc/Rec: Mandatory Debtor COGS GL A/C : No
Acc/Rec: Mandatory Debtor Control GL A/C : No
Acc/Rec: Mandatory Debtor GST GL A/C : No
Acc/Rec: Mandatory Debtor S/Disc. GL A/C : No
Acc/Rec: Mandatory Debtor S/Tax GL A/C : No
Acc/Rec: Mandatory Debtor Sales GL A/C : No
Acc/Rec: Mandatory Debtor T/Disc. GL A/C : No
Acc/Rec: Mandatory Debtor WET GL A/C : No
Acc/Rec: Mandatory Liquor Licence : No
Acc/Rec: New Debtor, Default CR Limit : 0.000000
Acc/Rec: New Debtor, Default CR Rating : GOOD
Acc/Rec: New Debtor, Default Terms : 30DE
Acc/Rec: New Debtor, Default To Bal/Fwd : No
Acc/Rec: New Debtor, Use Group Defaults : Yes
Acc/Rec: Stationery Settings On Debtors : Yes
Acc/Rec: Use 120 Days Ageing : Yes
Acc/Rec: Use 150 Days Ageing : Yes
Acc/Rec: User/Debtor Category Access : No
Acc/Rec: Warn If Creditor Same As Debtor : No
Acc/Rec: Warn If Emp. Same As Debtor : No
Acc/Rec: Warn If Grower Same As Debtor : No
Acc/Rec: Warn If Prosp. Same As Debtor : Yes
General: Country : 1
General: EzyEnterprise Client Id :
General: Liquor Licence Number :
M/Order: Accept Payment Other 1 : Yes
M/Order: Accept Payment Other 2 : Yes
M/Order: Accept Payment Other 3 : Yes
M/Order: Accept Payment Other 4 : No
M/Order: Entry, Rewards Scheme : Yes
M/Order: Receipts, Detail C/Cards : No
M/Order: Receipts, Detail Other 1 : Yes
M/Order: Receipts, Detail Other 2 : No
M/Order: Receipts, Detail Other 3 : No
M/Order: Receipts, Detail Other 4 : No
Marketing: Auto Next Prospect : Yes
Marketing: Copy, Default Prospect Group : CLUB
Marketing: Copy, Default Prospect Rating : GOOD
Marketing: Debtor Interface : Yes
Marketing: New, Default Joining Act Rep : MCLEODR
Marketing: New, Default Joining Act Stat : COMP
Marketing: New, Default Joining Activity : JWC
Sales: Entry, Allow 2 Discount Rates : Yes
Sales: Next Continuing Permission Number : 0
Sales: Payment Method Other 1 : BARTER
Sales: Payment Method Other 2 : VOUCH
Sales: Payment Method Other 3 : CFORCE
Sales: Payment Method Other 4 : JCB
Stock: Perpetual (Yes) or Periodic (No) : Yes

MENU OPTION PARAMETER SETTINGS

On selecting a menu option, select the *System Parameter Information* button top right of the screen.

Carefully check each system parameter setting to determine whether there are any features you want to turn on or off.

It is recommended that any changes are first done in the TEST company and its impact checked by all staff who will be affected.

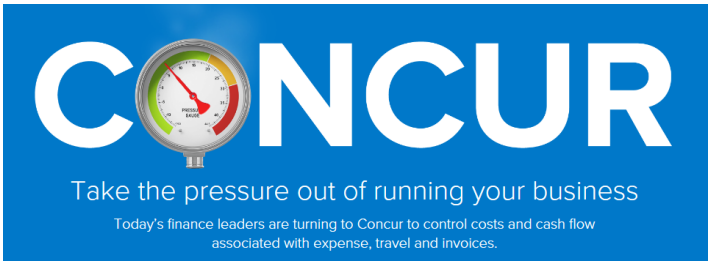
System Administraton
System Parameters

On selecting a system parameter press the [F10] key or select the Help button, top right of screen, to display helpful information about the parameter.

Accounts Payable

Concur Interface

Format 4 has been introduced.



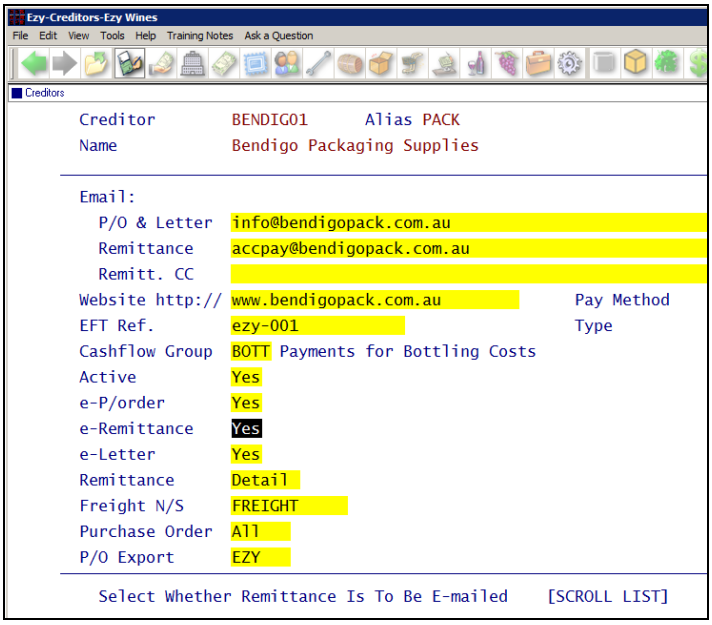
Benefit

- Save time and reduce errors.

A/P Administration
Import Creditor Transactions

Email Creditor Defaults To Yes

When inserting or modifying a Creditor, if an email address has been recorded, the corresponding **'e-'** prompt will be set to Yes.



Benefit

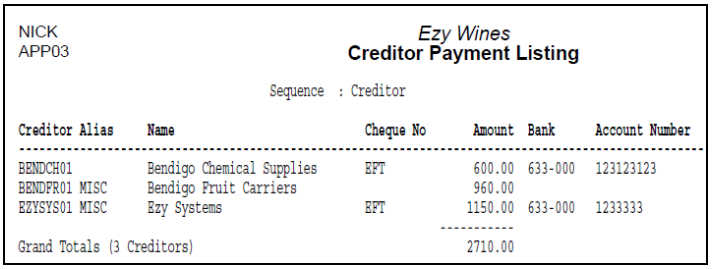
- Ensure bulk emailing of purchase orders and/or remittance advices doesn't exclude any Creditors.

Accounts Payable Maintenance
Creditors

Please note that the **'e-'** setting can be changed for a range of Creditors using the A/P Administration, Global Creditor Maintenance option.

Creditor EFT Payments Listing Inc. A/C Details

'Print Bank Details' prompt has been added to the selection criteria.



NICK
APP03

Ezy Wines
Creditor Payment Listing

Sequence : Creditor

Creditor Alias	Name	Cheque No	Amount	Bank	Account Number
BENDCH01	Bendigo Chemical Supplies	EFT	600.00	633-000	123123123
BENDFR01 MISC	Bendigo Fruit Carriers		960.00		
EZYSYS01 MISC	Ezy Systems	EFT	1150.00	633-000	1233333
Grand Totals (3 Creditors)			2710.00		

Benefit

- Verify bank account details.

A/P Payments
Creditor Payment Listing

Accounts Receivable

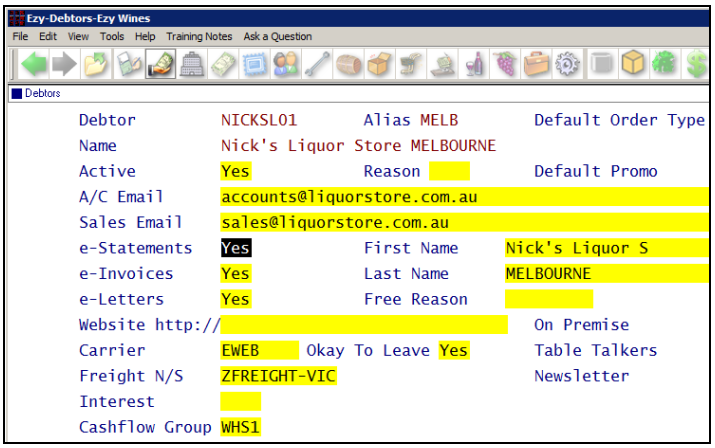
Email Debtor Defaults To Yes

When inserting or modifying a Debtor, if an email address has been recorded, the corresponding **'e-'** prompt will be set to Yes.

Benefit

- Easily identify which sale was credited.

Accounts Receivable Reports
Debtor Detail Trial Balance



Please note that the e- setting can be changed for a range of Debtors using the A/R Administration, Global Debtor Maintenance option.

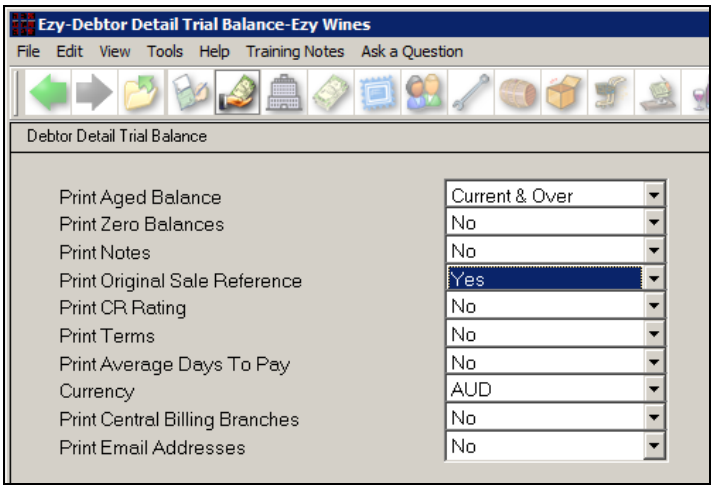
TB Shows Credit Note Original Sale Number

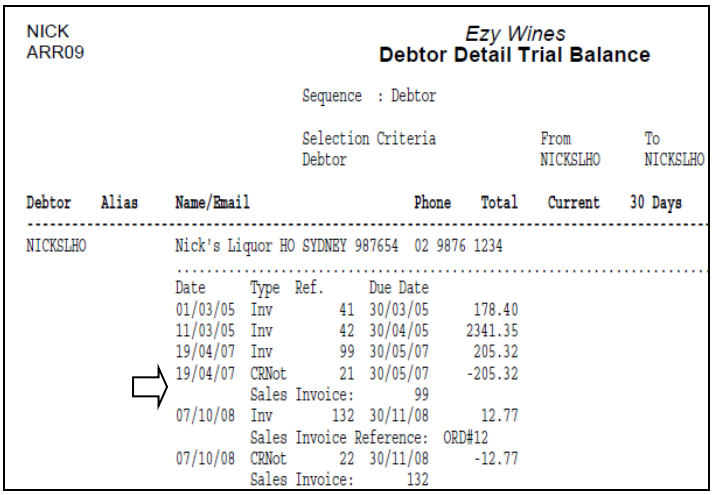
When 'Print Sale Reference' is set to Yes, original sale docket number recorded against credit note is reported.

Benefit

- Report original sales being credited.

Accounts Receivable Maintenance
Debtor Detail Trial Balance





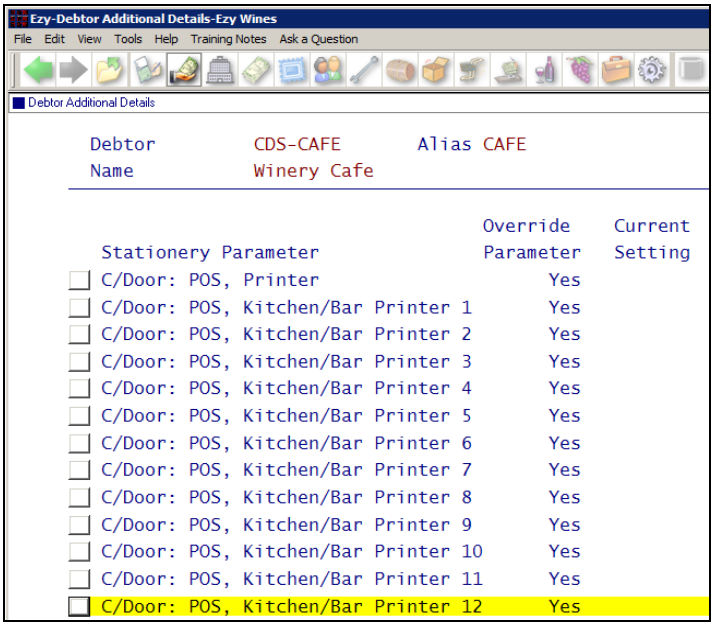
Accounts Receivable (Cont'd)

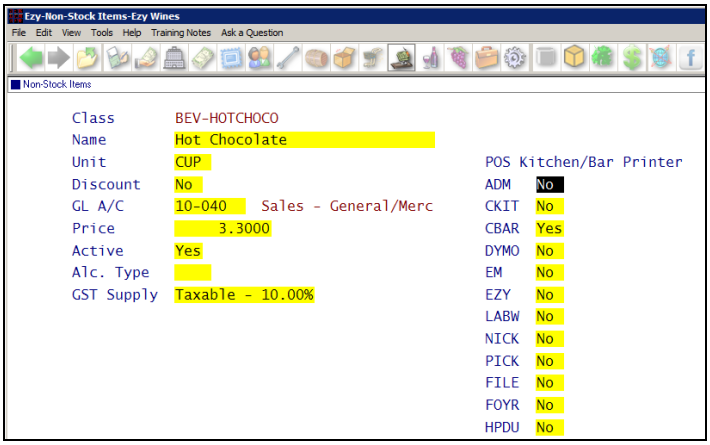
Record Additional 6 Printers Against Debtors

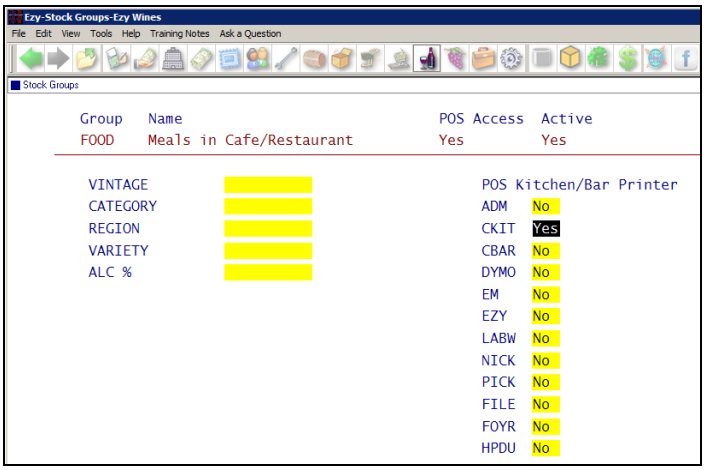
System parameters "C/Door: POS, Kitchen/Bar Printer 7…12" have been introduced.

Specify which printers are to be used for each *non-stock item* and *stock group*.

POS checks for printer setting against Debtor first.







Benefit

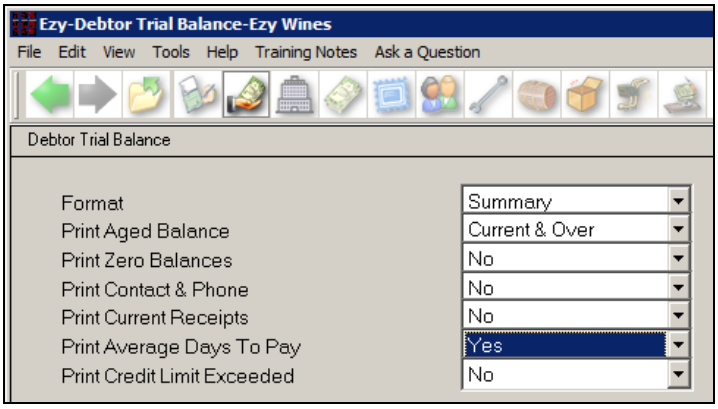
- When system parameter "Acc/Rec: Stationery Settings On Debtors" is set to Yes, up to 12 printers can now be recorded against a Debtor
- Required for large restaurants with many zones.

Accounts Receivable Maintenance
Debtor Additional Details
Stock Reference Maintenance
Stock Groups
Sales Administration
Import Non-Stock Details
Cellar Door Sales
POS

Accounts Receivable (Cont'd)

Debtor Average Days To Pay

'Print Average Days To Pay' prompt has been added to the selection criteria.



NICK
ARR08

Ezy Wines
Debtor Trial Balance

Sequence : Debtor

Debtor	Ave Days	Name	Total	Current April	30 Days March	60 Days February	90 Days January
CDS	171	Cellar Door Sales - Bendigo	-65.07	-65.07	0.00	0.00	0.00
CDS-DIRE	0	Director Sales at CDS	11.00	0.00	0.00	11.00	0.00
COLES001	0	Coles Distribution Centre	18343.41	0.00	-3452.43	21795.84	0.00
GRANDH01	320	Grand Hotel Restaurant	2422.75	0.00	46.75	2376.00	0.00
KYNETON1	0	Kyneton Olive Grove	91638.66	0.00	25187.66	0.00	66451.00
MIRAND01	0	Miranda Wines Griffith	1800.00	0.00	300.00	0.00	1500.00
NICKBAR1	1279	Nick's Bar	2558.51	1800.75	266.42	220.44	0.00
NICKSL02	0	Nick's Liquor Store BENDIGO	120.00	0.00	120.00	0.00	0.00
NICKSLHO	0	Nick's Liquor HO SYDNEY 987654	6982.95	0.00	4158.87	304.33	0.00
PHILLB01	381	Phillips Cafe	1412.40	0.00	0.00	-10.00	-484.00

Benefit

- Report how quickly customers generally take to pay.

Accounts Receivable Reports
Debtor Trial Balance

Trial Balance Sequenced By Debtor Group

'Debtor Group' added to the Sequence options.

NICK
ARR08

Ezy Wines
Debtor Trial Balance

Sequence : Debtor Group

Group	Name	Total	Current April	30 Days March	60 Days February	90 Days January
CD	Cellar Door & Cafe - Bendigo	-69.07	-65.07	0.00	-4.00	0.00
CP	Contract Processing Customers	1800.00	0.00	300.00	0.00	1500.00
DIST	Distributors	1125.24	0.00	0.00	584.26	540.98
EXPO	Export Distributors	46053.79	325.00	3461.54	-368.39	42635.64
LIQU	Liquor Stores	43925.80	0.00	-536.90	22100.17	18922.96
MAIL	Mail Orders	1458.58	0.00	198.73	216.00	1043.85
MISC	Miscellaneous	23.00	0.00	0.00	23.00	0.00
OLIV	Olive Growers	91638.66	0.00	25187.66	0.00	66451.00
PROM	Promo Debtors	11.00	0.00	0.00	11.00	0.00
REST	Restaurants	9526.24	1800.75	313.17	2586.44	2648.58
STAF	Staff	174.00	0.00	0.00	174.00	0.00
Grand Totals	(24 Debtors)	195667.24	2060.68	28924.20	25322.48	133743.01
			1.05%	14.78%	12.94%	68.35%

Benefit

- Total by Debtor Group.

Accounts Receivable Reports
Debtor Trial Balance

Debtor Count Based On Last Sale Date

'Last Sale Date' has been added to the selection criteria.

Benefit

- Report count of Debtors that actually purchased for specified date range.

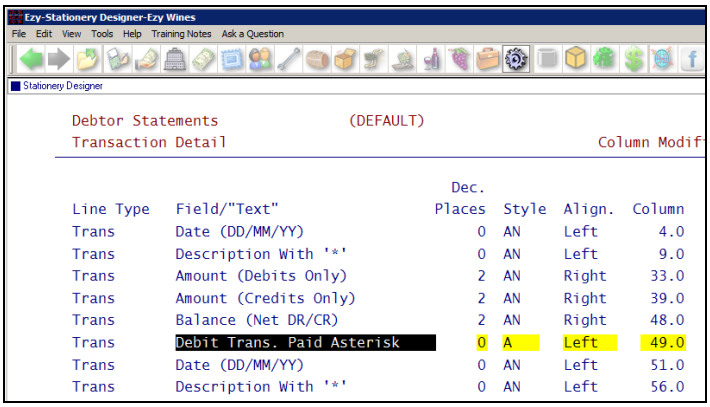
Accounts Receivable Reports
Debtor Count

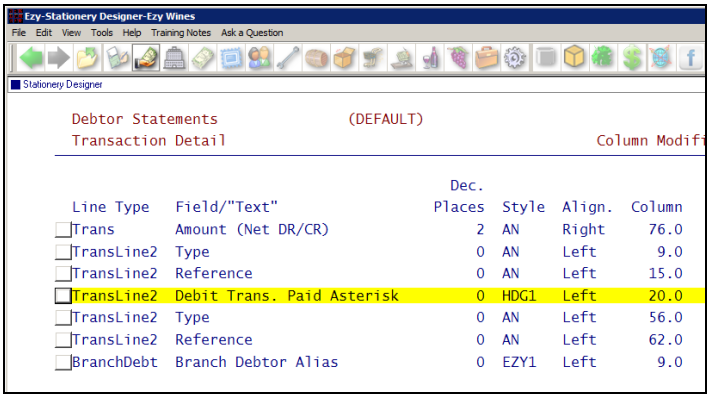
Accounts Receivable (Cont'd)

Debtor Statement Sales Paid Highlighted

The Stationery Designer allows you to specify whether you want an asterisk to appear against entries that have been paid.

This new option has been added to both the *Trans* and *TransLine2* line types.

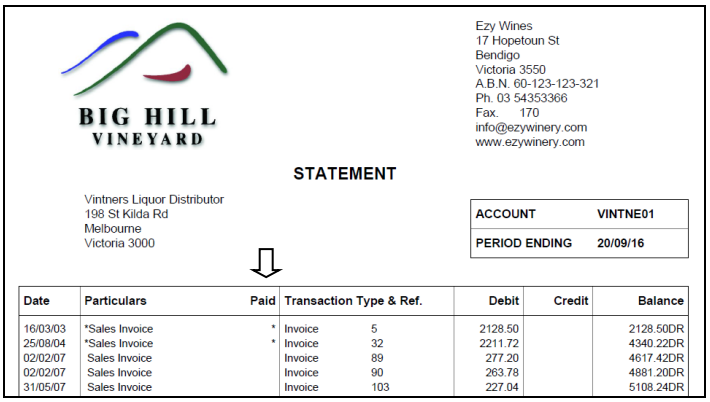




Benefit

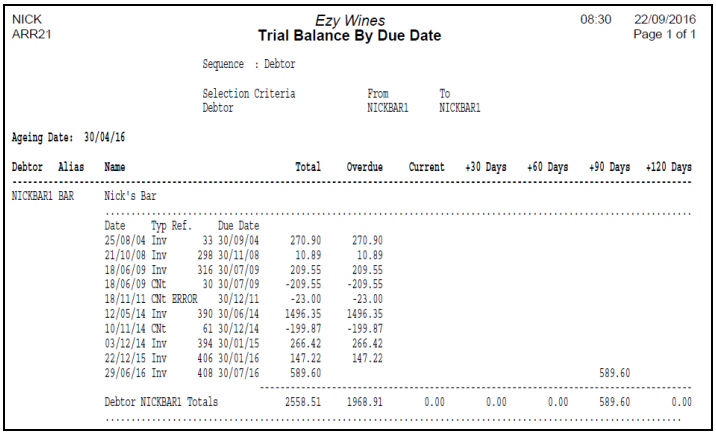
- Highlights which invoices have been flagged as paid
- It may reduce statement queries from customers.

System Administration
Stationery Designer
Accounts Receivable Report
Debtor Statements



Trial Balance By Due Date Projected Receipts

'Show Projected Receipts' prompt has been added to the selection critria.



NICK
ARR21

Ezy Wines
Trial Balance By Due Date

08:30 22/09/2016
Page 1 of 1

Sequence : Debtor

Selection Criteria	From	To
Debtor	NICKBAR1	NICKBAR1

Ageing Date: 30/04/16

Debtor	Alias	Name	Total	Overdue	Current	+30 Days	+60 Days	+90 Days	+120 Days
NICKBAR1	BAR	Nick's Bar							
		Date Typ Ref. Due Date							
		25/08/04 Inv 33 30/09/04	270.90	270.90					
		21/10/08 Inv 298 30/11/08	10.89	10.89					
		18/06/09 Inv 316 30/07/09	209.55	209.55					
		18/06/09 CNt 30 30/07/09	-209.55	-209.55					
		18/11/11 CNt ERROR 30/12/11	-23.00	-23.00					
		12/05/14 Inv 390 30/06/14	1496.35	1496.35					
		10/11/14 CNt 61 30/12/14	-199.87	-199.87					
		03/12/14 Inv 394 30/01/15	266.42	266.42					
		22/12/15 Inv 406 30/01/16	147.22	147.22					
		29/06/16 Inv 408 30/07/16	589.60					589.60	
		Debtor NICKBAR1 Totals	2558.51	1968.91	0.00	0.00	0.00	589.60	0.00

Benefit

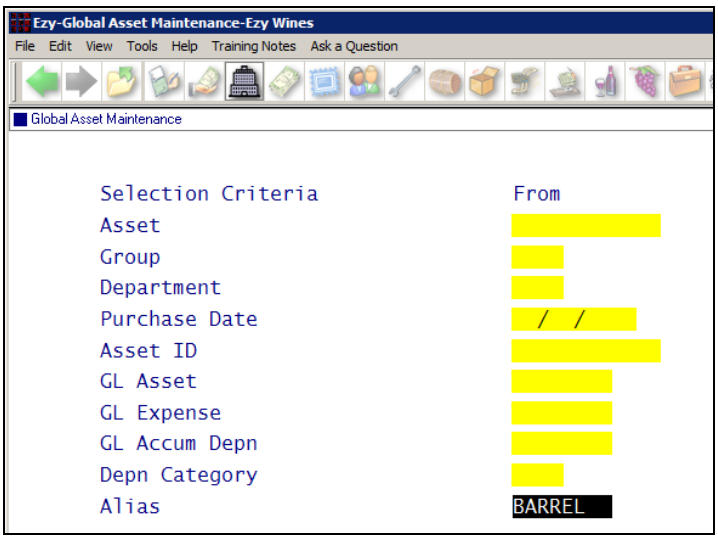
- Report when money should arrive based on invoice due date.

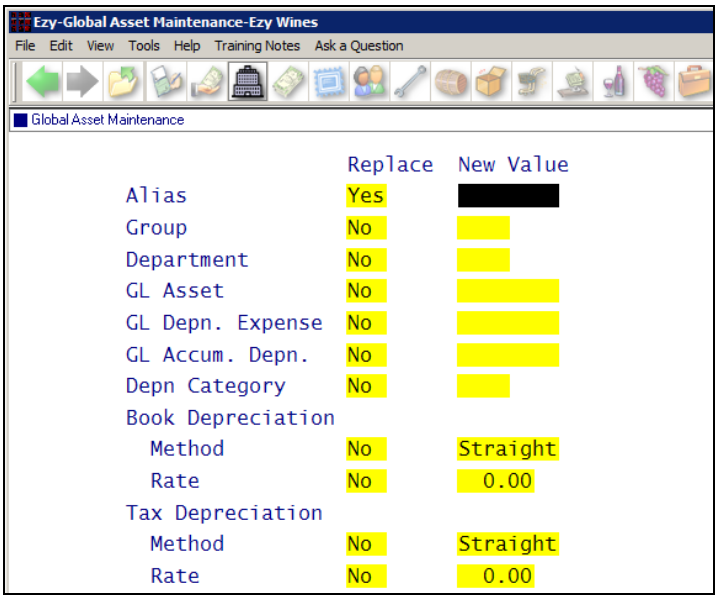
Accounts Receivable Report
Trial Balance By Due Date

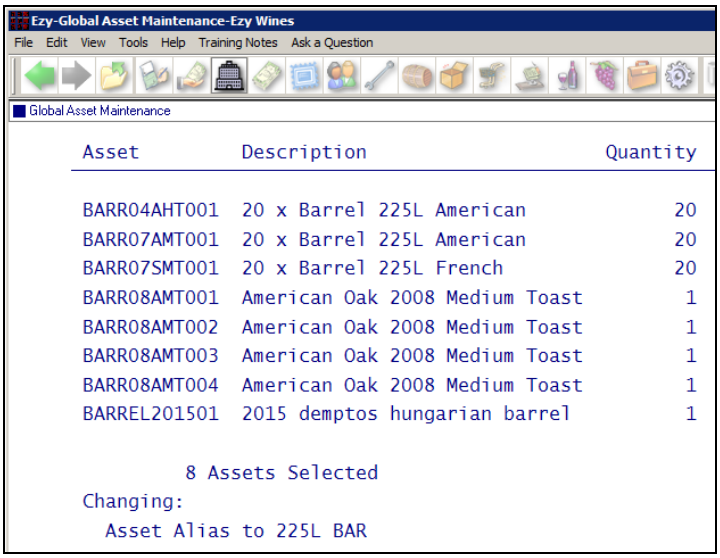
Asset Register

Asset Alias Added To Global Asset Maintenance

Alias has been added to the selection criteria.







Benefit

- Easily change the alias recorded against a range of assets.

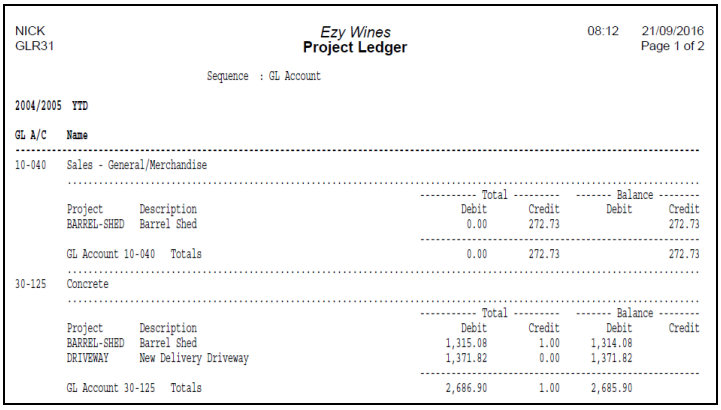
Asset Administration
Global Asset Maintenance

General Ledger

Project Ledger Summary Format

Format has been added to the selection criteria with scroll list options ‘Summary’ and ‘Detail’.

The new *Summary* format excludes the transactions.



NICK
GLR31

Ezy Wines
Project Ledger

08:12 21/09/2016
Page 1 of 2

Sequence : GL Account

2004/2005 YTD

GL A/C	Name					
10-040	Sales - General/Merchandise					
		---------- Total ----------		------- Balance -------		
	Project	Description	Debit	Credit	Debit	Credit
	BARREL-SHED	Barrel Shed	0.00	272.73		272.73
	GL Account 10-040 Totals		0.00	272.73		272.73
30-125	Concrete					
		---------- Total ----------		------- Balance -------		
	Project	Description	Debit	Credit	Debit	Credit
	BARREL-SHED	Barrel Shed	1,315.08	1.00	1,314.08	
	DRIVEWAY	New Delivery Driveway	1,371.82	0.00	1,371.82	
	GL Account 30-125 Totals		2,686.90	1.00	2,685.90	

Export Project Ledger is a new menu option.

Benefit

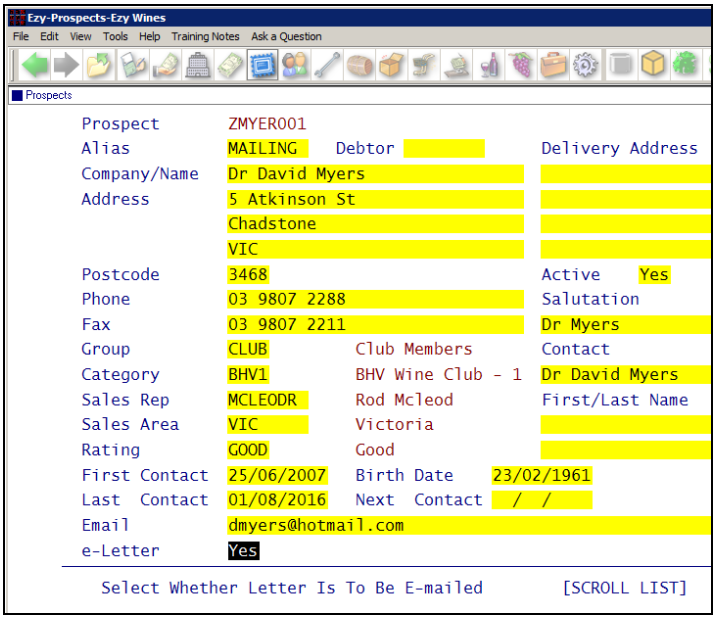
- Produce summary version
- Export project details to MS Excel for further manipulation or reporting.

General Ledger Administration
Export Project Ledger
General Ledger Reports
Project Ledger

Marketing & CRM

Email Prospect Defaults To Yes

When inserting or modifying a Prospect, if an email address has been recorded, the corresponding **‘e-’** prompt will be set to Yes.



Ezy-Prospects-Ezy Wines
File Edit View Tools Help Training Notes Ask a Question
Prospects

Prospect	ZMYER001			
Alias	MAILING	Debtor	Delivery Address	
Company/Name	Dr David Myers			
Address	5 Atkinson St			
	Chadstone			
	VIC			
Postcode	3468		Active	Yes
Phone	03 9807 2288		Salutation	
Fax	03 9807 2211		Dr Myers	
Group	CLUB	Club Members	Contact	
Category	BHV1	BHV Wine Club - 1	Dr David Myers	
Sales Rep	MCLEODR	Rod Mcleod	First/Last Name	
Sales Area	VIC	Victoria		
Rating	GOOD	Good		
First Contact	25/06/2007	Birth Date 23/02/1961		
Last Contact	01/08/2016	Next Contact / /		
Email	dmyers@hotmail.com			
e-Letter	Yes			

Select Whether Letter Is To Be E-mailed [SCROLL LIST]

Benefit

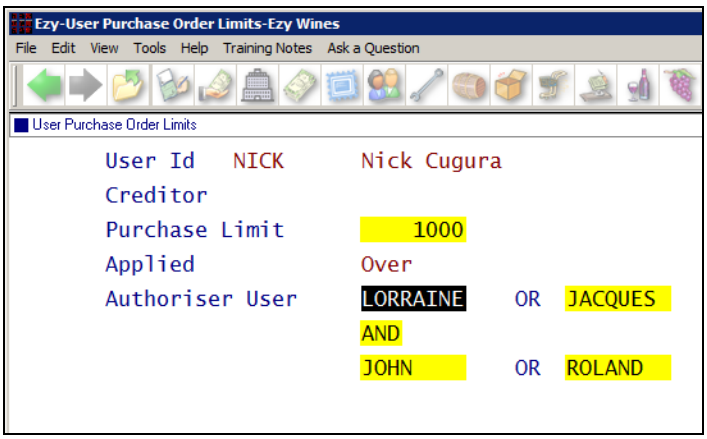
- Ensure bulk emailing of newsletters to mailing list members doesn’t exclude anyone on the mailing list.

Marketing Reference Maint.
Prospects

Purchase Orders

Additional Authorisation Users

Two OR users were added.



Benefit

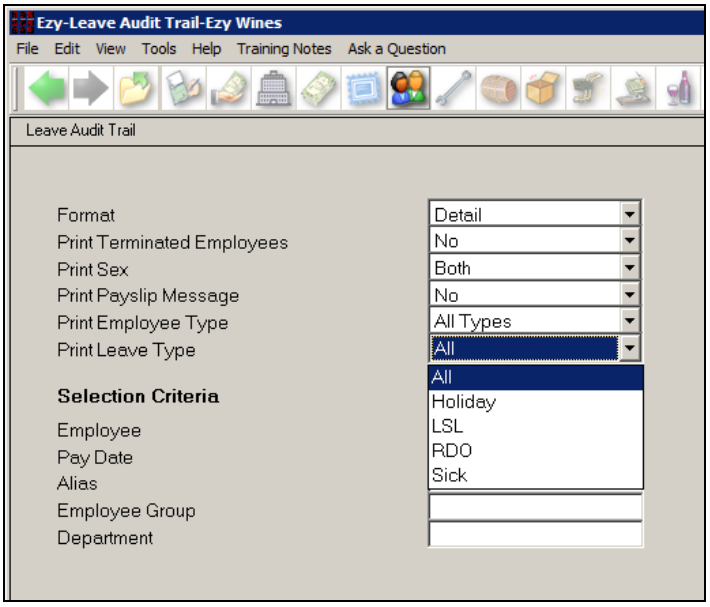
- More users can now authorise purchase orders to avoid issues when users are on leave.

User Access
User Purchase Order Limits

Payroll

Leave Audit Trail Type Selection *(Australia Only)*

'Print Leave Type' prompt has been added to the selection criteria.



Benefit

- Report only 1 leave type.

Payroll Operations Reports
Leave Audit Trail

Super Appended To Export Payslips

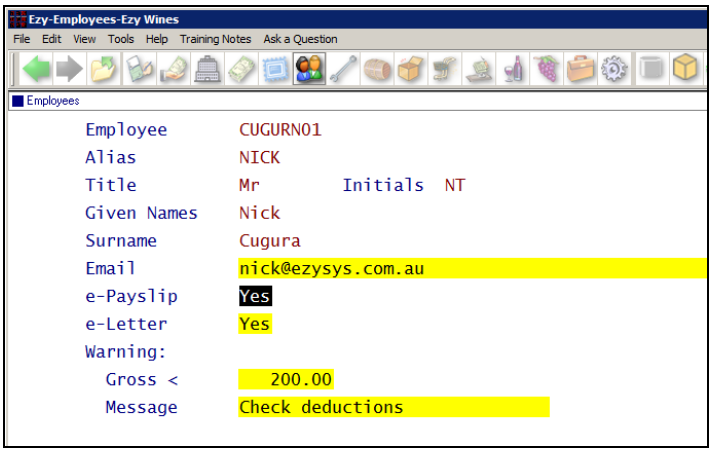
Super amount and calculate super have been appended to the file for format 1.

Payroll Administration
Export Payslip History

Payroll (cont'd)

Email Employee Defaults To Yes

When inserting or modifying an Employee, if an email address has been recorded, the corresponding **'e-'** prompt will be set to Yes.



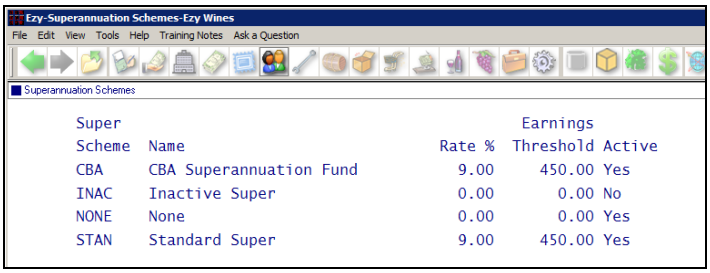
Benefit

Ensure bulk emailing of payslips don't exclude any Employees.

Payroll Reference Maintenance
Employees

Flag Super Schemes As Inactive *(Australia Only)*

'Active' has been introduced.



Benefit

- Ensure that obsolete superannuation schemes are not selected.

Payroll Reference
Superannuation Schemes
Employee
Payroll Administration
Export Superannuation

Payment Summary Reconciliation Totals

Gross reconciliation displayed at bottom of report.

```
Reconciliation
--------------
Payment Summary Gross        24304.00
Add Gross Cents                  0.43
YTD Gross                    24304.43
```

Benefit

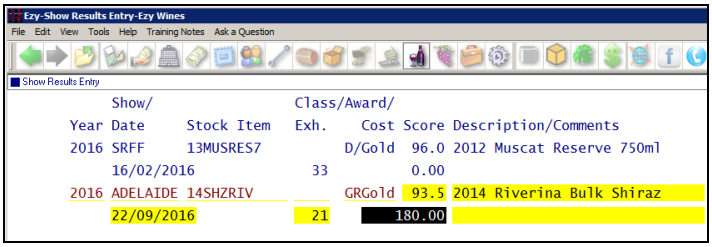
- Report gross cents.

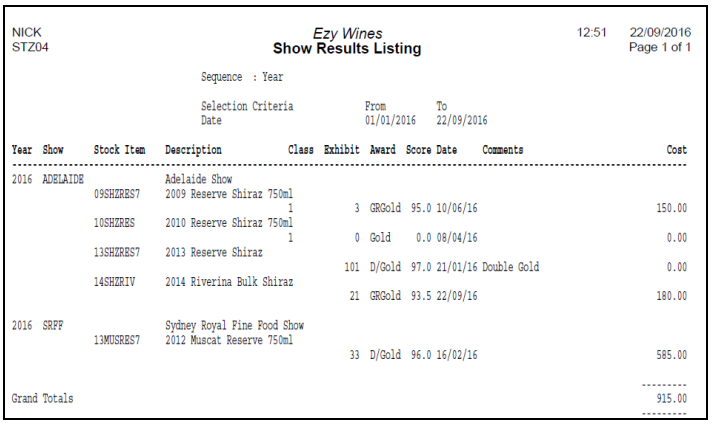
Payroll Operation Reports
Payment Summary Report

Stock Control

Wine Show Awards Great Gold & Costs

'GRGold' was added to the award options and cost has been introduced.





Benefit

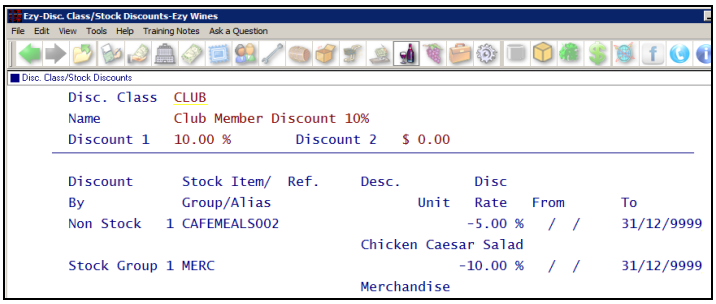
- Record new award
- Track cost of entering shows.

Wine Show Awards
Show Results Entry
Show Results Listing
Show Results Summary

Negative Stock & Non-Stock Discounts

A negative discount rate can now be recorded.

In the example shown, the discount for wine club members is 10%. But if a member purchases a Caesar Salad, the discount will be 5% and if they purchase any merchandise there will not be any discount.



Or

Benefit

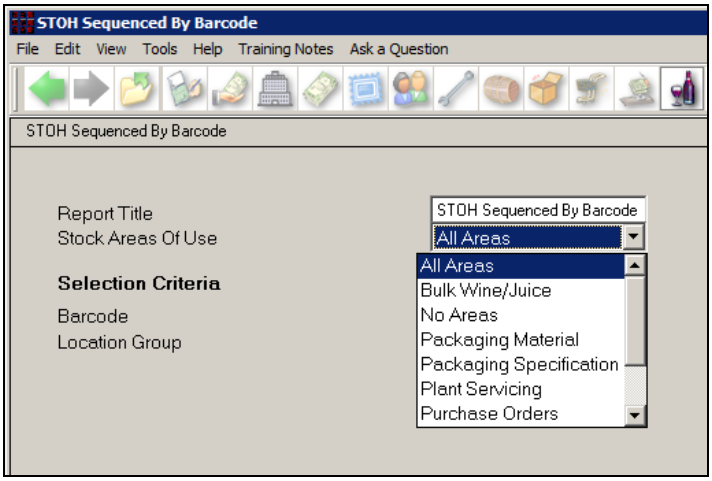
- More flexibility in applying discounts.

Stock Control
Disc. Class/Stock Discounts
Debtor Stock Discounts
Sales
Sales Invoice Entry
Mail Order Sales Entry
Mail Order Dockets Generation
Cellar Door Sales
POS

Stock Control (cont'd)

Stock R.W. Areas Of Use Selection

'Stock Areas Of Use' has been added to the selection criteria. Report Title can now also be changed.



Benefit

- Easily report by stock item profile *areas of use*.

Stock Report Writer
Stock Report Generation

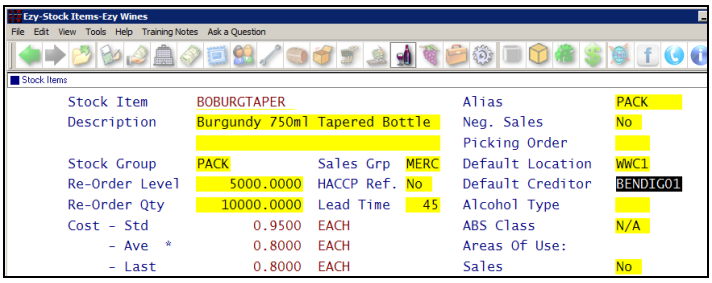
Stock Requiring Reorder Location Group Selection

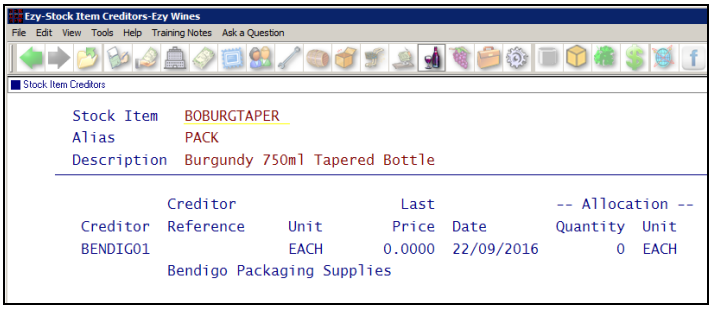
'Location Group' has been added to the selection criteria.

Stock Operations Reports
Stock Requiring Re-Order

Stock Item Default Creditor

When system parameter *"P/Orders: Entry, Use Creditor Stock Item"* is set to Yes and a default Creditor is recorded against a stock item, the Stock Item Creditors option will also be impacted.





Benefit

- Automatically update the Creditor Stock Item option.

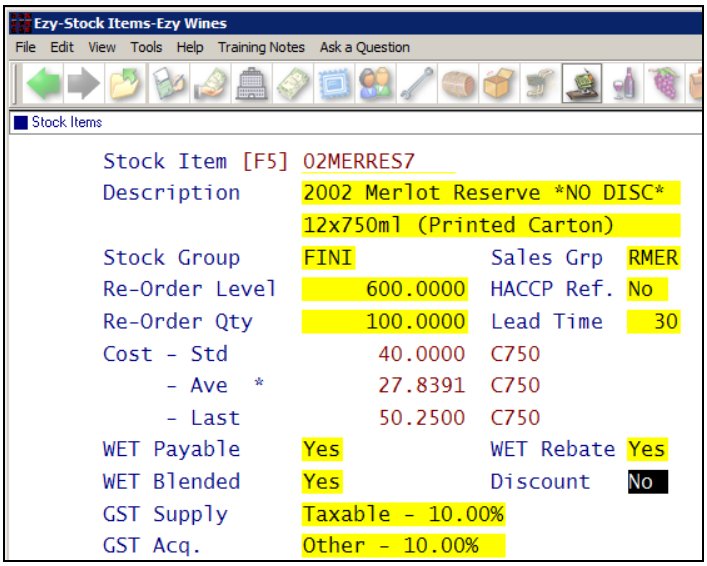
Stock Reference Maintenance
Stock Items

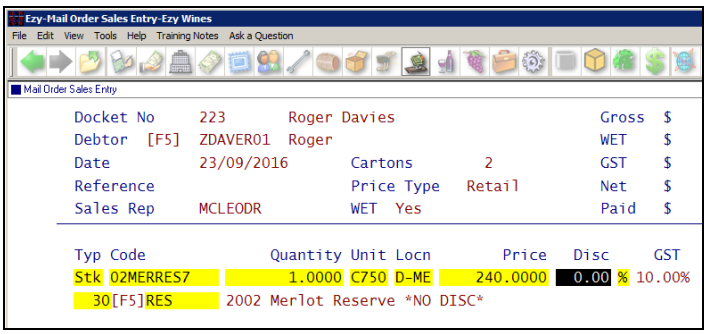
Stock Control (cont'd)

Specify Whether A Stock Item Can Be Discounted

'Discount' prompt has been added, defaulting to Yes.

When set to No, each of the Sales Entry options will default the discount to zero.





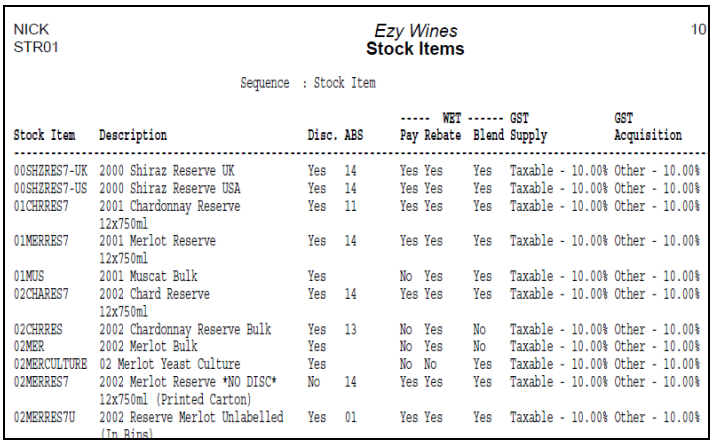
Benefit

- Flag stock items not to be discounted.

Stock Reference
Stock Items
Stock Administration
Import Stock Item Details
Export Stock Item Details
Global Stock Item Maintenance
Stock Groups
Sales
Sales Order Entry
Sales Credit Note Entry
Mail Order Entry
POS
Sales Administration
Import Sales Dockets
Import Cellar Door Dockets
Import Sales Credit Notes
Copy Stock Items

Stock Item Statutory Summary

'Summary (Statutory)' has been added to the Format options.



NICK
STR01

Ezy Wines
Stock Items

10

Sequence : Stock Item

Stock Item	Description	Disc.	ABS	WET Pay	WET Rebate	WET Blend	GST Supply	GST Acquisition
00SHZRES7-UK	2000 Shiraz Reserve UK	Yes	14	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%
00SHZRES7-US	2000 Shiraz Reserve USA	Yes	14	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%
01CHRRES7	2001 Chardonnay Reserve 12x750ml	Yes	11	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%
01MERRES7	2001 Merlot Reserve 12x750ml	Yes	14	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%
01MUS	2001 Muscat Bulk	Yes		No	Yes	Yes	Taxable - 10.00%	Other - 10.00%
02CHARES7	2002 Chard Reserve 12x750ml	Yes	14	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%
02CHRRES	2002 Chardonnay Reserve Bulk	Yes	13	No	Yes	No	Taxable - 10.00%	Other - 10.00%
02MER	2002 Merlot Bulk	Yes		No	Yes	No	Taxable - 10.00%	Other - 10.00%
02MERCULTURE	02 Merlot Yeast Culture	Yes		No	No	Yes	Taxable - 10.00%	Other - 10.00%
02MERRES7	2002 Merlot Reserve *NO DISC* 12x750ml (Printed Carton)	No	14	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%
02MERRES7U	2002 Reserve Merlot Unlabelled (In Bins)	Yes	01	Yes	Yes	Yes	Taxable - 10.00%	Other - 10.00%

Benefit

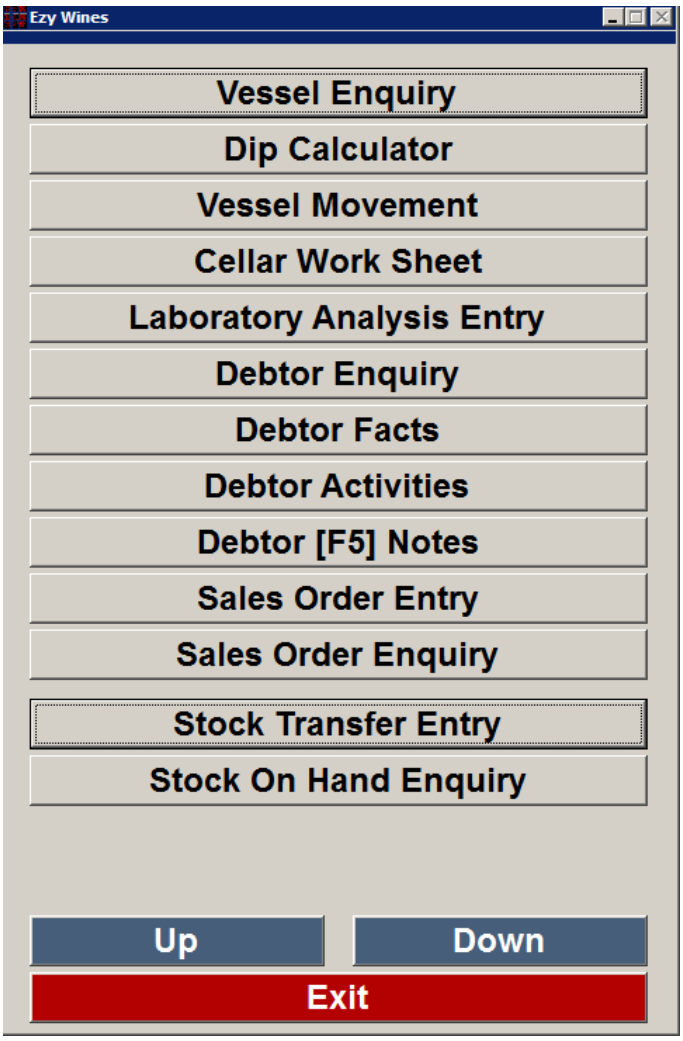
- Easily check statutory setup.

Stock Reference Reports
Stock Items

Stock Control (cont'd)

EzyPDA Stock Transfer

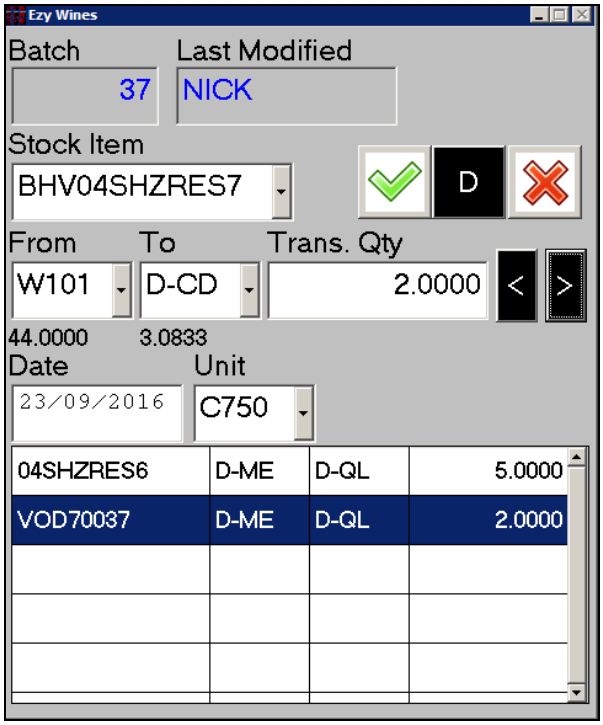
'Stock Transfer Entry' option has been added.



Benefit

- Ability to use an iPhone or tablet to record transfer of stock between locations.

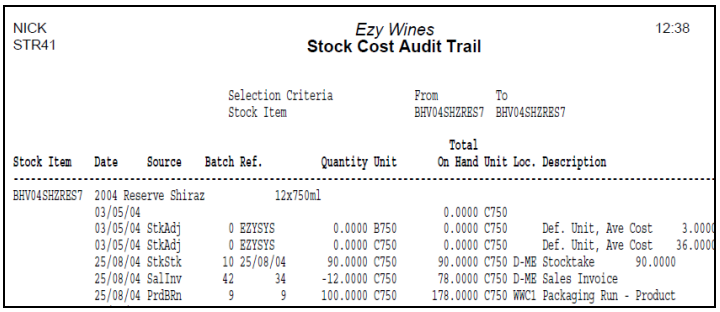
EzyPDA



Stock Audit Trail To Exclude Cost

The following have been added to the selection criteria

- Print Costs
- Print EOM Balances
- Location.



NICK
STR41

Ezy Wines
Stock Cost Audit Trail

12:38

Selection Criteria	From	To
Stock Item	BHV04SHZRES7	BHV04SHZRES7

Stock Item	Date	Source	Batch Ref.	Quantity	Unit	Total On Hand	Unit	Loc.	Description
BHV04SHZRES7	2004 Reserve Shiraz			12x750ml					
	03/05/04					0.0000	C750		
	03/05/04	StkAdj	0 EZYSYS	0.0000	B750	0.0000	C750		Def. Unit, Ave Cost 3.000
	03/05/04	StkAdj	0 EZYSYS	0.0000	C750	0.0000	C750		Def. Unit, Ave Cost 36.000
	25/08/04	StkStk	10 25/08/04	90.0000	C750	90.0000	C750	D-ME	Stocktake 90.0000
	25/08/04	SalInv	42 34	-12.0000	C750	78.0000	C750	D-ME	Sales Invoice
	25/08/04	PrdBRn	9 9	100.0000	C750	178.0000	C750	WWC1	Packaging Run - Product

Benefit

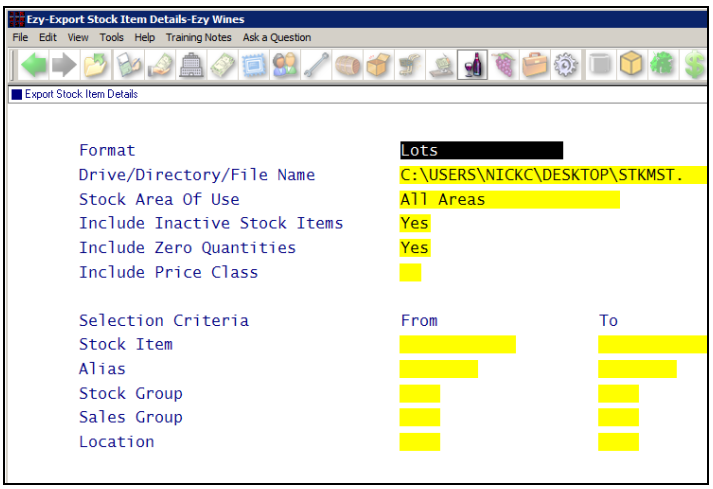
- Exclude costs
- Report by location
- Reduce length of report by excluding the EOM transactions.

Stock Operations Reports
Stock Cost Audit Trail

Stock Control (cont'd)

Export Stock Details Lots Format

'Lots' has been added to the Format options.



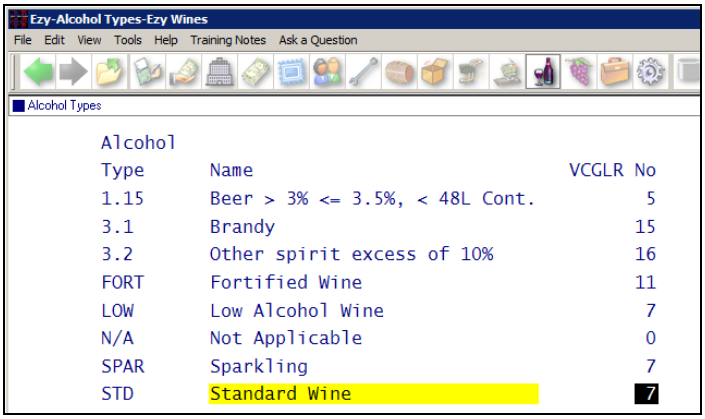
Benefit

- Utilise Excel to interrogate lot tracking transactions.

Stock Administration
Export Stock Item Details

VCGLR Compliance

'VCGLR No' can now be recorded against alcohol types and has been appended to the Liquor export file.



1=Beer Low <=48 Ltrs
2=Beer Low >48 Ltrs
3=Beer Medium <=48 Ltrs
4=Beer Medium >48 Ltrs
5=Beer Heavy <=48 Ltrs
6=Beer Heavy >48 Ltrs
7=Wine Bottle <=1.5 Ltrs
8=Wine Cask >= 2 Ltrs <= 20 Ltrs
9=Wine Bulk > 20 Ltrs
10=Wine Bulk For bottling elsewhere or blending
11=Fortified Wine Bottle <=1.5 Ltrs
12=Fortified Wine Cask >= 2 Ltrs <= 20 Ltrs
13=Fortified Wine Bulk > 20 Ltrs
14=Fortified Wine Bulk For bottling elsewhere or blending
15=Spirits Standard
16=Spirits Ready to Drink
17=Cider.

Benefit

- Victoria Commission For Gambling & Liquor Regulation compliance.

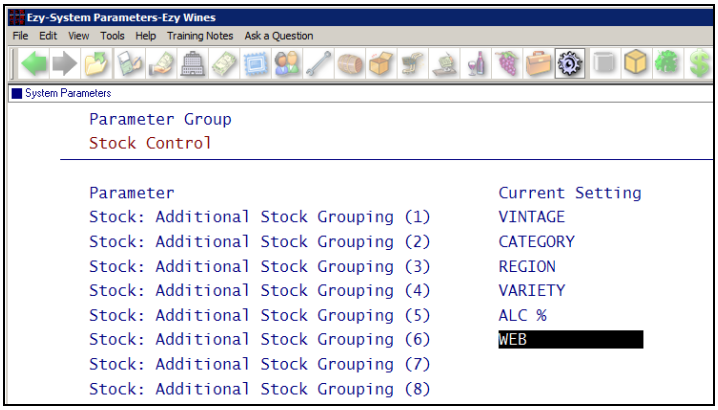
Stock Reference
Alcohol Types
Sales Statutory Reports
Export Liquor Report

Stock Control (cont'd)

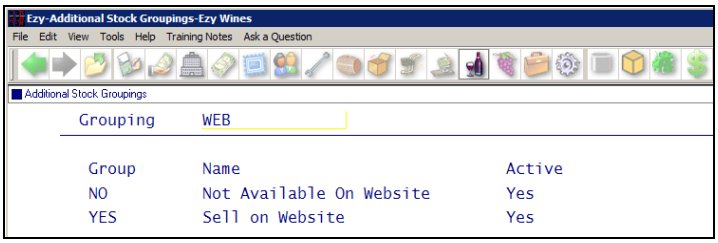
Stock Website Interface

Steps for uploading stock items to your website

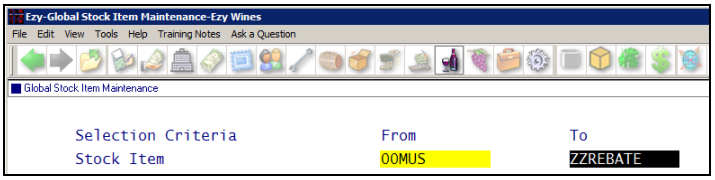
1. Specify which additional stock group will be used to identify stock items for sale on your website using the System Administration, System Parameters option. Group 6 is being used in the example shown below.



2. Record the acceptable values for this new group using the Stock Reference Maintenance, Additional Stock Groupings option.



3. Initialise the new group to NO for ***all*** stock items using the Stock Administration, Global Stock Item Maintenance option.



4. Set the following system parameters

   Sales: Website Add. STK Grp (1-14)
   ie. **6** in this example

   Sales: Website Add. STK Grp Val.
   ie. **YES** in this example

   Sales: Website Stock Location
   Specify location if only one is being used.

Benefit

- Streamline interface with website if you have a lot of stock items
- Easily upload current STOH & prices.

Sales Administration
Import Web Debtor/Order/Pack
Stock Administration
Export Stock Item Details
Export Stock Item Prices

NICK
STR59

Ezy Wines
Stock Items Additional Groups

Sequence : Stock Item

Stock Item	Alias	Group	VINTAGE	CATEGORY	REGION	VARIETY	ALC %	WEB
00SHZRES7-UK	UK	FINI	2004	RED	EXPO	SHZ	13.8	YES
	2000 Shiraz Reserve UK							
00SHZRES7-US	USA	FINI	2004	RED	EXPO	SHZ	13.8	YES
	2000 Shiraz Reserve USA							
01CHRRES7	RESERVE	FINI	2001	WHT	DOME	CHR	12.5	YES
	2001 Chardonnay Reserve 12x750ml							
01MERRES7	MER	FINI	2001	RED	DOME	MER	14.1	YES
	2001 Merlot Reserve 12x750ml							
01MUS	BULK	BULK	2001	FOR	DOME	MUS	15.1	NO
	2001 Muscat Bulk							
02CHARES7	RES	FINI	2002	WHT	DOME	CHR	12.5	YES
	2002 Chard Reserve 12x750ml							
02CHRRES	BULK	BULK	2002	WHT	DOME	CHR	12.5	NO
	2002 Chardonnay Reserve Bulk							
02MER	BULK	BULK	2002	RED	DOME	MER	12.5	NO
	2002 Merlot Bulk							
02MERCULTURE	YEASTCUL	BULK	2002	RED	DOME	MER	ZN/A	NO
	02 Merlot Yeast Culture							
02MERRES7	RES	FINI	2002	RED	DOME	MER	12.5	YES
	2002 Merlot Reserve *NO DISC* 12x750ml (Printed Carton)							
02MERRES7U	UNLABEL	UNLA	2002	RED	DOME	MER	12.5	NO
	2002 Reserve Merlot Unlabelled (In Bins)							
02MUS	BULK	BULK	2002	FOR	DOME	MUS	12.5	NO

Utilise the above report to check the WEB setting recorded against each stock item.

5. Export the Stock Items for uploading using the Export Stock Item Details and/or Export Stock Item Prices options.

6. On running the *Import Web Debtor/Order/Pack* option, select the EZY or VIN65 format and the export files will also be created.

Sales

Apply Rebates As Creditor Payment

System parameter *"Sales C/Notes: Prompt For Creditor"* has been introduced, defaulting to No.

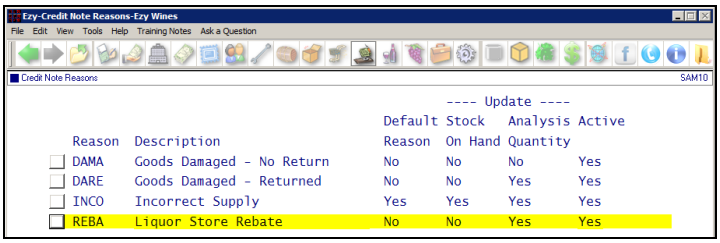
When this parameter is set to Yes, the Sales Credit Note Entry option will prompt for Creditor.

On Updating the Sales Credit Note an A/R Invoice & Adjustment will also be created and updated.

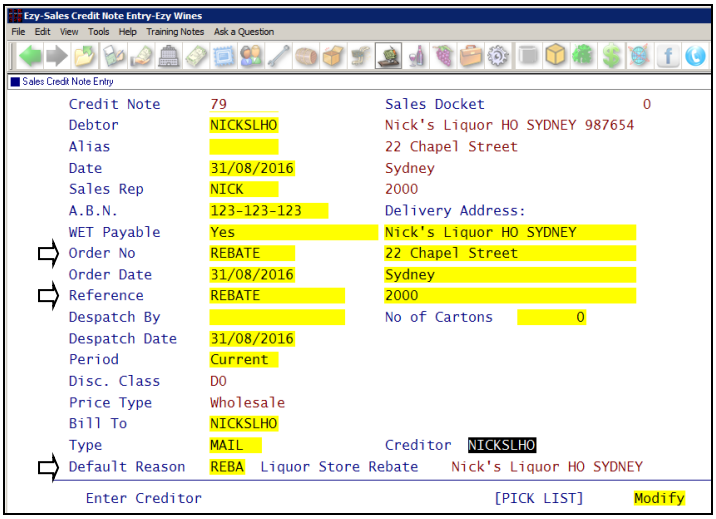
Sales Credit Note Update
DR Debtor Control
CR Suspense.

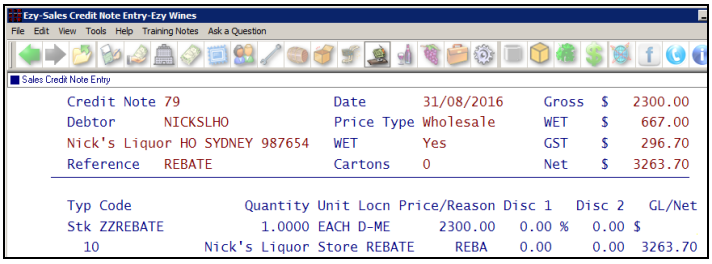
A/R Invoice & Adjustment
CR Creditor Control
DR Suspense.

It is recommended that you try this new feature in your TEST company first!



Setup credit note reason for rebate with *Update Stock On Hand* set to No.





Benefit

- Receive rebates from liquor stores as a payment (as opposed to A&P discount).

Sales Credit Note
Sales Credit Note Entry
Sales Credit Note Listing
Sales Credit Note Update
A/R Invoice & Adjustment UPDATE
A/R Invoice & Adjustment UPDATE

Sales (cont'd)

Apply Rebates As Creditor Payment (cont'd)

TAX ADJUSTMENT

BIG HILL VINEYARD

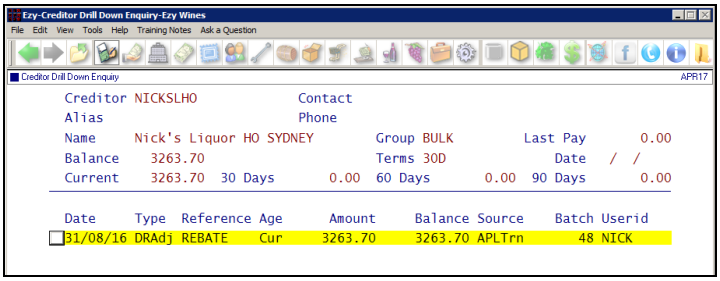
Ezy Wines
17 Hopetoun St
Bendigo
Victoria 3550
A.B.N. 60-123-123-321
Ph. 03 54353366
Fax. 170

Bill To:
Nick's Liquor HO SYDNEY 987654
22 Chapel Street
Sydney 2000

ADJUST. NO	79
DATE	31/08/16
CUSTOMER	NICKSLHO

ORDER	DATE	SALES REP	A.B.N.	REFERENCE	INVOICE NO	DESPATCH DATE	CARTONS
REBATE	31/08/16	NICK Nick Cugura	123-123-123	REBATE	0	31/08/16	0

Stock Item	Description	Quantity	Price	Unit	Discount		WET	GST	Amount
ZZREBATE	Nick's Liquor Store REBATE	1.0000	2300.0000	EACH	0.00%	0.00	667.00	296.70	3263.70



Creditor Drill Down Enquiry will show that an <u>A/P</u> Invoice & Adjustment was created and updated.

NICK
SAC06

Ezy Wines
Sales Credit Note UPDATE

14:11 31/08/2016
Page 1 of 1

Sequence : Credit Note

Selection Criteria	From	To
Credit Note	79	79
User Id	NICK	NICK

Cr Note	Date	Debtor	Name	Reference	Sales Rep	Despatch By	A.B.N.	Order No / User Id
79	31/08/16	NICKSLHO	Nick's Liquor HO SYDNEY 987654	REBATE	NICK		123-123-123	REBATE NICK
			Creditor NICKSLHO Nick's Liquor HO SYDNEY					

Stock Item	Description/Reason	Quantity	Unit	Loc.	Unit Price	Discount %	Discount Amount	WET Amount	GST Amount	Net Amount
ZZREBATE	Nick's Liquor Store REBAT Liquor Store Rebate	1.0000	EACH	D-MB	2300.00	0.00	0.00	667.00	296.70	3263.70
Credit Note	79 Totals						0.00	667.00	296.70	3263.70
Grand Totals							0.00	667.00	296.70	3263.70

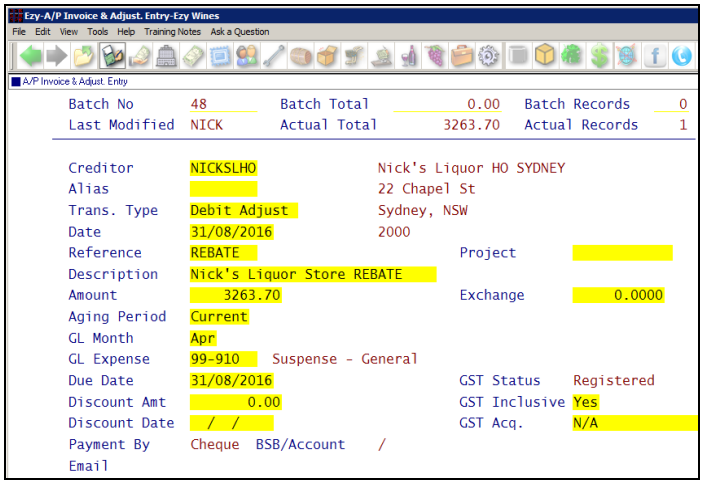
GL Interface

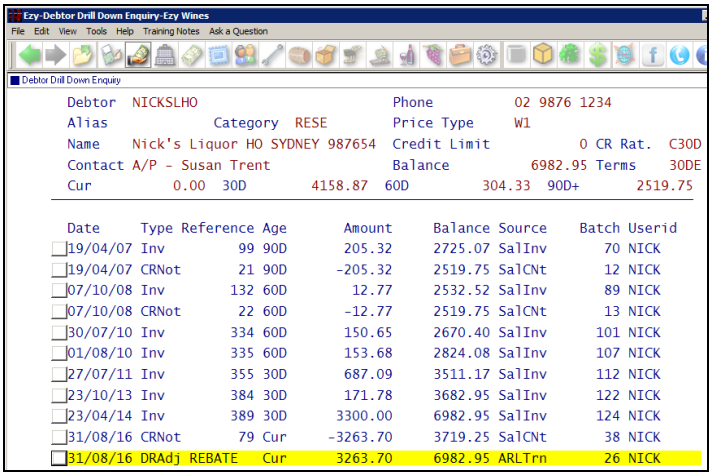
Batch	GL A/C	Name	Year	Mth	Amount
38	10-010	Sales - Packaged Wine	2004/2005	Apr	2967.00 DR
38	20-010	COGS - Packaged Wine	2004/2005	Apr	0.00 DR
38	30-330	WET Expense	2004/2005	Apr	667.00 CR
38	60-020	Domestic Debtors Control	2004/2005	Apr	3263.70 CR
38	60-030	Stock - Packaged Wine	2004/2005	Apr	0.00 DR
38	70-070	GST Supply Clearing	2004/2005	Apr	296.70 DR
38	70-080	WET Clearing	2004/2005	Apr	667.00 DR

End of Report

Acc/Pay: Inv/Adj, Batch Complete Flag

This system parameter is generally set to No. When set to Yes, the Creditor transaction will NOT be automatically updated.





Debtor Drill Down Enquiry will show that an <u>A/R</u> Invoice & Adjustment was created and updated.

NICK
APT03

Ezy Wines
A/P Invoice & Adjust. UPDATE

14:32 31/08/2016
Page 1 of 1

Selection Criteria	From	To
Batch	48	48

Batch No Last Modified

48 NICK Complete Yes Batch Total 0.00 Batch Records 0 Actual Records 1

Creditor	Date	Type	Ref.	Ageing Period	GL Mth	GL Expense	Amount	Name/Description	Discount Date	Discount Amount
NICKSLHO	31/08/16	DRAdj	REBATE	Cur	Apr	99-910	3263.70	Nick's Liquor HO SYDNEY Nick's Liquor Store REBATE GST Status Registered Acq. N/A	/ /	0.00
Batch 48 Totals							3263.70			
Grand Totals							3263.70			

GL Interface

Batch	GL A/C	Name	Year	Mth	Amount
48	70-010	Trade Creditors	2004/2005	Apr	3263.70 CR
48	99-910	Suspense - General	2004/2005	Apr	3263.70 DR

End of Report

Sales (cont'd)

Import Con. Note Tracking No

New menu option.

eParcel provides a file of tracking numbers which can be imported and recorded against the 'Carrier Ref.'.

Format

- Docket No
- Tracking No.

Benefit

- Record freight tracking number against each sale
- Provide members with tracking no.

Mail Order & Wine Club
Import Con. Note Tracking No

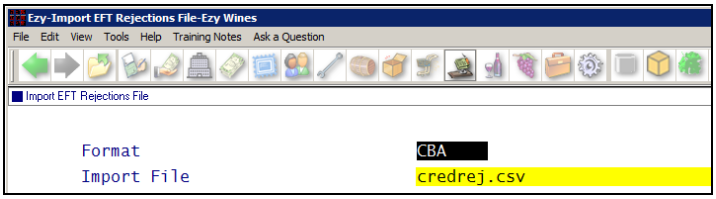
Import EFT Rejections File

New menu option to flag mail order sale with rejected payment on hold.

Rejection file provide by CBA includes the following 3 reasons;

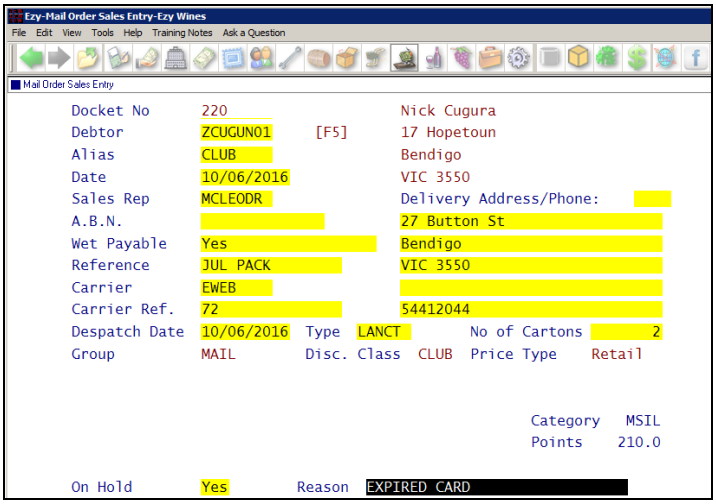
- INV CARD NUMBER
- DECLINED
- EXPIRED CARD.

Alternatively, you can produce a CSV file using Excel with a list of docket numbers to be flagged as *on hold* with reason in column B.



Format

- CBA
- EZY



Benefit

- Quick & easy method of flagging mail orders with payment issues on hold.

Mail Order & Wine Club
Import EFT Rejections File

Sales (cont'd)

Sales R.W. Special Style Source Selection

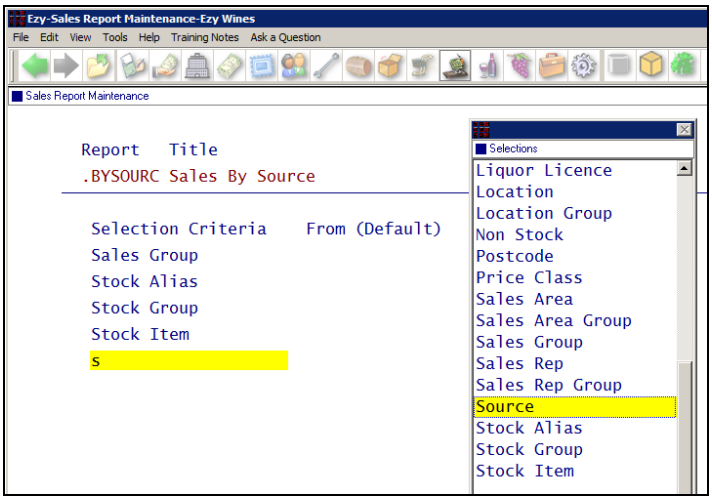
'Source' has been added to the Selection Criteria for the ***Special*** and ***By Date*** styles, allowing you to specify the 6 sale module options.

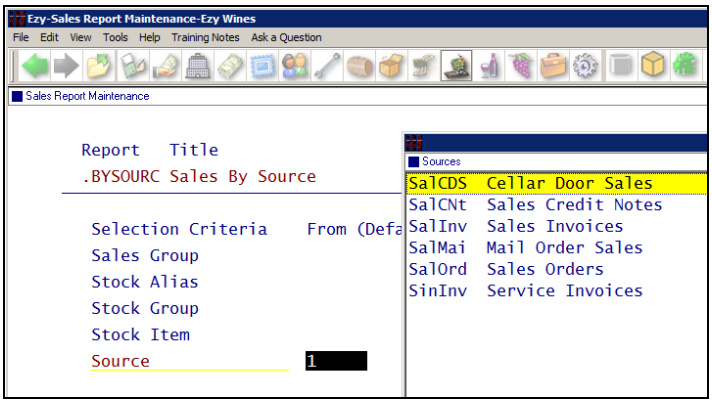
Despatch Date has also been added to Sequence and Selection Criteria for the ***By Date*** style.

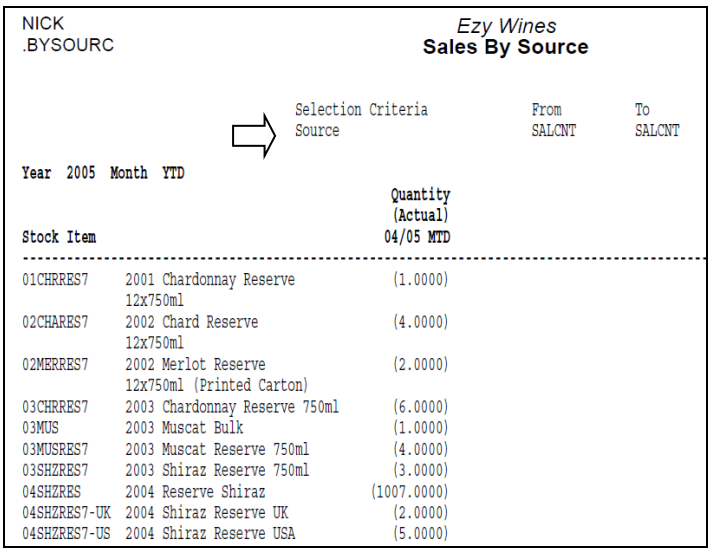
Benefit

- Ability to report each sales source separately.

Sales Report Writer
Sales Report Maintenance
Sales Report Generation







NICK
.BYSOURC

Ezy Wines
Sales By Source

Selection Criteria	From	To
Source	SALCNT	SALCNT

Year 2005 Month YTD

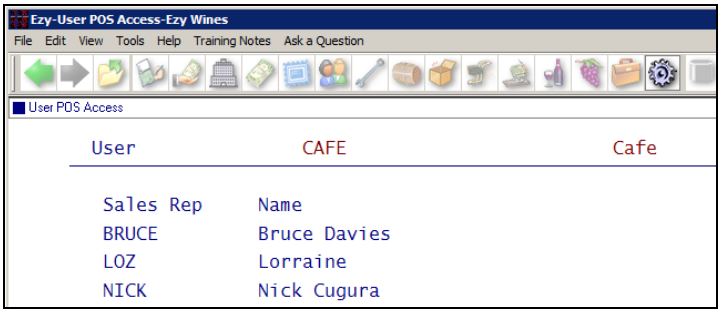
Stock Item		Quantity (Actual) 04/05 MTD
01CHRRES7	2001 Chardonnay Reserve 12x750ml	(1.0000)
02CHARES7	2002 Chard Reserve 12x750ml	(4.0000)
02MERRES7	2002 Merlot Reserve 12x750ml (Printed Carton)	(2.0000)
03CHRRES7	2003 Chardonnay Reserve 750ml	(6.0000)
03MUS	2003 Muscat Bulk	(1.0000)
03MUSRES7	2003 Muscat Reserve 750ml	(4.0000)
03SHZRES7	2003 Shiraz Reserve 750ml	(3.0000)
04SHZRES	2004 Reserve Shiraz	(1007.0000)
04SHZRES7-UK	2004 Shiraz Reserve UK	(2.0000)
04SHZRES7-US	2004 Shiraz Reserve USA	(5.0000)

Sales (cont'd)

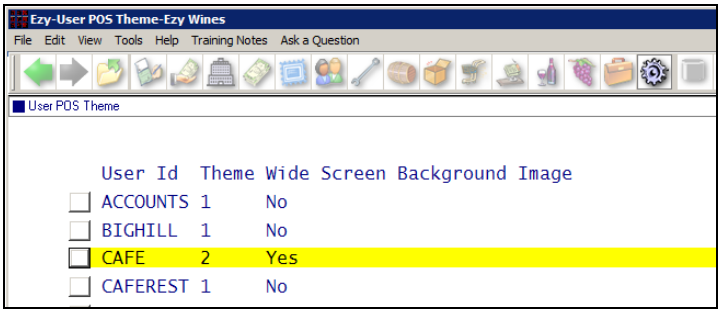
Restrict POS Sales Reps Selection

On setting new system parameter *"C/Door: POS, Multiple User/Sales Reps"* to Yes, you will be able to specify which sales reps are relevant for the user id used in the café or restaurant.

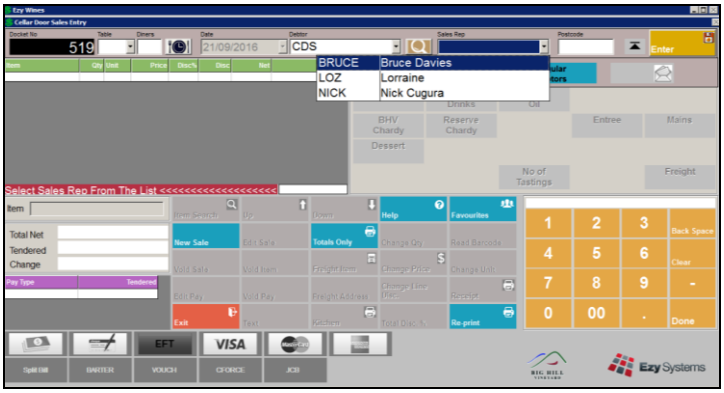
System parameter *"C/Door: Entry, Use User ID – Not Rep"* must also be set to Yes.

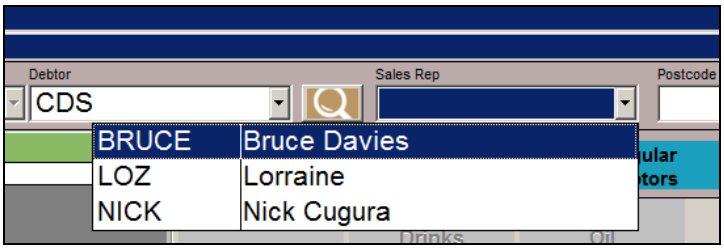


Check whether you are using the Theme format.



When accessing POS, enter CAFÉ or RESTAURANT User Id password, not your personal user password.





Benefit

- Ability to report each sales source separately.

User Access
User POS Access
User Access Summary
Copy User Access
Cellar Door Sales
POS

Sales (cont'd)

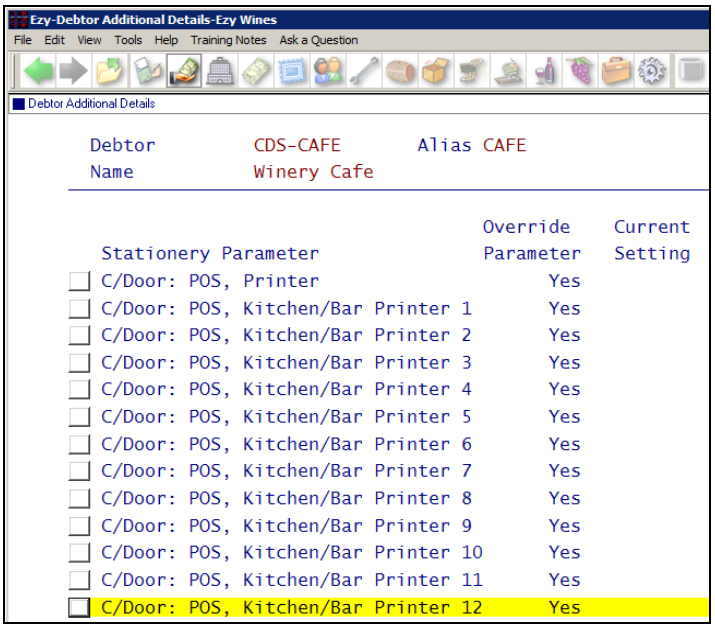
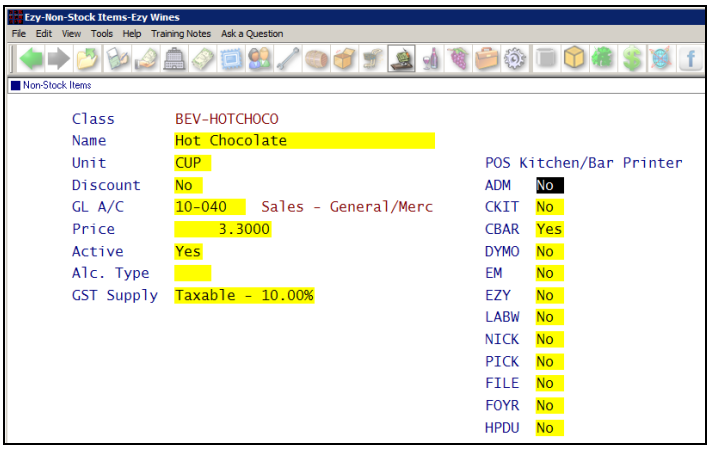
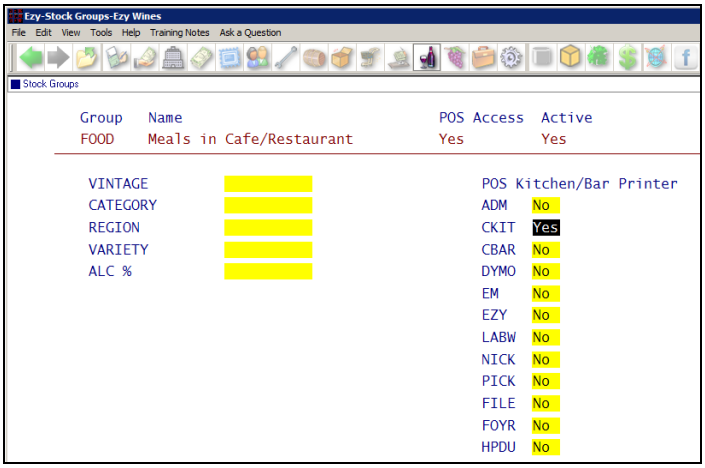
Specify 6 More Printers In Restaurant

System parameters "C/Door: POS, Kitchen/Bar Printer 7…12" have been introduced.

Specify which printers are to be used for each *non-stock item* and *stock group*.

POS checks for printer setting against Debtor first.

Benefit

- When system parameter "Acc/Rec: Stationery Settings On Debtors" is set to Yes, up to 12 printers can now be recorded against a Debtor
- Required for large restaurants with many zones.

Accounts Receivable Maintenance
Debtor Additional Details
Stock Reference Maintenance
Stock Groups
Sales Administration
Import Non-Stock Details
Cellar Door Sales
POS